5. MEETING MINUTES

Attached for your consideration please find a copy of the Board of Supervisor's meeting minutes for the regular session of March 27, 2017 and the budget workshop of April 5, 2017.

ACTION REQUIRED: Unless corrections or additions to the minutes are noted, they will be considered approved as presented by unanimous consent.
At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on March 27, 2017 at 6:00 PM.

SUPERVISORS PRESENT
Dallas O. Jones, Chairman (Drewryville)
Ronald M. West, Vice Chairman (Berlin-Ivor)
R. Randolph Cook (Newsons)
Carl J. Faison (Boykins-Branchville)
Dr. Alan W. Edwards (Jerusalem)
S. Bruce Phillips (Capron)
Barry T. Porter (Franklin)

OTHERS PRESENT
Michael W. Johnson, County Administrator (Clerk)
Lynette C. Lowe, Deputy County Administrator/Chief Financial Officer
Beth Lewis, Community Development Deputy Director
Julien W. Johnson, Jr. Public Utilities Director
Edward Railey, County Attorney
Gloria P. Diggs, Office Clerk

OTHERS ABSENT
Richard E. Railey, Jr., County Attorney

Chairman Jones called the meeting to order at 6:00 p.m.

Following the Pledge of Allegiance, Supervisor West offered an invocation.

Chairman Jones announced that the first item on the agenda was a closed session.

Supervisor West moved that the Board enter into a closed meeting in accordance with provisions set out in the Code of Virginia, 1950, as amended, for the following purposes:

1) In accordance with Section 2.2-3711 (A) (5), Discussion with staff from FSEDI concerning prospective businesses or industries or the expansion of existing businesses or industries where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community; and

2) In accordance with Section 2.2-3711 (A) (3), Discussion and consideration of the acquisition of real property for a new Courthouse, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors.

Following a second by Supervisor Faison, the Board approved the motion to go into closed meeting with a voice vote recorded as follows:

Dallas O. Jones        AYE
Ronald M. West        AYE
R. Randolph Cook      AYE
Carl J. Faison         AYE
Alan W. Edwards        AYE
S. Bruce Phillips      AYE
Barry T. Porter        AYE

BOARD ENTERS INTO CLOSED MEETING AT 6:05 P.M.
Chairman Jones called the meeting back to order. The first item for discussion is to adopt the Certification Resolution.

Supervisor West read the following certification resolution:

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisor West made a motion to adopt the Certification Resolution.

Following a second by Supervisor Phillips, the Board approved the Certification Resolution with a voice vote recorded as follows:

Dallas O. Jones   AYE
Ronald M. West   AYE
R. Randolph Cook  AYE
Carl J. Faison    AYE
Alan W. Edwards   AYE
S. Bruce Phillips AYE
Barry T. Porter   AYE

Chairman Jones states we are now back in open session. Good evening everyone. We did not discuss anything in our closed session that was not on the agenda that we needed to vote on or bring to the public. At this time we will have the citizen comment period and you have 3 minutes. When the light goes off, you’re through. The citizen comment period is open.

Linda Daughtrey Simmons states good evening everyone on the Board. Before I get started, Mr. Jones I would like to give you these; if you would just pass them this way to everybody. My name is Linda Daughtrey Simmons. I live at 27511 Southampton Parkway. Mr. Jones is passing out a copy of a petition. This is an informational comment. Mr. Jones is passing out a petition that is going around Southampton County. Right now we currently have 20 business associations and probably fifteen citizens that are in prominent locations that have agreed to circulate this petition. It is not for you, except for your respect and endorsement – support for citizens of Southampton County. We hope you will sign one, circulate one, and support this effort. The effort is going to Mr. Charles Kilpatrick at VDOT in Richmond. It is to lower the speed limit within Southampton Corridor stop light to 45 mph minimum. The request has been made prior before, a couple of years to do this same thing, a study was done. The speed is increasing inside this corridor. The near misses are increasing. It is not a matter of when we have a serious accident or death, it is when. We have witnessed daily, on a daily basis, incidents in this corridor. Surely, you cannot sit in front of me, if you live in this county and not understand the safety hazard that this area is creating without enforcement of the speed in this area. There is no way that you can honestly say it is safe. I want to share something with you that I found this afternoon. This is a copy of the comprehensive plan in Southampton County of 1989. It was on my bookcase that belonged to my daddy. Nothing has changed in the comprehensive plan as far as the Southampton corridor. It is
still zoned for commercial and industrial as it was in 1989. I have the map in here. I also have a map at home that I saved. The reason my daddy shared this with me was because The Simmons site, the farm site that I live on was in the plan. That’s a potential for development which it still is today. We understand that, but at that particular time my home was new, and it was unsettling that businesses might come there. Today, those businesses are thriving revenues for Southampton County and to not enforce the speed limit in that area is costing us money. It is an embarrassment to me to leave that corridor, ride to Dreweyville and see County Deputies writing tickets when we are losing thousands of dollars inside that corridor. And at the same time, jeopardizing the health and safety of the patrons who do their business and live and farm there. I would appreciate your support in this petition. Pass them around in your neighborhood, whoever you would like to. But, they are going to Richmond and we will deal with Mr. Kilpatrick. And, if we can’t get answers there, which we hope we do, and can work together we will find another way. But, we have to do something differently here in that corridor, or we’ll be back. And, I appreciate your support and I look forward for each one of you signing it and supporting the effort. We’ve got to stay safe in order to make things grow here. Thank you.

Chairman Jones states thank you. Anyone else?

John Burchett states my name is John Burchett. I live in Sebrell, Bruce is my representative. About 2 or 3 months ago the Tidewater News had an article on the Metro page about the trash on the sides of the roads in Southampton County. And, then, about 2 or 3 weeks after that I saw Martha and Al Affleck out on the Indian Woods Trail and Indian Town Road picking up trash. And I just left my little farm I got over there at the corner of Indian Woods Trail and Indian Town Road, and it looks like nobody has picked up the trash; it’s ridiculous. And my question is, what we going to do about it? We talk about it, but we don’t do anything. I don’t know, I don’t know what the answer is. But, it’s very sad, especially when the wind blows, you can see the bags, the plastic bags blowing across the fields, and I know it causes the farmers a headache. So, I don’t know what the answer is, but we need to do something. And I would like to give “Kudos” to Mr. VDOT here. That strip they put down the center line of Route 35, VDOT, it’s going to save lives; and, I’m going to tell you why. If you drift, you are going to hear it, if you’re sleep, it’s going to wake you up. If you’re drunk, you don’t have any need to be out on the road anyway. But, I just think about what it might have done if that had been there. However many years ago before 58 was made 4 lanes, how many lives that would have saved. Because you always heard about people drifting into somebody’s lane and a head-on collision. That is probably the cheapest and smartest thing you could do for traffic safety. Thank you.

Chairman Burchett states thank you.

Supervisor Phillips states John.

John Burchett states yes sir.

Supervisor Phillips states the Litter Control meeting will be at 5pm Wednesday the 5th if you’re interested. It’s an open…

John Burchett states I can’t. I’m dealing with other issues, too. So, I’m not sure I can make it, but I’ll try.

Supervisor Phillips states okay.

Chairman Jones states we’ll still pass this on to our Litter Control. Okay, anyone else?

Jason Fowler states good evening, my name is Jason Fowler from Courtland. Just a couple of issues I want to bring up. I notice the roof of this building is on the agenda for core project. I noticed we spent about $23,000 mostly for some sort of administration discount. I would like an explanation on that, said on the report. The courthouse, initial courthouse presentation that was given discussed a final report for task 1 & 2 delivered by January 1, 2017, I was wondering about the status of that, also. As far as the trash that John was talking about, there are several adopted highways within the county; I don’t know if there is anything we do about the people that have the signs of recognition up there, to get them to help clean that up. Thank you.

Chairman Jones states Mr. Fowler, the question you are asking about the courthouse.
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Jason Fowler states yes, sir?

Chairman Jones states what is your question on the courthouse?

Jason Fowler states the initial report had a final report due by January 1, 2017.

Chairman Jones states that was due to the members of that board. They were to give us what they wanted us to look at, and we have not made any decision on anything yet.

Jason Fowler states so that report is not made available to the public?

Chairman Jones states not right now.

Michael Johnson states no, I don’t have it yet.

Jason Fowler states so you don’t have a report yet?

Michael Johnson states no.

Chairman Jones states no; actually, it’s nothing to report right now.

Jason Fowler states okay.

Chairman Jones states anyone else?

Glenn Updike states Glen Updike from Newsoms. My boss told me to make it short. There is no need getting up here and saying anything. It’s just going to make you mad. But, I think it still needs to be said. My recollection, 5 or 6 years ago, on the development of the Turner Tract, we contracted with a firm out of Texas, to the tune around $3,000,000. They turned around and hired people out of North Carolina. If I can recall, they said, any contractor they should make them live up to the contract. If they are going to pay the county for the water, wetlands proposition when they sell them. So, I have never heard of a single cent being paid to the county; this was the contract that they were going to pay us over a period of three years. Why can’t the county before us contracts. If the citizens doesn’t pay their tax bill, the county is all over them to take their property. When business contractors don’t live up to their contract, they just walk away free. So, that was my first question… we need money, go after that almost a million dollars from Bay Bridge Group. Alright, the next group is I am going to be right down blunt. We should file…okay. I’ll cover it in the open session then.

Chairman Jones states alright, anyone else? Citizens Comment Period closed. Anyone have any problem with the minutes? Alright, the minutes will stand approved. Alright, we will go ahead to number 6, Highway Matters.

Michael Johnson states Mr. Chairman, included in your agenda packet, you’ll find a number of project updates on current VDOT construction projects and we’ve got Mr. Lomax with us here tonight, and I know he has passed out a written report and I think he’s got some comments he would like to say.

Joseph Lomax, VDOT, states good evening, Mr. Chairman, how are you?

Chairman Jones states fine.

Joseph Lomax states I just wanted to go over a few things. I know Mr. Johnson gave you a report, but some of my information may be a little lengthy or a little bit more detailed. I’ve provided you just a general report of overview of maintenance construction and studies. So, I won’t read them all, but I wanted to highlight a couple of the big ones. One is, the sink-hole is complete. We had our final inspection today and that included actually a start over on the road a half mile long and then having to take it back out, to keep traffic going that way; because we didn’t want to run traffic back through Courtland or through Franklin. So, I just wanted to advise you of that. To tie in with that, we’re also in the process of still continuing a drainage study that focuses not only on Delaware, but slides over to 671 and trying to figure out what may or may not be the smoking gun that causes us to have backups when we have really major storms in this area. So, we’ve written
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down a few things and we’re working on it. Bill has cleaned just about every pipe between here and...I want to say, the river near 650. There are still some areas back in the woods that we’re trying to get to; beaver dams, huts that are under water back there, a couple places where we have ponds and some ditches on private property where we are trying to get permission to do some minor cleaning, so if at least if we do have a big rain, the water does get up there, it doesn’t have to sit for a week. Those are things that are ongoing, and when I get my final report of the work, I will advise the Board. Also, construction on 58, you have that on your books, we’re doing the Courtland interchange and we’re still on time and still on budget and driving powsels, pouring abutments, and we’re scheduled to work on ramp B this week. We’re also coordinating a way for traffic planning, because we’ll have to set beams over Route 58. And, the finish date for that project is 12/01/18. And there is a rumor that the signal lights would be removed on 58. The only light that will be removed is the one at the interchange. The one at Food Lion will not be removed. I heard about that last week, so I wanted to make that pretty clear. Also, with the Board’s approval, I don’t need a resolution or a vote, I just want to make sure you are aware. I’ve already contacted the City of Suffolk and Emporia, and I want to include another study, which we’ve just started, in our area, out here on 58, that we just finished talking about, and also the one on both ends, in Suffolk and Emporia, and I want to make sure everybody is okay with that. I talked to the localities, and they have no issues with it. I want to try to figure out any type of solution I can try figure out, with regards to speed studies and follow the code of Virginia which states that we have to have a traffic study that will dictate our speed. And, so with that being said, I’m going to move forward on that with all expediency, because I know there are a lot of people who have a lot of concerns and we definitely don’t want anybody hurt. So, that is also being reviewed as well. And, if you don’t have any objection to that, and which I figured you wouldn’t, I still wanted it to go on record to make sure I asked to let you know what we were thinking.

Chairman Jones states is that alright with all the board members?

Supervisor Phillips states I have a question.

Chairman Jones states alright.

Supervisor Phillips states I’m coming back again concerning the recommendations of the Kimley-Horne study, I believe is what it was; that there be a system put in at the Courtland light similar to what is at Pioneer School.

Joseph Lomax states right.

Supervisor Phillips states.....where there is a sign that says be prepared to stop when blinking, and if that would be a short term…it would be better than nothing. We’ve got the blinking light on the State Police side, already. We need something on the…but that would really … again, that is something we could do.

Joseph Lomax states okay.

Supervisor Porter states but, that blinking light currently just blinks all the time.

Supervisor Phillips states what I’m talking about is one that would begin blinking just prior to the light changing.

Supervisor Porter states … when the light changes.

Joseph Lomax states that’s in Suffolk.

Supervisor Phillips states at the Pioneer School.

Joseph Lomax states I know where you’re talking about, at the school

Supervisor Phillips states at the school, which is the example that I’m using.

