

BLACKWATER REGIONAL LIBRARY

Notwithstanding a request for a 6.97% funding increase (\$285,355), this draft budget proposes a 5% decrease from \$266,772 last year to \$253,433.

In the interest of full disclosure, please note that the terms of our 2007 contract with the library provides that failure to fully fund the library's request authorizes the library board to reduce or freeze service levels at the Courtland branch (excerpt from contract attached).

Over the past 4 years, the library has received average funding increases in excess of 11.5%. Printed below is a five-year funding history for the library:

FY 2009	\$266,772	+11.2%
FY 2008	\$239,910	+24.3%
FY 2007	\$192,948	+4.93%
FY 2006	\$183,877	+6.79%
FY 2005	\$172,188	+4.00%

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2009/02

	----- Prior Years -----			Adopted Budget	Current Year Actual On 2009/02	--2009/2010 Budget Year --		
	Expenditure 2005/2006	Expenditure 2006/2007	Expenditure 2007/2008			Department Request	County Admin Recommends	Adopted Budget
073200 * W C RAWLS REGIONAL LIBRARY *								
073200-5680 PAYMENT TO REGIONAL LIBRARY	183,877	192,948	239,910	266,772	266,772	285,355	253,433	
073200-8400 FIXED ASSETS								
--TOTAL DEPARTMENT--	<u>183,877</u>	<u>192,948</u>	<u>239,910</u>	<u>266,772</u>	<u>266,772</u>	<u>285,355</u>	<u>253,433</u>	
TOTAL - * W C RAWLS REGIONAL LIBRARY *	<u>183,877</u>	<u>192,948</u>	<u>239,910</u>	<u>266,772</u>	<u>266,772</u>	<u>285,355</u>	<u>253,433</u>	
TOTAL FOR FUND	<u>183,877</u>	<u>192,948</u>	<u>239,910</u>	<u>266,772</u>	<u>266,772</u>	<u>285,355</u>	<u>253,433</u>	
FINAL TOTAL	<u>183,877</u>	<u>192,948</u>	<u>239,910</u>	<u>266,772</u>	<u>266,772</u>	<u>285,355</u>	<u>253,433</u>	

forth the duties of that Fiscal Agent, and sets forth the compensation to be paid for such services, for a term which commences on July 1, 2007, and extends through June 30, 2010. No later than the last day of each March which immediately precedes the termination date of the then-current agreement with such Fiscal Agent, the Board of Trustees shall enter into a new agreement for a three-year term. Each such agreement with a Fiscal Agent shall provide that if a new agreement has not been finalized at least three (3) months prior to the scheduled termination date, all terms and conditions of the then current agreement shall be automatically extended for an additional term of one (1) year. Each such one-year renewal term shall have a termination date of June 30.

- i. The Treasurers, or other financial officers of the Participating Localities, shall transfer quarterly to the Finance Director/Director of Operations for the Regional Library ("Finance Director"), all monies collected, or appropriated, by such Participating Localities for library services. The Finance Director shall forward such funds to the Fiscal Agent.
- j. Historically the quarterly contributions due from some Participating Localities have been remitted in part by that Participating Locality and in part by one or more Towns within that Participating Locality. That practice may, at the option of such Participating Locality, continue; however, it shall be the responsibility of each Participating Locality to ensure that the total received by the Regional Library from such Participating Locality and its contributing Towns shall total the amount due from such Participating Locality, as determined hereunder.
- k. Each Participating Locality shall process the Regional Library funding request through its normal annual budget procedures with appropriate notice of any public hearings being given to the Board of Trustees and, in the event a recommendation to appropriate funds at a level less than requested is being made or anticipated, the Participating Locality shall provide an opportunity to the Board of Trustees to be heard.

- * i. In the event any Participating Locality chooses to appropriate funds at a level lower than requested, the Board of Trustees shall have the right to reduce or freeze service levels within the Participating Locality proportionately in accordance with the funding reduction. The governing body of the Participating Locality may make an evaluation and indicate the particular areas of service it wishes reduced or frozen, but final decisions concerning reduction shall rest solely with the Board of Trustees. To the extent possible, any reduction or elimination of services to a Participating Locality shall be imposed proportionally among all Regional Library branches operated in such Participating Locality

BLACKWATER REGIONAL LIBRARY

2009-2010 PROPOSED BUDGET

*"Libraries will get you through times of no
money better than money will get you
through times of no libraries"*

- Anne Herbert

Submitted by:

Stanya Yonker
Finance and Operations Director
Blackwater Regional Library

**SUPPORTING INFORMATION
FOR PROPOSED BUDGET 2009-2010
BLACKWATER REGIONAL LIBRARY**

The Blackwater Regional Library Board of Trustees recognizes the difficulty that our funding localities are facing at this budget time. We have made every effort to keep our request at a minimum and are submitting a proposed budget for 2009-2010 with an overall increase of 1.6%.

