EMPLOYMENT OPPORTUNITY
Southampton County, Virginia

FINANCE DEPARTMENT
ACCOUNTING TECHNICIAN


KSA: Knowledge of accounting terminology & procedures. Ability to make accurate arithmetic computations. Must maintain effective working relationships both inside and outside the organization. Must have, at a minimum, moderate experience regarding the maintenance of financial records. Thorough knowledge of standard office procedures and practices, computers, financial software, and standard office equipment. Working knowledge of BAI/BRIGHT municipal software a plus. Must be proficient with the English language, including spelling, have very strong written and verbal communication skills.

Salary: Starting salary $33,536 - negotiable depending on previous local or state government experience. Full benefit package available.

Submit County application, three work-related references, and Resume’ to: Lynette C. Lowe, P. O. Box 400, Courtland, VA 23837 or llowe@southamptoncounty.org. Review of applications will begin immediately. Position open until filled.