Joseph Lomax states alright. Also, 35 Bridge in Boykins, we’re on phase to complete our decks, which we completed last week. Phase 1 Deck 4, we are doing a grading operations for the roadway, Drainage structures are going to installed in North-east side of the bridge and the South-
east this week. We’ve poured the walls for Phase 1. The Terminal walls are scheduled to be poured this week, and the metal rail is expected to be in delivery for installation immediately following. That’s the rail for tracking. We do have a surface treatment scheduled starting, Whitehurst Paving got that contract, and they plan to start in April. They have it in Southampton and Isle of Wight, so disregard the Isle of Wight portion. A lot of my contracts are multiple counties, but they plan to start here first, in April or early May. The same with two-plant mix schedules, my normal schedule. Allan Myers got both, they both have fix completion dates; one in December and one in September. And the one at the bottom that has Sussex on it that is a state repair, so that’ll be on 58, up near Tim’s area, up in Capron, where you got all those patches. And following that, we got some other paving in Emporia, but that’s outside of Southampton County.

Chairman Jones states and what about that little area, right there pass the Drewryville service station? On that and all the way up…to just about the church, you got patches all over that.

Joe Lomax states that’s part of it.

Chairman Jones states okay.

Joe Lomax states I couldn’t get it to go all the way.

Chairman Jones states I understand.

Joe Lomax states alright.

Chairman Jones states okay.

Joe Lomax states and we also plan to go back and pave the section on 58 east bound, from Pretlow to the Suffolk line, which I had to take out and switch this year because of the sink-hole. So, I didn’t want to lose it, because we really need it, however. I was able to take it and switch it to another contract, so we closed that one, and they will be doing that sometime this summer.

Chairman Jones states okay.

Joe Lomax states alright. Once we know more, and we’ll start very soon. And in all that’ll pick up, too. Also, Seacock Chapel, we have some people asking about lines out there. I just want the Board to know, that road is not wide enough to support stripping.

Supervisor West states but there are a number of roads that are not, that are stripped in places.

Joe Lomax states oh, okay. I’ll have it reviewed. I’ll have a review for the lakes, you know the exchange, but, I will have it reviewed and I’ll come back and give you the response for that.

Supervisor West states well, it would be appreciated.

Joe Lomax states yes, sir.

Supervisor West states and, you know, the only thing, and I appreciate what you’re saying, and the fact is, that when there are mid-lines on the roadway, people do try to stay to the right of that line and maybe they slow down as well, I think they’re more cautious.

Joe Lomax states okay.

Supervisor West states I think it has a positive effect.

Joe Lomax states okay. Just as an added note, the project I have here, which are replacements for various places all over the county, including South Key Bridge, right of way is scheduled to start 2018, purchasing right of way. Also, the bridge over Tucker Swamp Road, that’s closed, still on schedule. We finished the Pierhead conference, it’s scheduled for 9/12/2017….
Joe Lomax states I haven’t seen the design. What you have is a conceptual drawing; but I can find out rather it’ll be concrete beams or steel girders. They haven’t shown me the design, yet. But, I can get that and send that by email to Mike tomorrow. Alright.

Supervisor West states email or phone, either one, that would be great.

Joe Lomax states email, alright. I’ll give you a call.

Supervisor West states and I wanted to talk to you about, you know…..

Joe Lomax states, yes, sir. Alright, okay… got it. Several of those bridges, just that you’ll know, General Thomas Highway bridges over the Nottaway River, those are being scheduled add date for those, July, 2019. Also, I have several maintenance projects on 58 near the area of 650, those bridges over there, we are going to do joint repair and overlay repair. Those are out for bid, right now. So, I expect work in that same area, where we talked in the beginning, with the speed issue. We also have Smiths Ferry Road Bridge, joint repair and both bridges over the CSX Railroad, here on 58, joint repair and overlay of the circuit itself. We going to go out about a half inch and come back with a surface on top of that; almost like putting a new deck on. So, those projects, and we also have another one on Burnt Reeds Road and Harris Road; super structure replacement. That’s where we go inwards, and we handle the … take everything off the top of the old bridges, and we use the super structure, and put the super structure back on and use the piles; so it has new beams, new decks, and new rails. Also, I have a request here to review the quadruple culvert on 641. And that is being reviewed right now, by traffic and by bridge. So when I get a response, I will let the Board know about that; that is a safety issue. And, I’ll be ready to take anymore concerns that you have.

Supervisor West states typically, you have a little funding issue at the end of the year; any foreseeable asphalting money, anything of that nature, you know, to get rid of, so to speak, by June 30?

Joe Lomax states usually, I do, but the sink hole and the roads that had to be fixed because of Hurricane Matthew will effect that. I still have hope, because we did not use so much snow money, and they’re be giving us… they’re probably let us know. I think they’re be getting some money, but it’s supposed to be for secondary roads. They’re putting money on primary roads, so they want to give us some secondary road money, any excess they’ll tell me. I’ll let you know which roads I want, that I hear… but, I’ll be relegated to secondary roads, but, I’m not quite sure yet, but I’ll find out very shortly.

Supervisor West states this rural paving rule in place…..like thing…

Joe Lomax state… uh uh…rural rustic.

Supervisor West states yes, rural rustic, there was still a little thing on Warrick Road, a couple hundred yards, I know that’s, … that’s a couple hundred yards, okay. That being said, I guess, I get an occasional call from citizens, too… because they have built passed the pavement on Warrick as you would be heading north or west, and where the pavement ends. And, it maintains the road well, it’s a nice flat bed. But, it’s just something that continues to crop up over time, and I didn’t know rather rural, r-u-r-a-l, rustic, if that’s…

Joe Lomax states it could be. But, it would have to be put on a six year plan for a paved road.

Supervisor West states I mean, is that the way it’s done?

Joe Loma states I believe it is…I’ll have to check it.

Supervisor West states even for a couple of hundred yards or 100 yards? Or, something of that nature.

Joe Lomax states yes, sir. It’s not that much

Supervisor West states okay.
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Joe Lomax states but, we got Guy Place in front of it, and we hadn’t decide what to do with Guy Place, yet. We talked about not using it for rural rustic, but I’ll be honest, ever since Ken did the work out there, we have not had the drainage and the freeze problem that we had a couple or three years ago.

Supervisor Phillips states like Guy Place Road.

Joe Lomax states yes. So, I want to watch it another season, but if we can that done … that’s only about $400,000.00 verses maybe, $2,500,000.00, with football construction.

Supervisor Phillips states like football construction.

Joe Lomax states which would push up better roads, anyway. I really had concerns about trying to do that, then have it fall apart because there was lack of drainage out there, we need to go off it right away, to establish some drainage out there, before we do full golf construction. But, it’s holding up, so ….

Supervisor West states I like the biggest issue where I’m talking about on Maurine, where it’s filling up with dust as you travel through, as they hit the paved area the dust settles all in all over everything…and I know you treat it from time to time, but still that’s not sufficient for but so long.

Joe Lomax states that’s over 100 miles, so….

Chairman Jones states alright, Mr. Faison.

Supervisor Faison states the bridge going there’s been some expression of concern about the speed coming down that hill going to that bridge….

Joe Lomax states right.

Supervisor Faison states ….people come down sometimes, and it’s kind of hard for them to stop, so is there something that be done about that speed. Its 35 now, but…

Joe Lomax states we’ve been working with that ever since day one, for about 3 or 4 months. They got the deputies involved, you got advanced warning, we got the memoranda out there from the town, everything but putting a person out there, so I’ll take it back to the agent, because it falls under him, as the construction manager, to see if there is any other thing else they can do. They can reduce the speed to a construction zone, but it has to be done in Richmond. And, sometimes, by the time you get the response back from them the work is over. But, I will have it reviewed…I got your email…I was out of the office during that time frame; I got your email. I didn’t know rather you had pushed it in, but, I do know dealing with the people out there and citizens, we’ve been looking at that really hard, it’s a matter coming around that curve, we got several signboards a half mile back, you know, but, folks are not paying attention. And, it’s gotten worse, our complaints went from 2 or 3 a day to none in the last month. I mean, I’ll have them review it, to see if what…but, I don’t know what else to do. We did signs, we did advanced warnings, notifications, and I talked to the locality, the police. You put a sign up, it reduces it, and you still got a problem.

Chairman Jones states Mr. Porter. Mr. Cook.

Supervisor Cook states I’m okay.

Chairman Jones states Dr. Edwards.

Supervisor Edwards states I don’t have anything.

Chairman Jones states Mr. Phillips.

Supervisor Phillips states a couple of things. Thank you for…I saw the on future plans street cleaning in Courtland and Capon. I saw the street sweeper in Courtland today. A thank you is in order for the removal of those big trees on 258, right along where the power lines are. Thank you, again on that.
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Joe Lomax states they did it. We set up the lane closure for them.

Supervisor Phillips states do what?

Joe Lomax states we set up the lane closures for them. They did it, Franklin, the city. Power and Electric from the city. But, we helped, but, it was a collaboration; so, we got them to come out, and they did it. I’m glad we did get that out of the way.

Supervisor Phillips states thank you. And the round-about at the Courtland interchange, in front of the hotel, now, is that a final design? As it is now.

Joe Lomax states I would have to go back and review. I haven’t looked at that. It’s not managed by me, I would have to go back and get…

Supervisor Phillips states you got it.

Joe Lomax states but I know there’s supposed to be one there.

Supervisor Phillips states oh, it is.

Joe Lomax states I know right now we’re are in the middle of construction and we got another year and a half, so, I can’t say that it is final, yet. I will find out and advise you as soon as possible.

Supervisor Phillips states I’ll get back in touch with you.

Joe Lomax states alright.

Supervisor Phillips states and Guy Place Road, is still…..is there anything that, as far as getting permission from adjacent landowners would be helpful? Cause they are fall ditches….

Joe Lomax states not yet. No, sir.

Supervisor Phillips states okay.

Joe Lomax states we are not at that point right now.

Supervisor Phillips states alright.

Joe Lomax states we need to decide rather or not, it can be rural rustic, but, come forth on construction, and we’ll still be waiting on unpaved road funds, which will still be huge, but there is a state bill repair; its gradually taking over the six year plan…eventually, the best I can tell, there won’t be a six year plan for secondary roads except unpaved money. It’s still a rant but, everything else will have to be scored and balanced against all the rest of the needs of the whole district. But, right now it’s still under the rural rustic, we haven’t changed it. I wanted to wait and see how it would act. Snow through two winters so, I think we need to go back and revisit, and maybe press the head on that to be our next priority. It feels wrong and I think that’s the next one for us.

Supervisor Phillips states the Rawlings district?

Joe Lomax states yes, how it’s done.

Supervisor Phillips states Thank you again.

Joe Lomax states yes, we got that one finished.

Chairman Jones states alright. Up in my district, and we rode over town, and we lifted Greens Plain Road; we put some crusher run in there, and laid down at the tractor trailer up Indian Road and it comes in there and kicks it out every time you put that crusher run in there. You need to pave it, do something with it to bring it up or keep from having a hole right at the stop sign…and it’s on the east side of the stop sign.
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Joe Lomax states at any particular crossroad?
Chairman Jones states that’s 58 and Greens Plain Road.
Joe Lomax states I didn’t know that.
Chairman Jones states that’s temporary.
Joe Lomax states at that interchange?
Chairman Jones states I think it is.
Joe Lomax states got it.
Chairman Jones states and we’ve look at it, this is the 3rd time you put crusher run in it.
I think it is.
Joe Lomax states I found it, I tell you, I found it when I paved that extra foot, they go further; so,
I’ve seen that, they creep…
Chairman Jones states if he does it and that gets it out of the ditch, that’ll be fine.
Joe Lomax states we’ll take care of it. Alright.
Chairman Jones states because the ditch is right there.
Joe Lomax states alright, got it.
Chairman Jones states and, I thank you for putting the stone around all the mailboxes and around
the side of the road. I thank you for filling that. Mailbox doesn’t drop down in the hole. The mail
carrier stopped and said, thank you, thank you.
Joe Lomax states somebody must have called in, I think somebody called in, about.
Chairman Jones states well, I got…
Joe Lomax states that’s the way to get action.
Chairman Jones states I tried to tell the same thing.
Joe Lomax states when you get the citizens to use the work order system that helps…
Chairman Jones states uh, uh.
Joe Lomax states the written document, it goes in the system and it goes straight to the
superintendent and I see them, too.
Chairman Jones states I just want to thank you all for all you do.
Joe Lomax states well I’ll pass it on.
Chairman Jones states I appreciate it.
Joe Lomax states you’re welcome. Okay. Thank you.
Chairman Jones states alright. We’re go to number 7, Appointments.

Michael Johnson states the next one Mr. Chairman is the Blackwater Regional Library, you may
remember from last month, Jenny Bailey informed me that Mrs. Susan Gillette’s term on the
Library Board will conclude on June 30, 2017. And Supervisor Phillips volunteered to search for
a successor for Mrs. Gillette for a term beginning July 1, 2017 and ending June 30, 2021.
Chairman Jones states okay, alright.

Supervisor Phillips states I have someone’s name that I would like to put into nomination. Bill Worship, I have discussed it with him, and he is willing to serve as the replacement for Susan Gillette.

Chairman Jones states okay.