The 2009-2010 budget would have been Blackwater Regional Library's year two for the phasing in of salary increases to bring our staff to the recommended minimum per the Pay/Class Study developed for us by Springsted, Inc. The Board of Trustees voted to place a moratorium on the study for this year in recognition of the current economic environment.

Our budget contains no increases for any operating line items despite our rising costs, needs for training, and greater demand for services.

The only significant increase in our budget is under personnel and comes from the rise in cost for Virginia Retirement System that was mandated for 09-10.

We have offset the increase in expenditures by increasing two income lines: Fines and Fees income has been increased by \$8,000 by implementing the use of a collection agency; and the amount applied to operating costs from the W. C. Rawls Trust has been increased by \$4,000.

As the economy worsens, people are turning to their local public libraries to take advantage of the free resources, to attend programs, and use computers for a wide variety of reasons including learning new skills, completing job applications, reviewing for and taking tests, etc. Blackwater Regional Library remains committed to serving the needs of the communities within our region.

Reminder: The cost sharing formula is calculated annually as stated in the contract signed by each funding locality. The 2009-2010 percentages for each funding locality are as follows: Isle of Wight County (43%- no change from 08-09), Southampton County (20%- up 1% from 08-09), the City of Franklin (18%- no change from 08-09), Surry County (7% - down 1% from 08-09), and Sussex County (12% - no change from 08-09).

BLACKWATER REGIONAL LIBRARY BUDGET 2009-2010

LOCAL

LOCAL OPERATING EXPENSES	2008-2009	2009-2010
PERSONNEL		
Salaries	\$1,016,913	1,022,662
FICA	83,144	83,584
BCBS	98,400	108,398
VSRS	99,108	117,630
Unemployment	5,000	5,000
TOTAL PERSONNEL	1,302,565	1,337,274
OPERATIONS		
Advertising	1,500	1,500
Audit	3,500	3,500
Childrens Programming	10,700	10,700
Computer Replacement	25,000	25,000
Headquarters Building Maintenance / Utilities (50% shared)	16,000	16,000
Dues	500	500
Fiscal Agent Compensation per Contract	16,000	16,000
Insurance	30,000	30,000
Internet (E-Rate)	38,000	38,000
Legal	2,500	2,500
Library Administration	5,500	5,500
Office Supplies	18,000	18,000
Postage	5,500	5,500
Staff Training	10,000	10,000
Staff Travel	5,000	5,000
Telephone	22,000	22,000
Vans		
Fuel	5,500	5,500
Maintenance	1,000	1,000
Bookmobile		
Fuel	3,200	3,200
Maintenance	2,500	2,500
TOTAL OPERATIONS	221,900	221,900
TOTAL PERSONNEL AND OPERATIONS	\$1,524,465	\$1,559,174
CREDITS FROM INCOME		
Fines & Fees	46,000	54,000
Johnson Trust	5,000	5,000
W. C. Rawls Trust	16,000	20,000
E-Rate Income Telephone	15,400	15,400
E-Rate Income Internet	38,000	38,000
TOTAL INCOME FROM CREDITS	\$120,400	\$132,400
TOTAL BUDGET FOR LOCALITY DISTRIBUTION	\$1,404,065	1,426,774 1.6% increase

**Blackwater Regional Library Proposed Budget 2009-2010
Locality Distribution**

	2007 Population	2008 Circulation	Locality Percentage	2009-2010 Funding Based on Contract Formula
City of Franklin	8,501	106,639	18%	\$256,819
Isle of Wight County	33,612	229,489	43%	\$613,513
Southampton County	18,335	92,971	20%	\$285,355
Surry County	7,205	31,803	7%	\$99,874
Sussex County	12,155	57,475	12%	\$171,213
Totals	79,808	518,377	100%	\$1,426,774