

**Restart PPEA Solicitation Process:**

<b>Task</b>	<b>Time/Date</b>	<b>Example</b>
Publish Solicitation	As soon as revised.	8/23/09
Pre-Proposal Conference	Schedule 5-10 days after publishing solicitation.	9/1/09
Receive Conceptual Proposal(s)	Set date at least 30 days after publishing solicitation to give all interested parties adequate time to investigate project and prepare proposal.	9/25/09
BOS Accepts Conceptual Proposal(s)	First scheduled meeting after receipt of conceptual proposal.	9/28/09
BOS Action on Conceptual Proposal(s) after Recommendation from Analysis Team	Allow about 30 days for review. First scheduled meeting after acceptance of conceptual proposal.	10/26/09
Receive Detailed Phase Proposal(s)	Set at least 30 days after BOS action on conceptual proposal to give parties adequate time to prepare proposal.	11/20/09
Post Detailed Phase Proposal Online	Allow enough review time to determine sufficiency – estimate 10 days. Post on first business day after determining sufficiency.	12/2/09
Publish Notice of BOS Public Hearing on Detailed Phase Proposal	Submit notice as soon as possible after determining sufficiency. Allow 3-4 days between submitting notice and dates of publication. Per Va. Code § 15.2-1427(F), publish once a week for two successive weeks. Best to publish same day of successive weeks.	12/4/09 and 12/11/09
BOS Public Hearing	Allow a few days after second notice is published.	12/14/09
BOS Action on Comprehensive Agreement	Must be at least 30 days after BOS Public Hearing. Comprehensive Agreement is negotiated during this time.	1/14/09
IDA Action on Lease	Should follow BOS action as closely as possible to avoid any delays in work.	1/15/09