Supervisor Edwards states that being a motion?

Supervisor Phillips states that is in the form of a motion.

Supervisor Edwards states okay and I second on your behalf.

Supervisor Philips states thank you,

Chairman Jones states it has been moved and properly seconded that Mr. Worship will serve as the replacement for Mrs. Gillette.

Chairman Jones called for a vote.

The Board approved with a voice vote recorded as follows:

Dallas O. Jones   AYE
Ronald M. West   AYE
R. Randolph Cook AYE
Carl J. Faison   AYE
Alan W. Edwards  AYE
S. Bruce Phillips AYE
Barry T. Porter   AYE

The motion carried.

Chairman Jones states Item B.

Michael Johnson states Item B is the Planning Commission. We’ve got two commissioners whose respective terms are set to expire on April 30. They are Commissioner William W. Day representing the Capron District and Commissioner Keith Tennessie who represents the Drewryville District. Both of those gentlemen are eligible for reappointment.

Chairman Jones states you spoke with him?

Supervisor Phillips states yes, I spoke with Mr. Day today, isn’t that something? He was in a class for planning commissioners today, and he sent me a text, so, I sent him one back. It said it must mean that you’re…..but anyway, I have actually spoken to him, and he is willing to continue to serve.

Chairman Jones states I’ve spoken with Mr. Keith Tennessee, he is willing to serve. And, if you would, Mr. Keith Tennessee will be nominated.

Supervisor West states lets have separate motions.

Chairman Jones states well, I would… someone make the motion.

Supervisor West states Mr. Day first.

Chairman Jones states Mr. Day.

Supervisor West offers a motion to accept Mr. Day to serve another term as commissioner.

Supervisor Phillips and I would second for Mr. Day.
Chairman Jones called for a vote.

The Board approved with a voice vote recorded as follows:

- Dallas O. Jones   AYE
- Ronald M. West   AYE
- R. Randolph Cook AYE
- Carl J. Faison   AYE
- Alan W. Edwards  AYE
- S. Bruce Phillips AYE
- Barry T. Porter  AYE

The motion carried.

Supervisor West states on behalf of Chairman Jones, Keith Tennessee has accepted the position to return to the Planning Commission, I make a motion at this time.

Supervisor Phillips seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

- Dallas O. Jones   AYE
- Ronald M. West   AYE
- R. Randolph Cook AYE
- Carl J. Faison   AYE
- Alan W. Edwards  AYE
- S. Bruce Phillips AYE
- Barry T. Porter  AYE

The motion carried.

Chairman Jones states Number 8, Reports.

A. Financial Report
B. Sheriff’s Office
C. Animal Control
D. Litter Control
E. Treasurer’s Office
F. Building Permits
G. Cooperative Extension
H. Solid Waste
I. Personnel

Michael Johnson states I have two personnel items to report, Mr. Chairman and both of these... or the first is effective March 1. It’s the promotion of Christine J. Faulk in the Information Technology Department. She has been promoted to the Assistant Director of Information Technology; annual salary $57,358.00. And, Patricia P. Smith has been hired in the Information Technology Department in the position as Informational Technology Specialist, effective March 9, annual salary $41,000.00.

Chairman Jones states any questions on this? Alright. We’ll go to Number 9, Financial Matters. We need to pay the bills.

Supervisor West states I know they have been properly audited and the list is correct. And, at this time I make a motion that we pay the bills.

Supervisor Phillips seconds the motion to pay the bills in the amount of $2,344,227.90 to be paid by check numbers 151259 through 151749.

Chairman Jones called for the vote.
The Board approved with a voice vote recorded as follows:

Dallas O. Jones   AYE  
Ronald M. West   AYE  
R. Randolph Cook AYE  
Carl J. Faison    AYE  
Alan W. Edwards  AYE  
S. Bruce Phillips AYE  
Barry T. Porter   AYE

The motion carried.

Chairman Jones states lets go to number 10.

Michael Johnson states Mr. Chairman, we are waiting on one speaker that is associated with Item number 10. If it’s okay, we’ll move on to Item 11 and come back to 10.

Chairman Jones states okay, that’ll be fine.

Michael Johnson states we’ve got two Public Hearings tonight, Mr. Chairman. The first is related to some zoning ordinance amendments for the planned office and industrial district. This public hearing is held pursuant to Section(s) 15.2-1427 and 15.2-2204 of the Code of Virginia, 1950, as amended to consider an amendment to the Southampton County Code, Chapter 18, Zoning, by adding Article XA, Sec. 18-264, through 18-276, Planned Office and Industrial (PO-1) District, with sections titled as follows:

a. Sec.18-264 Purpose of the district.  
b. Sec.18-265 Permitted uses.  
c. Sec.18-266 Conditions prerequisite to application.  
d. Sec.18-267 Site planning.  
e. Sec.18-268 Setbacks.  
f. Sec.18-269 Buffers.  
g. Sec.18-270 Maximum building and lot coverage.  
h. Sec.18-271 Building height.  
i. Sec.18-272 Access.  
j. Sec.18-273 Parking and loading requirements.  
k. Sec.18-274 Design guidelines.  
l. Sec.18-275 Supplementary requirements.  
m. Sec.18-276 Speaks to the Phasing plan.

This notice of public hearing was published in the Tidewater News on March 5 and March 1, 2017. Following its public hearing on February 9, 2017, the Southampton County Planning Commission recommended approval of the amendments. After conclusion of tonight’s public hearing, the Board of Supervisors will consider the comments offered this evening and will proceed to approve, deny or defer action on the proposed amendments. Mrs. Beth Lewis, Secretary of the Planning Commission will provide introductory remarks after which all interested parties are invited to come forward and express their views.

Beth Lewis states good evening. The Planning Commission after adopting the Comprehensive Plan several years ago, decided to recommend the adoption a new tool commend of chapter of the Comprehensive Plan. Do you remember the Comprension plan had a new destination called Employment Center? The Employment Center is to encourage a mix of uses, light industrial, commercial, perhaps high destiny housing and some areas that are appropriate. They are especially looking at area on 460, now that 460 is not going to turn into what it was going to, but, all the along other areas in the county that have the employment center as a plan destination. This is a zoning destination that would fit within the plan destination of the employment center. This is a mixed used office of light industrial district. It permits mix of offices of light industrial uses not heavy manufacturing that has smoke inhalants and dust and things like that, but...indoor type light manufacturing uses and commercial uses that serve the area. It’s not planned to turn into another Armory Drive, its planned to provide the services and goods that the people that work in the employment center need on a daily basis. This zoning destination meets a number of your
implementation strategies from the Comprehensive Plan including, pertaining agricultural uses and agricultural areas and clustering of non-agricultural uses in areas where there are thoroughfares. And that there are infrastructures to serve them. It encourages plans growth management areas that is necessary and has services to use it. It provides for orderly development, you have a master plan at the beginning, and it would start here and go in this area (pointing at a diagram). This was a tool which may have been useful when the Camp Parkway Commerce Center was under review, but at that point, there wasn’t this zoning designation. This may have been useful then, there may be another development that comes along, that along the line the Camp Parkway Commerce Center this would be an appropriate destination for it. The Planning Commission discussed this off and on for two years, three years. You’ll see that in part of the requirements are that the property start with a minimum of 75 acres, on thoroughfares or arterials. It has to be able to be served by municipal, public water, sewer. Pieces can be added to it after the 75 acre core, but it will start with the 75 acre core. It has stringent buffering around the perimeter, and interior areas you have some buffering, but mostly around that perimeter, so as to not impact to people who are driving by. So once you get in, it’s a campus like environment, so you don’t want it to look chopped up into little pieces, you’d like it to look like a campus. It has... it requires site planning from the beginning. It requires covenants as to what the buildings are going to look like, what types of uses are going to be there. It encourages shared parking so you don’t end up with tons of parking that are seldom used. It has a maximum building height of 50 feet, unless a function needs to be taller than that, then that can be additional height can be bought. And, it requires analyses that are now only in the residential subdivision section of the county code. It requires the traffic analysis, which VDOT requires at anyhow. It requires a community impact assessment, which is a fiscal impact assessment. The cost and benefits of this development to the county and the foregone costs and benefits for what this development is replacing. That’s often time the missing piece, and for view. It’s being required on the residential side, but it hasn’t been required on the residential side. It also requires a historical review and a national heritage review and environmental resource review. The Planning Commission looked at the permitted uses and saw that they...and thought that they agreed with those; the one change they made from the original proposal was the original proposed ordinance included utility scale solar at the permitted use. And the Planning Commission had concerns that if property had it done and change to this new office zoning designation and someone wants a utility solar scale facility on property that had roadway access and access to water and sewer and was not using that infrastructure as it was intended or in its most efficient way, so they changed solar installation to be accessory use to whatever the main use is. It could be rooftop solar, it could be parking lot solar, it could be out in the green area. But, there would have to be an officer manufacturing use as the principle use and the solar would be an accessory use, just like your detached garages are an accessory use to your main house. The Planning Commission had a unanimous recommendation of approval and …I know no citizen spoke in opposition to it. I don’t remember that anyone spoke or any members of the public spoke at all. I’ll be glad to answer any questions?

Chairman Jones states any questions?

Supervisor West states no comments.

Supervisor Phillips states I found it interesting that you said no one did speak, no comments from the public. Maybe it’s kind of complicated, but, anyway, I’m sorry.

Chairman Jones states alright.

Supervisor Porter states I just have…It’s my understanding that any concept from the center, it does allow residential development around the perimeter of the employment center, especially for people who will be working in the employment center. And that is not a permitted use here. Would that require an additional zoning of the residential area around this zoning to accommodate that?

Beth Lewis states yes, if a primary residential was the permitted in the perimeter areas of the employment center area, first the county zoning ordinance would have to be amended to allow higher density residential area of higher density residential zoning designation today. And yes, in many areas high density residential is part of a mixed-use area, and it makes sense. Rather than have 5,000 people come to work every day, leave to go to lunch come back after lunch and leave at the end of the day, with all that traffic, you would like to encourage some people to live within the area, but the county doesn’t have at this point a higher density zoning designation that would
fit. So to make …to facilitate that, first it would require the addition of a new zoning designation and it would probably be… when you think of the way that Southampton County develops I don’t know that there’s a need to make it a part of this zoning designation. It would just be within the Employment Center planned designation. In the Employment Center planned designation you could have a range categories and might be the way to do it.

Supervisor Porter states well, my concern is not so much height density, but also, single family residential is all around, because, I know up in Northern Virginia they do have this type of development and they do have residential zoning around the edges for the people that work in the area. And I don’t want…I think that’s ideal for community work, but we do not want to get into a situation where this nice employment center, and then we have a problem with zoning residential area for people who work there, so it can minimize traffic and maximize the benefit of having an Employment Center in the residential community nearby.

Beth Lewis states and you could…one of the ways to accommodate that is to just have two zoning designations. There isn’t any reason that you couldn’t.

Supervisor Porter states I like this sort of doing because it works, and it…your circumstances it takes the stigma off of something called industrial development. It actually…it’s designed to fit nicely with residential areas.

Beth Lewis states yes.

Chairman Jones states any other questions for Mrs. Lewis. Thank you.

Beth Lewis states thank you.

Chairman Jones states this is the Public Hearing. Is there anyone present who has any questions on this application?

Jason Fowler good evening, again. I apologize that I didn’t speak at the planning Commission on… that was probably a more appropriate thing to do, before it got to this point but, it needs to be addressed and obtain from the ordinance later, but, I reviewed the zoning district, and I think it’s going to be a very useful tool. This one item, we don’t have any … the 75 acres is a large parcel…we don’t have any design standards for private road facilities within our subdivision ordinance that I know of. I didn’t know if it would be useful to adopt some sort of standard, if it’s not just VDOT standard for the interior roads of this development, it may not to be taken over by the Department of Transportation.

Chairman Jones states thank you. Anyone else? Public Hearing closed. What say you, gentlemen?

Supervisor West states I’m going to… based on what Mr. Porter said, and I think and cause at hand. And I think it’s better than what we do call Industrial Development. And I think it provides a better looking and more workable solution for us; and based upon the Planning Commission I would make a recommendation by a motion at this time that we accept the Planning Commission recommendation for this attached ordinance that has already been read.

Supervisor Edwards seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

Dallas O. Jones   AYE
Ronald M. West   AYE
R. Randolph Cook   AYE
Carl J. Faison   AYE
Alan W. Edwards   AYE
S. Bruce Phillips   AYE
Barry T. Porter   AYE
The motion carried.

