



Dutton + Associates

CULTURAL RESOURCE SURVEY, PLANNING, AND MANAGEMENT

July 17, 2009

Michael W. Johnson
County Administrator
Southampton County
26022 Administration Drive
P.O. Box 400
Courtland, Virginia 23837

RE: Southampton County National; Register Nomination Project
Project Status Report

Dear Mr. Johnson:

This letter is to inform you of the current status and progress made by Dutton + Associates, LLC (D+A) towards the Southampton County National Register of Historic Places (NRHP) Nominations project. At this time, the literature review and background search has been started in order to understand the historical context for the project area and the three resources. Research has been conducted at the archives of the Virginia Department of Historic Resources (VDHR) and the Library of Virginia. Additional research will be conducted throughout the course of the project and will expand to include local repositories such as at the Southampton County Historical Society, Southampton County government archives, and local and regional libraries. Local informants will also be contacted and interviewed where possible.

The next step that D+A would like to complete is to take part in a local "Project Kick-Off Meeting" in which a representative from D+A will explain the NRHP nomination process and present the project timeline to local officials and interested members of the public. This meeting is an integral step of the project before fieldwork is begun so that the local population is familiar with the project and aware that D+A employees will be working in the area and surveying their properties. Additionally, it will provide notice and contact information to property owners or other members of the public with information on their properties and/or local history so that it can be made available to D+A during the research process.

Once the kick-off meeting has been held, fieldwork for the project can proceed and inspection of the historic resources can take place. Detailed architectural descriptions will be prepared and photographs taken of the exterior and interior of the resources. This information, in conjunction with preliminary historic contexts and statements of significance will then be used to prepare the Preliminary Information Forms (PIF)s for the Southampton County Courthouse and the Rochelle-Prince House. It is anticipated that these PIFs will be complete and submitted by early September.

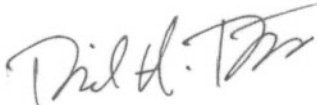
During and after the VDHR review of the PIFs for the Southampton County Courthouse and the Rochelle-Prince House, work will be taking place towards the completion of the NRHP

nomination for the Sebrell Rural Historic District. Work towards the completion of the NRHP nominations for the courthouse and Rochelle-Prince House will begin once the PIFs have been determined eligible by the VDHR Evaluation Committee and State Review Board; hopefully in late September or early October. Preparation of complete NRHP nominations is a lengthy process involving the formulation of additional detailed descriptions and history, maps, photographs, and evaluation of the subject resource. It is anticipated that draft NRHP nominations for all three resources will be completed and ready for submittal by early 2010.

Returning to the next step to be taken at this time, the project kick-off meeting, D+A would like to have this organized as soon as possible, preferably in early August. As stated previously, it would be beneficial and appropriate to hold this meeting prior to commencing fieldwork. We would appreciate any suggestions or preferences for when and where to hold this meeting. We look forwarding to hearing back from you regarding this and continuing to work with you over the course of this project.

Sincerely,

DUTTON + ASSOCIATES, LLC

A handwritten signature in black ink, appearing to read "David H. Dutton". The signature is written in a cursive, somewhat stylized font.

David H. Dutton
Managing Partner

cc: Stephen C. Quina, Jr., PE, TIMMONS GROUP
Robert J. Taylor, Jr., D+A