Chairman Jones states we will now go to Item B.
FY 2017 Budget

Revenue Sources

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>$25,039,068</td>
<td>43.35%</td>
</tr>
<tr>
<td>Federal</td>
<td>2,428,055</td>
<td></td>
</tr>
<tr>
<td>Local</td>
<td>$30,290,615</td>
<td>52.64%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$57,757,738</td>
<td></td>
</tr>
</tbody>
</table>

FY 2017 Budget

Federal Funds

- All used for education or school food program

FY 2017 Budget

State Funds Allocation

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southampton County Schools</td>
<td>$18,204,490</td>
</tr>
<tr>
<td>Sheriff's Office</td>
<td>2,003,850</td>
</tr>
<tr>
<td>Department of Social Services</td>
<td>2,032,000</td>
</tr>
<tr>
<td>Commonwealth's Attorney</td>
<td>408,810</td>
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<tr>
<td>Clerk of Court</td>
<td>321,080</td>
</tr>
<tr>
<td>Jail Costs</td>
<td>262,170</td>
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<tr>
<td>Air-Risk Juveniles</td>
<td>328,150</td>
</tr>
<tr>
<td>Non-Categorical</td>
<td>229,000</td>
</tr>
<tr>
<td>Other</td>
<td>101,195</td>
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<tr>
<td>Commissioner of the Revenue</td>
<td>99,603</td>
</tr>
<tr>
<td>Treasurer</td>
<td>83,720</td>
</tr>
<tr>
<td>Voter Registrar</td>
<td>35,520</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$25,039,068</td>
</tr>
</tbody>
</table>
**FY 2017 Budget**

**Local Funds Allocation**

- General Fund: $11,638,713 (59.44%)
- Schools (Operating): 9,852,429 (43.35%)
- School Food: 2,894,317 (12.81%)
- Other Debt Service: 3,551,263 (16.79%)
- Water & Sewer (Operating): 1,665,037 (7.81%)
- Capital Projects: 749,977 (3.48%)
- Social Services: 359,768 (1.70%)
- **TOTAL**: $20,290,616

**FY 2017 - Your Local Dollar**

- Schools Operating: 59.44%
- Schools Food: 12.81%
- Water & Sewer Operating: 7.81%
- Capital Projects: 3.48%
- Public Assistance: 5.8%
- Other Debt Service: 16.79%
- General Fund: 3.48%
- Debt Service: 9.6%

**Preliminary Projections FY 2018**

<table>
<thead>
<tr>
<th>REVENUE SOURCE</th>
<th>FY 2017</th>
<th>PROJECTED 2018</th>
<th>INCREASE (DECREASE)</th>
<th>PERCENT CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>General property taxes</td>
<td>$22,163,021</td>
<td>$21,232,484</td>
<td>-930,537</td>
<td>-4.2%</td>
</tr>
<tr>
<td>Permit, bond, fee, or fines</td>
<td>2,917,742</td>
<td>1,620,519</td>
<td>-1,297,223</td>
<td>-44.6%</td>
</tr>
<tr>
<td>Fines &amp; Abatements</td>
<td>174,723</td>
<td>152,765</td>
<td>-21,958</td>
<td>-12.5%</td>
</tr>
<tr>
<td>Interest</td>
<td>60</td>
<td>75</td>
<td>15</td>
<td>25.0%</td>
</tr>
<tr>
<td>Charges to persons</td>
<td>1,034,562</td>
<td>1,452,045</td>
<td>417,483</td>
<td>40.0%</td>
</tr>
<tr>
<td>Miscellaneous Receipts</td>
<td>841,652</td>
<td>845,821</td>
<td>4,169</td>
<td>0.5%</td>
</tr>
<tr>
<td>Transfer - General Fund Reserve</td>
<td>184,541</td>
<td>218,941</td>
<td>34,400</td>
<td>18.7%</td>
</tr>
<tr>
<td>Over County Receipts</td>
<td>1,378,881</td>
<td>1,332,805</td>
<td>-46,076</td>
<td>-3.4%</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>1,235,456</td>
<td>1,256,972</td>
<td>21,516</td>
<td>1.8%</td>
</tr>
<tr>
<td>Bonding Fund</td>
<td>687,017</td>
<td>742,301</td>
<td>55,284</td>
<td>8.0%</td>
</tr>
<tr>
<td>Revenue from the Community Fund</td>
<td>28,019,068</td>
<td>29,212,343</td>
<td>1,193,275</td>
<td>4.1%</td>
</tr>
<tr>
<td>Revenue from Federal Sources</td>
<td>2,150,000</td>
<td>1,407,260</td>
<td>-742,740</td>
<td>-34.6%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$77,877,728</td>
<td>$78,058,275</td>
<td>$(180,547)</td>
<td>-0.2%</td>
</tr>
</tbody>
</table>
Michael Johnson states item B, Mr. Chairman, is the Advanced Citizen Comment for the Fiscal Year Annual Budget. This public hearing is a means of soliciting public input prior to development of the initial draft budget for Fiscal Year 2018. Interested citizens are invited to offer their comments and recommendations on any and all FY 2018 budgetary matters. Please note that a second public hearing will be scheduled for Monday, May 15, 2017 to provide interested citizens an opportunity to comment on the final draft of the proposed budget. As a way of beginning, I’ll take a couple of minutes to outline the budget adoption process and provide some preliminary revenue forecasts and projections. Dr. Gwendolyn Shannon, the Superintendent of Southampton County Public Schools, will follow me with a presentation of their proposed budget, after which interested citizens are invited to comment. I’ll start by talking about the budget approval process.

Mr. Chairman, this is the calendar that was adopted by the board back at your first regular meeting in January. Of course the highlighted section is tonight, March 27, where we will provide the preliminary revenue estimates as well as receive the proposed school budget and receive final approval at our regular meeting on May 22. All of these meetings are open to the public, all of them start at 6:30 pm, with the exception of the Public Hearing which will start at 7:00 pm and your regular meeting on May 22 and April 24 are 7:00 pm. All of the special Budget Workshops start at 6:30 pm and they are held in this room. I just wanted to start by giving an overview of your current budget, the Fiscal Year 2017 budget and I suspect all of you realize that your revenue comes from three primary sources; Your Federal revenue accounts for about 4.21% of the total budget, a total of about $2.4 Million. State revenue is next, that’s at 43.53% of your budget for more than $25 Million, and then your local revenue is the largest piece of your budget $30.29 Million. So, your current budget is just a little less than $57.8 Million Dollars. So, let me talk very quickly about that little piece of the budget, the Federal money, that $2.4 Million; all of that money is used for either education or school food. You have no discretion, in how that money is spent. It all comes earmarked for special education programs or directed to the school program. So while it runs through the county budget you have absolutely no discretion in how that money is spent. The State revenue is very similar, so, that sort of sets the stage with the revenue. And with that, I’ll invite Dr. Shannon up to make her presentation.

Dr. Gwendolyn Shannon states good evening everyone. First of all I would like to thank you all for the opportunity to present a new face budget on behalf of the students of Southampton County. I would also like to thank you all for all you all have done for our school division in years past and I’m thanking you in advance for the things you will continue to do for our students. Before you, you have an outline of my budget presentation. I’ll begin with our vision, mission and goals, facts and accomplishments, the budget process, revenue and trend projections, expenditure trends and projection and then our division requests.
The U.S. Conference of Mayors (1999) asserts, “...the economic vitality of a city is linked to the performance of its schools...”

Vision Statement

The vision of Southampton County Public Schools is that all students will be successful, productive, lifelong learners in an ever-changing world.
Mission Statement

The mission of Southampton County Public Schools through the combined efforts of the staff, students, families and the community is to ensure a quality education in a safe environment that will prepare students to be successful learners and productive citizens in an ever-changing society.

Southampton County Public Schools
Goals

1. Expand Learning Opportunities and Increase Student Achievement
2. Expand our Safe and Healthy School Culture and Climate
3. Expand Professional Training and Employee Retention
4. Expand Community and Parental Partnerships
5. Expand Capital Improvements and Acquisition of More External Fiscal Resources

Facts & Accomplishments

Our Staff
- 201 Teachers
- 22 Administrators
- 242 Support Staff
- 35% of Teaching Staff holds Advanced Degrees
- 12 Years is the Average Years of Teaching Experience
- 1 National Board Certified Teacher
- 63% of Staff resides within Southampton County
Evidence of Continuous Improvement
1 of 5 Divisions in Virginia to be placed on the AP Honor Roll.

Budget Process

Budget Development and Deliberation

<table>
<thead>
<tr>
<th>Principals Met with School Leadership Team</th>
<th>Principals, District Administrators &amp; I met</th>
<th>I met with Board Budget Committee</th>
<th>I met with Board of Supervisors Liaison Members</th>
<th>Public Hearing at School Board Meetings for Public Comment</th>
<th>Budget was Approved by School Board</th>
</tr>
</thead>
</table>

What is a Budget?

A budget provides a description of a school division’s educational plans for the upcoming year in dollars and cents. It includes an estimate of the money the division will receive (revenues) and the division's plans for spending those funds (expenditures).

In Virginia, the state government and local governing bodies almost completely control the school district's revenues. Decisions about how the funds are spent, however, largely rest with the school division subject to federal, state and local constraints.
Why Do We Have A Budget Process?


Estimate of moneys needed for public schools, notice of costs to be distributed. It shall be the duty of each division superintendent to prepare, with the approval of the school board, and submit to the governing body or bodies appropriating funds for the school division, by the date specified in § 15.2-2103, the estimate of the amount of money deemed to be needed during the next fiscal year for the support of the public schools of the school division.

Community Expectations

- Staffing Beyond SOQ/SOA
  - Adding High Quality Teachers
  - Small Class Sizes
  - Support Services: Guidance Counselors, Speech Therapists & Psychologists
- Additional Learning Opportunities
- Electives (Honors/AP/Dual Enrollment/Arts/World Languages
- Transportation

Revenues & Expenditures
Impact of State ADM Projections

- Updated to the ADM based on Fall Membership. ADM projections are lower state wide in both fiscal year 2017 and 2018.
- Southampton County School’s ADM projections for the current year have decreased from 2,613 80 to 2,599 80.
- The state’s projection for fiscal year 2018 is now 2,571 30, 42.65 less ADM than our current budgeted ADM.
- State Revenue provides over $5,000 per student. Therefore, the reduction in ADM reduces our projected state funding by over $256,000.
- The budget amendments adopted by the General Assembly provides an increase in state funds of $74,945 for the Operating Budget.
- Net less in State Funding is over $180,000.

Revenue Trends & Projections

Revenues

Sources
- sales tax
- non-sales
- total state funds
- federal funds
- other funds

Percentage of Revenue from State
### Historical ADM & Revenue Comparison

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Budgeted ADM</th>
<th>Actual/Projected ADM</th>
<th>State Revenue</th>
<th>Composite Index</th>
<th>Local Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/05</td>
<td>2922.00</td>
<td>2721.41</td>
<td>18,471,917</td>
<td>3.9770</td>
<td>5,979,047</td>
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<tr>
<td>09/10</td>
<td>2710.90</td>
<td>2779.09</td>
<td>17,609,799</td>
<td>3.9770</td>
<td>10,768,851</td>
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<tr>
<td>10/11</td>
<td>2800.00</td>
<td>2721.63</td>
<td>17,729,473</td>
<td>3.9770</td>
<td>10,724,526</td>
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<tr>
<td>11/12</td>
<td>2713.10</td>
<td>2721.44</td>
<td>16,353,747</td>
<td>3.9770</td>
<td>11,070,473</td>
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<tr>
<td>12/13</td>
<td>2714.60</td>
<td>2721.09</td>
<td>16,261,314</td>
<td>3.9770</td>
<td>11,070,473</td>
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<td>13/14</td>
<td>2714.80</td>
<td>2715.60</td>
<td>16,726,600</td>
<td>3.9770</td>
<td>11,240,469</td>
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<td>14/15</td>
<td>2721.25</td>
<td>2886.17</td>
<td>17,325,213</td>
<td>3.9770</td>
<td>11,140,823</td>
</tr>
<tr>
<td>15/16</td>
<td>2573.00</td>
<td>2627.02</td>
<td>17,462,160</td>
<td>3.9770</td>
<td>11,439,346</td>
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<td>16/17</td>
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<td>2599.80</td>
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<tr>
<td>17/18</td>
<td>2571.30</td>
<td>780</td>
<td>16,329,017</td>
<td>3.9770</td>
<td>780</td>
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</table>

### Teacher Loss versus Student Loss

<table>
<thead>
<tr>
<th>School</th>
<th>2010</th>
<th>2017</th>
<th>Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southampton High</td>
<td>70</td>
<td>53</td>
<td>17 teachers</td>
</tr>
<tr>
<td>Average Daily Membership</td>
<td>572</td>
<td>783</td>
<td>88 students</td>
</tr>
</tbody>
</table>

### State Revenue

State Revenue 2008-2017

### Expenditure Trends & Projections
Expenditures by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>Fiscal Year 2016</th>
<th>Fiscal Year 2017</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$1,030,000</td>
<td>$1,050,000</td>
<td>$20,000</td>
</tr>
<tr>
<td>Administration &amp; Support</td>
<td>$520,000</td>
<td>$510,000</td>
<td>-10,000</td>
</tr>
<tr>
<td>Technology</td>
<td>$300,000</td>
<td>$310,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Total</td>
<td>$1,850,000</td>
<td>$1,870,000</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

Total Local Funding: $1,870,000

VRS & Health Insurance Rate Increases for FY2018

- The employer’s share of Retirement is expected to increase from 14.86% to 16.32%, the Retiree Health Insurance Credit from 1.11% to 1.23%. For a total of 1.78% increase in VRS rates.
- Based on our current VRS payroll, the rate increase would cost the division approximately $223,000.
- 8% Increase in Health Insurance Rate $263,819.
VRS Trends

16.32% FY18 VRS Rate of $222,000 or 11.3% increase

Mandatory Funding Requirements

- VRS RATE INCREASE ON CURRENT SALARIES $222,000
- HEALTH INSURANCE INCREASE $263,819
- SPECIAL ED REGIONAL TUITION INCREASE $79,817
- DUAL CREDIT TUITION INCREASE $30,000
- TOTAL REQUIRED FUNDING INCREASES $595,656

Requests

Budget Priorities

- Expand Learning Opportunities & Increase Student Achievement
  - Expand instructional programs that are helping to improve student achievement (ESL, Reading, Math and Science)
  - Elementary and Secondary Library Resources (books and digital)
  - Provide needed technology resources to enhance student learning (laptop lease program, iPAD carts)
  - Replace personnel & address student achievement
- Maintain Competitiveness & Ensure Safety
  - Address equity in salary of teachers as compared to surrounding areas
- Fund Mandatory Increases due to VRS, Health Insurance, and etc...
 Personnel

Category
Elementary Guidance Counselor
Speech Therapist
Purchasing Agent/Data Clerk
Elementary Teacher
Two Special Education teachers
One Special Education teacher assistant
Four Content Area Specialist/Instructional Coaches
Three Custodians

 Instruction

Category
Elementary Reading Technology (педагог) (sp. tech)
Personalized Learning & Professional Development (Elementary & Secondary)
Library Skills (Elementary & Secondary)
Instructional Materials (справочники, ресурсы)
PSSA/SAAT/ACT Testing
Band Instruments
Code to the Future (one elementary school)
Laptop Lease Program

New band instruments are needed to meet the needs of our growing marching band and band classes.

 Teachers

Hiring Highly Qualified Teachers will help to lower our teacher to student ratio as well as restore positions.
Commissioner West states I see the local revenue has gone up over $14 Million.

Dr. Gwendolyn Shannon states it has, and we appreciate that, thank you.

Commissioner West states you didn’t highlight it.

Dr. Gwendolyn Shannon states okay, thank you.

Dr. Gwendolyn Shannon states that’s it. Thank you.

Commissioner West states did you use Chicago for any particular example of all the school systems in the United States of America, … Chicago?

Dr. Gwendolyn Shannon states actually it was free time, we were on… it was in the suburbs of the Chicago area.
Commissioner West states I tell you, but, Southampton got some pretty people and pretty students and some good situations and… I’ll be careful of my language and verbiage here, and a poor thing, to present Chicago to me.

Chairman Jones states thank you, Dr. Shannon.

Dr. Gwendolyn Shannon states yes, sir.

Chairman Jones states any other comments? Any board members have any comments?

Commissioner Faison states I would like to say, I was on the liaison committee with them, and I appreciate what the School Board does in terms of formally inspection and I think all of us want to do everything we can to support our school system.

Chairman Jones states alright, thank you, very much.

Dr. Gwendolyn Shannon states that’s it?

Chairman Jones states yes.

Dr. Gwendolyn Shannon states Thank you for your time.

Chairman Jones states alright. Now, public hearing. Is there anyone on this?

John Burchett states my name is John Burchett, I live in Sebrell. Are we on the clock?

Chairman Jones states alright. I’ll let you go.

John Burchett states alright. Very good. Thank you. I haven’t had the pleasure of meeting Dr. Shannon, but, Dr. Parrish, Dr. Turner two recent superintendents, and now I’m sure Dr. Shannon is going to do the same thing they did; and that is put out. Students who are ready for life. I have a granddaughter who is in accounting who is in Christiansburg, graduated from Radford and a daughter who will graduate next year from cosmetology school in Charlotte. When they come out of Southampton Public schools, they are ready for life; if they want to. I’m not going to say all of them are, because, some students, like me, when I came out of high school, anything higher than a D, I didn’t know what it look like. But, these kids are ready for life. And that is what we need to keep doing, to make sure they got the tools to perform. I am so proud of our school system somebody who is not had the higher education, but I do appreciate what we have done in this county. You all have helped, but, here we go again, we step up and we don’t have any money to help these people who lead our children into life. That’s very sad, we have to fight for every penny. All we want is …Mrs. Atkinson, the principle and Mr. Melbey and Tamme Railey, the ones I know specifically, because my youngest granddaughter is now at Riverdale. I picked her up Friday, and she said, “Granddaddy, I love school”. You know what, it almost brought tears to my eyes. Those two specifically, Mr. Melbey and Ms. Railey, they make kids want to go to school. It’s just amazing to me and they did it with no money. Because, I remember the first budget we did when you all first took office, it was a disaster for the schools. Thirty, I can’t remember the exact number of teachers and custodial people who were cut, because we had to balance the budget, and the schools paid; and we haven’t recovered, yet. We have not recovered. The little bit we did, last year, was good, it helped…but it wasn’t…but when we get the money, when was this due? Changed? The rates?


John Burchett states is that next year?

Michael Johnson states nine months from now.

John Burchett states so, are we counting any of that in our revenue projection?

Michael Johnson states that’s not revenue, it’ll be an expenditure saved.

John Burchett states right. So, actually, there’s going to be… I mean… it’s got to be some money
March 27, 2017

that should be available for something.

Michael Johnson states it’s 100 and something thousand.

John Burchett states and I can’t imagine anywhere any better than our schools. Anyway, the…you all may have already had a retreat, I don’t know.

Supervisor West states coming up.

Chairman Jones states, no. Coming up; we haven’t had one yet.

John Burchett states you going to have one?

Chairman Jones we’ll let you know. We’re going to have one.

Supervisor West states the 28th.

Chairman Jones states we’re going to have one.

Supervisor Phillips states April 28?

John Burchett states are you going to have a print out of the dates available, for the workshop? Because, I for one will not remember. Would you have one available?

Michael Johnson states yes, it’s online.

John Burchett states oh it is. Okay. Oh, for the last, I don’t know, four or five years, I’ve been hearing about Shared Services and how much we’re going to save; you all should have a lot of money saved by now. We’ve been working on it for about five years. Maybe we can put some of that to the schools. But, I haven’t heard a figure. I haven’t heard of one red cent that we saved with our brothers in Franklin. When are we going to hear about that, so we can put that towards our schools? We ought to be getting close; like I said, I don’t know how many years it’s been, but, we ought to be getting close to saving a whole lot of money. We talked about saving it, but I haven’t seen any figures, yet. And there are other ways to save if we want to do …and I’ve brought some them up over the years; …did we try to do anything about the cigarette tax, did we propose that to our legislatures to try to get the ability to propose a tax on the cigarettes? We need to keep working on that, that’s easy money. I’d be glad to pay .50 cents a pack for my wife to smoke, if it goes towards public schools. I’m not joking.

Chairman Jones states alright.

John Burchett states anyway, I appreciate the opportunity to have my say…and the only thing I got to say is the public comment on May 18th is too late. You said it last year at the public hearing, it’s too late to make a change, at...it’s done; there’s no need having it. The people who come up there and talk May 18 will be just shooting the breeze to nothing, because it’s too late then. Thank you all.

Chairman Jones states alright.

Yvonne Rose states good evening. My name is Yvonne Rose, I live here in Courtland, Virginia. I didn’t come to speak, but after the gentleman stated, it is nothing that can be more important to us, and I know that they already have the larger part of our budget, but there is nothing more important than our education. This morning I met …I was at breakfast with several of your administrators there, with the Better Beginning Program. And from my recollection, one of the things that our economic development leaders stated was, that the one thing industries look at when they come into an area, now days is education. If your educational system is top notch, then you’re automatically wiped out; well we don’t have that problem here. And, I can thank God that under the different leaders, education has been good and the standard has been high. But, I think that now is not the time to back out. If we look at international things that are going on, we see that technology is at the upmost so support so; when they say they need laptops or they need things in the technology area, we need to support that. How are we going to prevent hackers, if we don’t educate our kids to un-hack the hackers. I would like to say that we have teachers, some of
the best in Virginia, here in Southampton County. Their pay, while it’s increased is not where it should be, but, neither is it nationwide. We expect teachers to give us our astronauts, our doctors, our engineers, but yet, they are paid so much less and they do so much more. Their job is not 9-5, but it’s a 24 hour thing during the time they are there. So, I would plead with you on behalf of the school, please support their educational request.

Chairman Jones states thank you very much. Anyone else?

Glenn Updike states I’m, Glenn Updike. There are a couple of things I would like to just remind you about, over about 35% of our county, our population is under the poverty line. 1 out of 6 students goes hungry. We are not a wealthy county. The last 2 years, farmers have, a few of them have broken even, but most of them lost money. If we have another bad year like the past two, we won’t be able to pay the bills. I just wanted to remind you that this is a situation that’s here in the county. I would just love to give the schools, the public officials the money they deserve, but this will have to be paid on the backs of the people that can’t afford hardly food to go on the tables or the roofs over their heads. Just go to the one of the food distribution center, the food…they be lined up around the corners and within an hour all the food will be gone. Who is going to pay for this? I’m sorry….the retired people, the elderly. We, they haven’t received a penny in years, no increase in Social Security, retirements and their insurance and everything else is going up. You better take… this is a community not …what…it’s for me. I’m afraid that society in today’s part of the world, it’s really a shame. I don’t care who I hurt or where I get it; I’ll take it off the backs of kids, I’ll take it off the backs of poorest tramp out here. They don’t care, as long as they get it and put it in their pockets. Well, that’s … I just wanted you to realize where the money is coming from. We heard mention about Timmons, remember? About 2012, our reputation as a county, as the Board of Supervisors depend upon doing the right thing. The bill was passed and it’s still on the books by the board as the sets of fees go down rates, the charge to the citizens would be return to them. I expect, and I’m sure they respect you all to live up that obligation. This is a contract with the citizens in the county. So, as the sets of fees go down, this money should be returned. And, if you need the money, additional money for the house……

Chairman Jones states Mr. Updike, you’re getting away from what we’re talking about now.

Glenn Updike states okay.

Chairman Jones states I’ve given you plenty of time. We’re talking the school board, now, budget, that’s all we’re talking about. You’re going all over the county.

Glenn Updike states it says. It didn’t say the school, it says…

Chairman Jones states it says Citizens Comments on the annual budget.

Glenn Updike states on the annual budget?

Chairman Jones states on the annual budget. Citizen comments on the 2018 annual budget.

Glenn Updike states it doesn’t say anything about schools, now.

Chairman Jones states the budget, the school budget.

Glenn Updike states it didn’t say anything about schools budget. It says annual budget. Am I right or am I wrong.

Chairman Jones states alright Mr. Updike, I hear you.

Glenn Updike states okay. Alright, I didn’t think I misread the …. 

Chairman Jones states okay.

Glenn Updike states alright. Last week and even this week, this Sunday’s paper, and that’s on Timmons, we got to bear sitting in our midst that could burst our budget wide open. And, I started off with it I felt and still feel the Timmons Group should be fired and dismissed. And here we are, I think the 2nd time in our administration in the past five years that put us in a financial bind. EPA
is the worst in…Timmmons and it’s going to cost us. I wish you all would take the opportunity to read the articles on it and realize what we’re facing; and we’re not going to get by with a slap on the wrist.

Chairman Jones states anyone else?

Jason Fowler states I know I’m wearing my welcome out tonight, but one more time. $150,000 is what we’ve spent so far to determine how to handle bad people in our court system this year. There’s been no question where this money will come from or has come from where, we just seem to come up with it to support these bad people, and how to handle them. We should be able come up with the same...have the same attitude and come up with the same amount of money to support the good people of our schools who represent the future. Please take a look, a hard look at the need for a new courthouse, I believe it can be renovated for a significantly less amount of money than a new courthouse and that would help with the budget now and in the future.

Chairman Jones states thank you sir. Anyone else?

Supervisor Edwards states can I ask you a question?

Chairman Jones states yes, you can.

Supervisor states I would like to ask the Superintendent, How many of our district students are you looking at coming to our school system in this coming year? We have any idea?

Dr. Gwendolyn Shannon states I don’t know that number for the upcoming year. But…

Supervisor Edwards states …and my second question, Is that money figured into your budget, also?

Dr. Gwendolyn Shannon states it was. We budgeted for $60,000 for out of district students.

Supervisor Edwards states I mean, we get $5000 per student…

Dr. Gwendolyn Shannon states that’s not accurate.

Supervisor Edwards states… out of district students. I’m saying is that amount of money; have you projected how much that’s could be and figure that into your budget? I mean in past years, we’ve had 120, 130 out of district which was $5000 times that, and what I’m asking is do we have any idea how many are going to be affected in this budget coming up?

Dr. Gwendolyn Shannon states when we budgeted for the same number of out of district students and the amount that they pay is $1000 for first child and $500 for each additional child in the same family. The $5000 that you’re talking about, I’m not sure where you’re getting that number from. But, we have a tally for the tuition from the out of district students.

Supervisor Edwards states it was my understanding that besides the tuition that you also got $5000 a student, my question is…..

Dr. Gwendolyn Shannon states we estimated $5900 per student based upon our ADM, if that’s what you’re asking about, but we’ve had a decrease in our ADM of almost 43 for our ADM.

Supervisor Edwards states my question though, is that money, did I see that? I missed that in the budget tonight…

Dr. Gwendolyn Shannon states it’s in there…I’m sorry. It was in there.

Supervisor Edwards states but it wasn’t in tonight’s presentation, is that right.

Supervisor Porter states I think what she’s saying is those students are in the ADM.

Supervisor Edwards states okay.
Chairman Jones states alright, are there any other questions? This ends the public hearing. We got to go back to number 10.

Michael Johnson states Mr. Chairman were going to go back to number 10?

Chairman Jones states yes, we need to go back to number 10.

Michael Johnson states number 10 you see in your agenda packages correspondence from Ms. Catarina Johnson who is the Executive Director of the James L. Camp Jr. Family YMCA. She’s requested a few brief moments of your time to provide you with an update of ongoing activities and events at the Y.

Catarina Johnson states good evening. I am the Executive Director at the James L. Camp Jr. Family YMCA. And with me I have Nicole Copeland and she is the president of the Y-Team Leaders Club.

Catarina Johnson referenced the PowerPoint presentation.

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**STATE OF THE Y**
**JAMES L. CAMP, JR. FAMILY YMCA**

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**CHANGING LIVES**

On November 22, 1955, Mr. James L. Camp, Jr. stated to the assembly his reasons for proposing the formation of the Y. He believed that a religious and moral atmosphere in our play and community activities would be helpful and pledged his support to the YMCA organization if conducted along these lines. For over sixty years the Y has served as a beacon in the Franklin and Southampton communities bringing together individuals for the purpose of achieving our mission.
YMCA MISSION

To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all.

DID YOU KNOW

Oldest and largest community service organization
Largest youth-serving agency
Largest provider of child care, youth sports, aquatics, camping, health & fitness, day camp and parent-child programs
Largest operator of swimming pools
Largest employer of teens

YMCA MEMBERSHIP
JAMES L. CAMP, JR. FAMILY YMCA

- 488 : Adult + 1
- 2481 : family
- 556 : individual
- 7563 : Visits/Month
- 978 : Guest

*Total # YMCA Members as of today 3525
OPEN DOOR
FINANCIAL ASSISTANCE PROGRAM

In 2016, the YMCA provided 804 individuals with over $288,000 in program and membership financial assistance to deserving Franklin and Southampton youth, families and adults:

OUR PROGRAMS

• Before/After School programs
• Day Camp program
• Youth Sports
• Swim Lessons
• Swim Team
• Stay & Play
• Active Adult Classes
• Group Exercise
• Teen Leaders Club

• CPR/First Aid
• Lifeguard Training
• Water Safety Classes
• 4th Grade Swim Program
• Water Aerobics
• Tennis
• Birthday Parties
• Personal Training

4TH GRADE LEARN TO SWIM PROGRAM
PARTNERED WITH THE UNITED WAY OF FRANKLIN & SOUTHAMPTON

S.P. Morton, Southampton Academy, Capron, Meherrin, Nottoway and Riverdale
YMCA TODAY

The Y is looking to add a Functional Training Space

This type of training improves strength, joint mobility, joint stability, and cardiopulmonary fitness. Functional training has helped people with chronic disease, such as Parkinson’s and Multiple Sclerosis, manage their disease and fight back.

Recently the YMCA started talking with the Franklin Parkinson’s support group. This group, affiliated with the American Parkinson Disease Association – Hampton Roads Chapter and they too shared the need for a program that enhances movement disorders.

Diabetes Prevention Program

The Y is conducting its first class in Diabetes Prevention Program. We hope to be able to offer more of this program in 2017.

TEEN LEADERS CLUB
MADE POSSIBLE THANKS TO THE CAMP FOUNDATION, UNITED WAY OF FRANKLIN & SOUTHAMPTON AND THE RAY FOUNDATION

THANK YOU
Catarina Johnson states there are many stories I could share with you. One that speaks volume is Nicole, and I would like Nicole to share her story with you.

Nicole Copeland states good evening. Good evening, Mr. Chairman and Mr. Vice Chairman and members of the Southampton Board of Supervisors. My name is Nicole Copeland and I am a current senior at Southampton High School and the current President of the SGA Government Association at my school and Leaders Club. Tonight I’m going to talk about how much the local YMCA Leaders Club has impacted my life. I joined the club 4 years ago. I joined the club because I heard about much fun it is, the impact it makes on your life, and all of my friends are in it and they made me join, but I’m glad they did. When I joined I was a shy girl that would not talk to anyone or didn’t want to be put out of my comfort zone. Well, in New Leaders Training I didn’t have a choice, and had to get out of my comfort of feeling great games, which are games where we have to touch each other and pretty much team support games. I had to talk to people and learn the history of the club and what we stand for. My first year as a leader was definitely a new experience. I kept hearing about the Blue Ridge Leaders’ School and how it was great, but I had no clue what they were talking about since I’ve never been. That top left photo is my club at Blue Ridge Leaders’ School in Black Mountain, North Carolina. Throughout the school year I heard about it until it was time to go. Blue Ridge Leaders’ School assists, support, encourage, and focus on the uplift of the Leaders’ Club Program at the YMCA across the south. The Blue Ridge Club is one of the oldest clubs on the mountain. My first year at Blue Ridge I pretty much hated it and just wanted to come home. There were many phone calls to my dad crying and telling him how home sick I was. One of the advisor’s in my club, while I was up in the mountains, told me to look at the trees and to think of the corn fields which made that week a little easier. The next couple of years that I have been to the mountains have been life changing. I have made lifelong friends and memories that will last a lifetime. This will sadly be my last year on the mountain, and I am excited to say I will have one of my younger brothers with me on the mountain for his first year. During Thanksgiving of 2014, I lost my mom unexpectedly. While at my mom’s funeral, one of my friends that came brought a big card from the club and it had very encouraging words from my club and that helped me get through such a hard time. This just shows how much this club helps each other through tough times or encourage you when you need it the most. This is not just a club, this is a family. Thank you for your time and allowing me to tell you about something I hold so close to my heart. At this point, I will answer any questions.

Catarina Johnson states I also want to add that the YMCA is prevalent in our community. And I just want you to keep that in your hearts and as you go out into our community and you see a need, let us know. We would love to be able to fill that gap and help service anybody in any way that we can. So, just keep us in mind; thank you.

Chairman Jones states alright. Thank you all for coming. And, you just touched our heart. We’re sitting up here about to cry with you. You touched all of us. Thank you again for coming. Alright, we’ll go to number 12 now.

Michael Johnson states included in your agenda packet Mr. Chairman for your review and consideration you’ll find the second of what will be several final site plans submitted for development of the solar generating facility that was approved by the Board last September. The site plans in front of you include Pods A and B of the Southampton Solar project. Pod A is west of Meherrin Road in the area of Old Branchville Road, Clarksbury Road, Powells Hill Road and White Meadow Road. The total area of Pod A to be impacted is approximately 340 acres, with panels covering approximately 2/3 of that area and the remainder being traversed on part by underground electric lines. Pod B is on the north side of General Thomas Highway from just east of Three Bees Road westward to Meherrin Road. The total area of Pod B to be impacted is approximately 208 acres, with panels covering at least 75% of that area. This pod contains the two substations and the main laydown and construction trailer area, as well as satellite laydown area throughout. At its regular March 9, 2017 meeting, the Planning Commission reviewed this site plan and made a unanimous recommendation of approval to the Board of Supervisors. This recommendation was based upon the fact that the plan meets all of the requirements of the local zoning ordinance, the land disturbing and erosion and sediment control ordinances, and has already been approved by VDOT’s local land engineer. Mrs. Lewis is here and she has some comments and suggestions.
Beth Lewis states we’ll get Pod B first because that’s the area that the substation is in what we’re looking at. This action is ministerial on your part, because the plan meets all the requirements of the design ordinance, the erosion and sediment control ordinances, and VDOT’s approved it. This area is along General Thomas Highway. The purple line is the General Thomas Highway landscape screening, the blue line is private residential, which is the heaviest, most opaque landscape screening that will shield existing homes, and the red is the entry way, which is a little more formal landscape presentation and the green is rural roadways presentation. They have started working on the two substation areas and the main laydown area and construction trailer area. Should this be approved tonight, I expect they’ll be in our office tomorrow at 8:30 am getting those permits for Pods A and B so they can keep working. The Planning Commission will look at Pods C thru F at their meeting the second week in April. Those all meet the requirements of the zoning ordinance and all of the other ordinances as well. So, we’re moving these along, so they can get to work and they can start gathering and producing power quickly. This is Pod B. These are the panels themselves. They’re accessed from Cross Keys Road, General Thomas Highway. This piece over here (referring to chart) is closest to 35 and it will be accessed from Lassiter Drive. It doesn’t look at this point that we will be able to for inspection purposes, drive from this part of the pod over to this part of the pod. This is all on the north side of General Thomas Highway. This is Pod A. This is on the west side of Meherin Road. It comes off of Clarkesbury Road and Old Branchville Road. Most of this is shielded with the rural roadway landscaping. There are a few areas of private residential where it abuts existing single family homes. And, this is an entry way screening. As you recall in their proffers after construction of new single family homes are built in our neighborhood, but individual single family homes are built, and there is a problem with the glare or other visual impacts. There is an allowance for landscaping for new homes that are impacted by the solar. This, of course, the landscaping doesn’t hide the solar panels but it provides a little break for the eye, and a little more natural view as you drive along the roadways, and of course, the installation will be surrounded by chain-link fence, and the ground cover will be a mixture of native and locally adapted grasses and wild flowers that will be kept under the 12 inch tall grass ordinance in Southampton County.

Supervisor West states what does that mean?

Beth Lewis states their proffers provide that if there are issues that aren’t taken care of with tall grass, then the County will mow that and take it out of the surety bond.

Supervisor West states I just figured you meant crabgrass and dandelions.

Beth Lewis states no, it’s a grass mix as recommended by Virginia Tech. I’ll be glad to answer any questions.

Chairman Jones states are there any questions for Ms. Lewis? Alright, we need a motion.

Supervisor Porter motion to approve the site plan.

Supervisor West seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

- Dallas O. Jones   AYE
- Ronald M. West   AYE
- R. Randolph Cook AYE
- Carl J. Faison   AYE
- Alan W. Edwards  AYE
- S. Bruce Phillips AYE
- Barry T. Porter   AYE

The motion carried.

Chairman Jones states thank you. Now we will go to 13A.
Michael Johnson states 13, Mr. Chairman are a series of First Readings, the first one refers to Agricultural & Forestal Districts. You may remember that this board approved an amendment to the zoning ordinance on January 23, 2017 providing for the creation of Agricultural and Forest Districts. While the ordinance effectively established a framework for the program, many of the procedural details were not addressed at the time, including composition of the agricultural and forestal districts advisory committee, the annual application date, application procedures, evaluation criteria and the amount of the application fee. Since these matters must be addressed by ordinance, which requires a public hearing prior to adoption, I’m seeking your consideration in repealing the January ordinance and replacing it with a new Chapter 2.6 of the County Code, titled “Agricultural and Forestal District.” You’ve got a copy of the draft of that proposed new Chapter in your agenda packet. The ordinance addresses several of the procedural details, including:

1. Designating the Planning Commission to act for and in lieu of an agricultural and forestal districts advisory committee, permissible under the state enabling legislation provided that at least four members of the planning commission are landowners that are engaged on agricultural or forestall production;
2. Establishing July 1 as the annual application deadline This way, all the applications can be concurrently processed and considered prior to Christmas and avoid any BOS conflicts during the budget season:
   - January 1 – June 30 – Annual Application Period
   - July 1 – Application Deadline
   - August/September – Initial PC Review
   - October – PC Public Hearing/Recommendation
   - November – BOS Hearing
   - Final action by BOS – no later than 3rd Monday in December
3. Establishing application procedures; and
4. Establishing evaluation criteria.

Procedurally, this should be referred back to the Planning Commission since it involves repealing a portion of the zoning ordinance. And the Planning Commission would need to give you a recommendation on rather to repeal that existing ordinance and replace it with what you see in front you tonight, and if so, they may tweak it, modify or amend it, which is fine’ and come back before you with a public hearing. And, in the meantime, that existing ordinance remains lawful and valid, people can continue to apply for the Agricultural and Forestal District; presuming that ultimately, July 1 is going to be that application deadline, and the fee is presumably going to be $350, but, we need to work through those details. Until the existing ordinance is effectively repealed by ordinance, it remains in effect, meaning that applications may continue to be filed in the meantime. But, that is where we are. The action that we seek tonight is simply to refer this back to the Planning Commission for review and recommendation and get their report back.

Chairman Jones states any questions on this? I need a motion.

Supervisor Edwards motions to do so, refer this back, because, I think this takes a lot of questions out of it and it’s a pretty comprehensive piece of work here.

Supervisor West seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

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The motion carried.

Chairman Jones states we’re going to take a five minute break. (Time is 9:05pm)
March 27, 2017

Chairman Jones states we are back in session. We will go to No Wake Zone, B.

Michael Johnson states B, Mr. Chairman, you all may remember, the Board received a report from the No-Wake Task Force in January that included a recommendation to reduce the length of the no-wake zone near Checkerboard Corner from 0.49 miles down to approximately 540 linear feet, subject to no objections from the Edwards family. At the Board direction, I contacted Doug Edwards in late January to discuss this matter. Based upon our telephone conversation, it was my understanding that Mr. Edwards intended to further discuss it with his family. He has some family members that live out of town, but he did not at that time anticipate any objections. I’ve since follows up in writing and advised Mr. Edwards that unless we hear otherwise from him prior to April 4th, it is our intention to go ahead and advertise this matter for a public hearing next month. So, I’ve prepared for your consideration tonight, in the form of a first reading, an ordinance which effectively reduces that no-wake zone down from 0.49 miles to 540 linear feet. In your agenda packages you have a copy of the draft ordinance along with aerial photos illustrating the existing and the proposed no-wake zones. I’ll be glad to answer any questions if you have any.

Chairman Jones states anybody have any questions?

Supervisor West states I think the Task Force did a good job. Landowners as well as recreational people that use the river, that’s the good part of it; citizen input.

Chairman Jones states right, so I need a motion, to advertise it.

Supervisor West state’s I’m ready to have the County Administrator advertise this attached ordinance for April 24. That is when we will open up and discuss it, so everything has been done and everything is in proper order.

Supervisor Phillips seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

Dallas O. Jones AYE
Ronald M. West AYE
R. Randolph Cook AYE
Carl J. Faison AYE
Alan W. Edwards AYE
S. Bruce Phillips AYE
Barry T. Porter AYE

The motion carried.

Chairman Jones states you have a question?

Supervisor Phillips states no. I was just a bit late, but I’m still in favor of it.

Chairman Jones states okay, we’ll go to C.

Michael Johnson states item C is a third First Reading referring to Real Estate and Tax Exemption For Certain Elderly and Disable Persons. Back in June 2006, the Board adopted an ordinance providing that qualifying property owners who are 65 years of age or older, or who are permanently and totally disabled are eligible to apply for a partial exemption on their real estate taxes. The intent of this ordinance was to mitigate adverse impacts on individuals who are bearing an extraordinary taxation burden in relation to their financial position. The actual amount of the exemption is calculated based upon a codified schedule which takes into account the annual income and net financial worth of the applicant. The schedule has not been updated since the original ordinance was adopted 11 years ago, while the Consumer Price Index has increased by more than 20%. In addition to that, experience has taught us that calculation of net financial worth is onerous for the applicant and time consuming for our own staff. Accordingly, we have prepared for your consideration tonight in the form of a first reading, an ordinance which would adjust the
Exemption Schedule upward based on inflation over the past decade, and remove the calculation of net financial worth from the equation. If this is something you all want to consider, I’ll also need to advertise an identical amendment to Section 13-16 of the Southampton County Code (Solid Waste Management Fee) which has the exact same exemption schedule. In addition to this, I’ve had some conversation with Ms. Carr, our Commission of Revenue, I think overall, she is here tonight, supports the amendment. She would ask that you also consider looking at the possibility of rather than requiring people to file annually for this, that you set it up on a 3 year cycle, so that people would only file full application once every 3 years and there’s a simple affidavit that they sign annually that just basically says that nothing has changed from last year. Amy did you have any other comments?

Amy Carr states no.

Michael Johnson states so this exemption schedule that you see in this first reading is identical to the one that is used by Isle of Wight County. It provides that the person’s annual income is between 0 and $23,400 and they are 65 years old or older or permanently and totally disabled. They could qualify for 100% exemption up to a maximum of $1,000. If their annual income is between $23,401 and $29,100 they can qualify for up to 75% exemption. Again, with a cap of $1,000. If their annual income is between $29,101 and $34,600 they can qualify for up to 50% real estate tax exemption up to a maximum of $1,000. If their annual income is between $34,601 and $40,300 they can qualify for a 25% exemption up to a cap of $1,000. Anything above $40,301 would not qualify for an exemption.

Chairman Jones states alright. Any questions?

Supervisor West states I want to know one. What net effect on taxes would this have if we change from what was to what will be? Obviously that should be less tax collection? Do you know the net or guesstimate?

Michael Johnson states we haven’t run that actual number yet. We could give you a rough estimate. But, to go through, you pretty much have to recalculate every persons to give you an exact. But, we could get you in the ballpark.

Supervisor West states what is it now, do you know that?

Michael Johnson states I don’t have it front of me, I can get.

Supervisor West states Ms. Carr, do you?

Amy Carr states I think it is in the neighborhood of $69,000.00

Supervisor West states I’m sorry.

Amy Carr states $69,000.00.

Michael Johnson states it’s not a huge ticket item.

Supervisor West states okay, that’s what I was getting at.

Supervisor Porter states I think it’s time we do this.

Supervisor West states I agree.

Supervisor Porter states I think that what we created was an overly complex way to calculate it. For two reasons, one it was hard to verify it and it was hard to create, and on the other side it caught people in a bind, because there’re some elderly people that make $25,000, but have a few hundred acres of land. So, they are land rich and income poor, and they still didn’t get any relief, and I think this addresses that situation. Basically, all they have to do is fill out an application, bring a copy of their tax return and that’s easy to verify. And if we do it on a 3 year cycle, I think that’s even better for everybody.
March 27, 2017

Supervisor West states I do, too. Less work involved all the way around. I certainly feel it is fair, and we are in line with Isle of Wight.

Michael Johnson states it’s identical to Isle of Wight.

Supervisor West states yes and it’s long overdue.

Supervisor Porter states I move we advertise this for public hearing.

Supervisor Phillips seconds.

Chairman Jones called for the vote.

The Board approved with a voice vote recorded as follows:

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The motion carried.

Chairman Jones states we will go to 14.

Michael Johnson states number 14, Mr. Chairman, I have just a few project updates for you. The first one is the roof on this particular facility. You may remember the contract was awarded on November 28th. The contract was awarded to Customer Roofing Inc. They were the low bidder. They are based out of Ashland, Virginia. Their base bid was $183,800. The funding source for this project was taken from your cash reserves. The project as it stands today is about 95% complete, and we expect them to fully complete the project by the end of this week, weather permitting. Just to give you a rough idea the total office center is about 30,000 square feet in area. This is Social Services, this is the Health Department, and in the center of the building is The Treasurer, Commissioner and the County Administration Staff. The area that you see outlined here. This little yellow area; a lot of people don’t realize it by just looking at the building. That is actually a single ply flat roof. We have about 3,000 square feet of single ply roof right on the very top of the building. So, what you have seen them do is replace all of the rotten ply wood that we had underneath. Only the ply wood that was damaged was replaced. All of the new underlayment, the new shingles, new flashings, etc. The shingles themselves are GAF shingles. They are the lifetime series. Typically, that comes with what they call a lifetime warranty. You may ask who lifetime, and that is the warranty that they use on a single family home. It is the lifetime of the owner. In our case, basically it equates to a 50 year warranty. That warranty is non-prorated for ten years so, if we have any damage in the first ten years we will get 100% of whatever that damage is back from GAF. You can just see some of the area. The style of the shingles are called royal slate. It is made to mimic slate. You can see there it pretty much does mimic a slate roof. Now, this is the flat roof up on top. I am just showing you the process they use to put that down. And, then the work they have remaining is basically the metal trim which will go along this edge. If you get back far enough you can see this white covering membrane right here. There will be some black trim that will completely cover that edge all the way around. There is also some black metal that will go up on top of this. You may ask what is that little dog house up on top. This is the fresh air intake for the whole building. All of the mechanical equipment is below this so all of the fresh air that is ran through the air handlers is taken in underneath this. The second project is the heat ventilation and the air conditioning system in this building. That contract was awarded on August 22nd. The contractor was ABM. Their base bid was $596,520. We funded that through a 15 year lease purchase agreement. The annual lease payments are $48,155. That is offset by what we expect to achieve and in fact are guaranteed to achieve in energy savings of $30,000 per year. So, the net lease payment is really only $18,155. That is a performance base contract where the contractor has guaranteed we will receive those energy savings and if we don’t the contractor writes a check for the difference. There is a fairly particular way under the contract that we document those energy savings. The project included replacing all of the lighting in the whole facility with new LED
lights. This room, exterior lights, every light in the building now have the LED bulbs in it. It also included replacing the boiler, the chiller, the cooling tower, all of the pumps, and all of the HVAC control systems. The project itself is about 98% complete now. We expect it to all be wrapped up by the first week of April. These are the two new energy efficient boilers that are located in the mechanical room. This is a real improvement over what we formerly had. We formerly only had one boiler for the whole building. So, now what we have is redundancy. These boilers are set up to alternate in the way that they operate, but we do have redundancy in the case one boiler goes down we still have heat in the building. These are the new chill water pumps, hot water pumps. This is the new chiller, the chiller controller, and the cooling tower which is located in the enclosure out back. The third project is the water tank painting. We awarded that contract on October 24th to Utility Services Company Inc. This was to paint three tanks. The elevated tank in Newsoms, the elevated tank at the Business Park, and the ground storage tank that serves the Branchville water system. Their base bid was $311,200. We issued a ten year note to finance this project. The annual debt service on that is $34,500. That project is roughly 98% complete. They should wrap everything up by next week. This is the ground storage tank in Branchville. You can see the before and after. You can see the before condition over here. It had a lot of rust inside and out. This is the new condition afterwards. A nice new clean coat of paint. This is the inside. You can see we had a lot of rust and a lot of structural damage in here. They built all of the structural damage and recoated the entire inside of that tank and placed it back in service. The Business Park; again, this tank had not been painted since the original paint job which went on in 1997. So, it was close to 20 years old. Hard to see it in this picture, but it was an awful lot of rust. Particularly once you get up top around that catwalk area. Now, if you are riding down Route 58, you can see it has been freshly painted. It is a different color now. It has a blue coat of paint on it. It looks really nice. They painted both the inside and the outside of that tank. In Newsoms, it is the same thing. This tank was constructed in the mid-1990. This is the first paint job since the original paint job, so it was almost 20 years old. You can see the rust on the outside here before, and now everything has been finished up. They have a fresh coat of paint both inside and out. So, that is the status of the projects. I will be glad to answer any questions.

Chairman Jones states alright. Any members have any questions?

Supervisor Edwards states looks good.

Chairman Jones states looks good. Alright. Okay, we’ll move on to 15.

Michael Johnson states item 15, Mr. Chairman, is Miscellaneous. You will notice in your agenda package we received email correspondence. Mrs. Lewis has confirmed that the previously submitted applications for conditional use permits for utility scale solar farm submitted by both Geenex and SunPower has been officially withdrawn. So, as of today there are no pending utility scale solar projects on the table. You also have a copy of the latest newsletter from the Western Tidewater Free Clinic as well as the Environmental and Foreclosure Notices, and copies of Correspondence. I will be glad to answer any questions.
Chairman Jones states any members have any questions? Any late arrival matters?

Michael Johnson states not from me.

Chairman Jones states any questions from the board?

Supervisor Edwards states see you next week.

Chairman Jones states meeting adjourned.

There being no further business for tonight the meeting adjourned at 9:26 p.m.

______________________________  
Dallas O. Jones, Chairman

______________________________
Michael W. Johnson, Clerk
At a budget workshop meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on April 5, 2017 at 6:30 PM.

SUPERVISORS PRESENT
Dallas O. Jones, Chairman (Drewryville)
Ronald M. West, Vice Chairman (Berlin-Ivor)
Carl J. Faison (Boykins-Branchville)
Dr. Alan W. Edwards (Jerusalem)
S. Bruce Phillips (Capron)

SUPERVISORS ABSENT
R. Randolph Cook (Newsoms)
Barry T. Porter (Franklin)

OTHERS PRESENT
Michael W. Johnson, County Administrator (Clerk)
Lynette C. Lowe, Deputy County Administrator/Chief Financial Officer
Gloria P. Diggs, Office Clerk

Chairman Jones called the meeting to order. At this time I will ask if everyone would stand as we have the Pledge of Allegiance to the flag. After the pledge, Commissioner Faison gave the invocation.

Chairman Jones states good evening gentlemen and everybody out there in the audience. I’ll turn it over to you now, Mr. Johnson.

Michael Johnson states thank you very much. Before we get started I would like to extend my gratitude to Mrs. Lowe. She has worked countless hours of overtime over the last sixty days; Saturdays, Sundays, here after work until 7, 8, 9 o’clock at night. I can’t tell you how many hours she has put into the development of this budget. So, we all owe her a real debt of gratitude. I was would also like to thank Amanda Smith. It’s always a last minute project, so, Amanda was still printing and binding these until about 4:30 p.m. this afternoon. She took care of getting this done to under pressure. She’s coaching soccer, so she’s not with us tonight. I would like to thank her for her work as well.

Chairman Jones states I would just like to say we have some good people that’s working for the county. They are dedicated and we should appreciate what we have. Thank you, thank you.

Lynette Lowe states you are welcome.

Supervisor Edwards states I second that.

Michael Johnson states I have a brief presentation. At your places you all have a printed bound copy of the Initial Draft Budget. It’s roughly, counting the cover, 112 pages in length. I’ll start with the approval process. You’ve seen this countless times already, but just to remind you tonight is the presentation of the Initial Draft Budget. We follow this up with workshops on the 12th and the 19th which are the next two consecutive Wednesday nights. Both of those will be at 6:30 pm right in this room. Hopefully at your regular session on April 24th we’ll finalize the draft budget to go ahead and advertise for public comments. The public hearing will be held at Southampton High School on May 15th. We’ve reserved the Wednesday night following that for one final work session in case there are tweaks or changes that you want to make based on that public input. And, then hopefully at your regular meeting on May 22nd, you will adopt your annual budget for FY 2018 and the associated tax rates. The entire copy of this bound book will be available tomorrow on the county website, www.southamptoncounty.org. Included in that book is an executive summary of the budget, we’ve got organizational charts,
detailed line items for all revenues and expenditures, personnel schedules and salaries, summaries of all our outstanding debt, debt amortization and a lot more. If you want to take the time and really go through it. Now, I’ll give you the 50,000 foot view to begin with. The proposed Initial Draft Budget that you have in front of you tonight is targeted at $58,877,910 which is an increase over last year’s budget of $1,120,172. Overall that represents a 1.94% increase. Now the breakdown as far as local, state, and federal revenue. Next year’s budget currently will have about 53% of the funds generated locally, about 43% generated from the state, and about 4% comes from the federal government. I will take time to go over this very quickly, but these are all of your revenue sources. The first column shows the FY 2017 number. The second column is the projected FY 2018 number. The third column shows the amount of increase or if it is in parenthesis decrease, and then the percent change. I will start with the general property taxes. This includes all of your property taxes, real estate, personal property, machinery and tools, and merchant’s capital. All of those things lumped in together under that one category. Overall, we are expecting to see an increase of $595,923. Now, that assumes an increase in your real estate tax rate of .03 cents up from the current rate of .82 cents to a rate of .85 cents. Keep in mind that each .01 cent increase on the real estate tax rate generates slightly more than $154,000. So, you can see with that .03 cents increase that is the vast majority of the growth that you see in the general property taxes. If you took that out of the equation, that number would be virtually flat. The other local taxes we are projecting a decrease of almost $100,000. That is almost all contributable to decrease sale taxes projected for FY 2018. The other categories you can see there are some of the smaller ones. It’s no big deal. The permits, fees and licenses are a slight growth of $29,820. Fines and forfeitures, yes sir?

Supervisor West states what triggered that? In 2018, $98,072 in local sales tax.

Michael Johnson states we get projections from the state on that.

Supervisor West states okay, from the state.

Michael Johnson states yes.

Supervisor West states okay. Thank you.

Michael Johnson states and we look at our current trends as well. Permit, fees and licenses are up slightly. The biggest increase there this is the year everybody has to revalidate in the land use program. So, there are fees associated with that. That is about $30,000 of that increase. Fines and forfeitures; the tickets that the Sheriff’s Office rights, we continue to see pretty good growth there. We are projecting almost an 8% increase or almost $61,000. Interest aren’t even worth putting a line item in the budget. Charges for services; while there are several lines that collectively make up this category, there are really two that generate the most revenue. One is the ambulance fees and the other is the solid waste fees. The solid waste fees are pretty stable. They account for a little more than a million dollars. But, the ambulance fees continue to reduce and it is not just Southampton County. It is across the board everywhere. Everybody we talk to is continuing to see this, but we had to go in and reduce those fees down again this year; due to changes in Medicaid. Miscellaneous revenue; these are primarily revenues that we receive. The biggest contributor is revenue that we receive from the shared corridor from the City of Franklin. You can see overall, we expect a little bit of growth in this category. Not a lot. Other County Sources; this category really doesn’t add a whole lot. These are your transfers from your general fund, your transfers from your inmate enterprise fund, your fees that are collected for tuition by Southampton County Schools, and the fees that are collected from school lunches by Southampton County Schools are included in this category. So, overall we are expecting to see a slight decrease in that area. Enterprise Fund; water and sewer revenues, we have included an increase of $1.00 a month on both the water and sewer fees in FY 2018. Given those fee increases, we expect growth in
overall revenues of about $46,820. Your building fund, we will go over that in much more detail. I will show you exactly what the sources and uses of that are. It looks like big growth, but it really is not. It is just that our reserve funds has grown back up this year and they are included in that total. The revenue that we expect to receive from the Commonwealth is less than 1% growth. Overall, we are looking at $176,275 and I will show you in a minute exactly where that goes. Growth in federal sources. Again, less than 1%. Not even hardly worth mentioning. So, now we will take a deeper dive into the revenues and expenditures. The federal revenues you really have no discretion in how these are used. They are all used for special programs. They are used for education or for the school food program. The local funds you have absolute discretion in. This year, again, about 53% of your total budget is comprised of local funds, $31,225,089. The biggest piece of of that goes into your general fund which supports all of your general and financial administration, judicial administration, public safety, public works, health & welfare, cultural resources, and Community Development. All of those things are lumped into that category. The next leading piece is the money that you send to Southampton County Schools for operating. Just a little bit less than $9.6 million in this draft budget. This draft budget includes almost $6.2 million in debt services. Keep in mind when you look at your total budget, your debt service is now equivalent to about 20% of your overall total budget. Water and Sewer operating is about $1.7 million, and then you see the capital projects, school food, and social services that make up the balance.

Mr. Michal Johnson called on Supervisor Phillips?

Supervisor Phillips states as far as debt is concerned, where are we in the overall… I’m sure there is some metric that says we should be at a certain percentage of our budget, either more or less. Where are we in comparison to others?

Michael Johnson states pretty average.

Supervisor Edwards states between 12 and 13%.

Michael Johnson states well, what you want is your unappropriated general fund reserve might be the 13-14% that you’re remembering, Dr. Edwards…

Supervisor Phillips states to maintain your volume.

Michael Johnson states that’s right. But, that 20% to debt services is probably pretty common. It’s not an uncommon ratio.

Supervisor Faison states is it a desirable figure?

Supervisor Phillips states are we trending up every year or what? What is the trend?

Michael Johnson states it’s coming down.

Supervisor Phillips states it is?

Michael Johnson states yes.

Supervisor Phillips states with that we should pay it off, hopefully.

Michael Johnson states if you’ll open your book all the way to the very back to page 107. This illustrates all of your bonded and indebtedness program by program, year by year, so you can see that as of June 30, 2017 your total bonded and indebtedness will be about $64.4 million. Next year, assuming you add no new debt that number will be down to $60.7 million. The year after that $56.8 million. You can see how it goes down year by year.
Supervisor Faison states what kind of debt does that figure? Is it considered healthy?

Michael Johnson states yes. It’s not an unhealthy number.

Supervisor Phillips states okay, thank you.

Michael Jonson states this is your allocation of state funds. Again, about $25.2 million in state funds. The vast majority in which is funnel to Southampton County Schools; about $18.3 million. The next leading beneficiary of state funds is the Sheriff’s Office at about $2.8 million followed by Department of Social Services at $2 million. Then, you can see the balance goes to our Constitutional Officers, Jail cost, and services provided to at-risk juveniles through the Comprehensive Services Act. The Non-Categorical category is the only category of state funds that you have any discretion in how they are used. They actually go right into your General Fund and they are available to support any General Fund operation. The rest of them are specifically targeted to the programs that you see there. So, switching from revenues to expenditures. The proposed budget includes about $16.8 million in your General Fund, $2.4 million to Social Services, almost $32.3 million to Southampton County Schools, another $1.1 million for their school food program, $1.9 million for your Building Fund, and $4.2 million for your Water and Sewer Fund. All added together is your total budget of $58,877,910. This takes all of your expenditure categories. You will see the FY 2017 numbers in the first column. The next column is the projected FY 2018 numbers. The third column is the increase and decrease, and then you see the percent change there. Nothing remarkable under the General and Financial Administration. Judicial Administration you see a pretty substantial increase there. A big piece of that is associated with one program which is state funded. That is the victim witness program. That increase of $118,000, roughly $40,000 of that was an increase in that one grant for the victim witness program. Public Safety, you see an overall increase of $281,015. I will stop and talk about that for just a second. What that does include is another shift of coverage for our EMS squads in Boykins, Capron, and Ivor. You know we are biting these off one more day at a time. What this will leave after this is funded is still three shifts that we will have to cover before we can have 24/7 coverage. If you remember, we bit off the first weekday piece last year. This bites off the second. We will need three more bites to get it fully funded for 24/7 coverage. This year’s bite is a little more than $100,000. Now, in addition to that we have included a 3% increase for our Fire Departments and Rescue Squads in the contribution that come from the General Fund. So, that is what’s driving that increase under that Public Safety piece. Public Works, you will notice a little bit of a decrease there. We have talked about it before. Our contract with SPSA will end and the new contract will become effective in late January 2018. So, that means you have seven months at your current agreement, but the last five months of the fiscal year will be under the new agreement, and we are projecting some savings there of about $91,000 based on that last five months of the fiscal year. Health and Welfare, nothing really remarkable there, nor in Parks, Recreational and Cultural or Community Development. The School Fund, overall we are looking at a total increase of $432,491. I will talk about that in more detail in just a minute. There is a slight decrease in the School Food program. A little bit of an increase in Public Assistance, the Building Fund, and the Enterprise Fund. I will get into the details of those in just a second. Let’s talk about the School Program first since that is the biggest piece of your overall County budget. These are the revenue sources for Southampton County Schools. Of course, they get state aid for operation, and then they get what we call other state aid which are earmarked for specific programs. They get their federal aid and then of course the local contribution. Note here, they are getting about $75,000 in additional state aid for operations in FY 2018. That is a 0.43% increase. Their other state aid is actually reduced by a few hundred dollars. The federal aid overall has grown a little bit, 1.57%. That really does nothing to help the schools other than for very specific programs. But, overall as far as their cost of day to day operations, it does nothing for them. That leaves us with the local funds, and you can see here we are projecting to go up from a local contribution of $11.9 million last
year up to almost $12.3 million this year. That is an overall increase of $332,823. So, when you add that with the increases in state and federal you come up with that total number there. A total increase of 1.36%. Now, what does that really mean for their day to day operations? If you back the debt service out which is 100% locally funded, and you recognize that their debt service will go down in FY 2018 by about $134,000, what that really means is they should have $542,761 more to distribute among these seven categories than they had in FY 2017. Now, that really doesn’t do a lot for them. Now, you remember there are increases in VRS. There are increases in insurance. There are increases in regional tuition, and some of their tuition for the dual enrollment program. Those were the four sort of must haves that they shared with you in their presentation.

Supervisor Edwards states that was about $580,000 they came up with.

Michael Johnson states it doesn’t get you all the way there. It gets you close, but it doesn’t get you completely there. So, I just wanted to point that out to you. It does absolutely nothing for improving the instructional programs, adding any of the things they wanted to add. The band instruments and all the things they shared with you last month. It doesn’t get you there at all, and you need to recognize that. I point this out every year that the top line is the state appropriation in education, and the bottom line is the local appropriation. I’ll just note in 2009 the state appropriated $19.3 million to education. Here we are nine years later, they are appropriating $1 million less. In 2009, your local appropriation was $9.2 million. Now, you are up to almost $12.3 million. So, you’re appropriating $3 million more and the state is appropriating $1 million less. I am just sharing with you there is clear fiscal stress in Southampton County Schools, but it is not entirely based on local problems. Your problem is in Richmond. Let’s move to the General Fund. Again, projected at about $16.9 million. I will break it down for you by category. Nothing remarkable to talk about in General and Financial Administration. I already talked about the Judicial Administration and the Victim Witness piece is the big piece of that. Public Safety, I have already talked about that. You can see these other categories here. There is not a lot of big change. Overall, $438,916 increase. Now, what that does include is the year-2 phase in of your Classification and Compensation Plan. That was about $143,000 of that, and is scattered over all of these categories that you see here, but it does include that funding. I talked about your Building Fund several times. I will go into a little deeper detail here. Overall, about $1.9 million. These are your sources of revenue for that fund. Your utility taxes that we all pay. The meal tax. The rent that we receive from the Wetland Bank, and then the money that we have in the Reserve. We are also transferring in this year from the General Fund $622,222 to make up that total balance. So, where does it all go? Well, we make some debt service payments. The debt service payment for the Turner Tract comes out of the Building Fund. The lease for the Sheriff’s vehicles. The lease on our latest Refuse Truck that we bought. The improvements out at the Jail Farm Kitchen Cafeteria. The money that we borrowed for the Courthouse Security improvements, and the money that we borrowed to replace all of the HVAC equipment in this building. That is the annual payment there. The Building Fund is what also supports the Capital Improvements for Fire and Rescue. You can see that is behind the debt we pay on the Turner Tract. That is the second biggest piece of the Building Fund. That is now $722,777 that we have reserved in the Building Fund for Fire and Rescue. The Sheriff’s Office for purchase of a new vehicle and to begin to retro-fit some of the existing vehicles with ballistic panels. We have included $100,000. I did include $27,900 for replacement of the County Administration vehicle. To share with you, it is 17 years old this month. Right at 200,000 miles. I keep a case of oil in it. Usually, I add a quart every time I fill up with gas. So, it is about at the end.

Supervisor West states really?

Mr. Michael Johnson states really.
Supervisor West states wow.

Mr. Michael Johnson states there is a case of oil in the back.

Supervisor Edwards states what kind of oil do you use?

Mr. Michael Johnson states whatever oil Hart gave me in the case. Whatever Public Works buy. We do spend about $7,800 for Wetland Bank monitoring and there are some Trustee Fees for some of our associated debt. We plug in about $26,000 for any site improvements, rocks that we might need at our Solid Waste sites, painting or purchasing any new containers. Those kinds of things. So, I will move to Water and Sewer. The Enterprise Fund, that is about $4.2 million overall. These are the sources of revenue. The charges for services to our water and sewer customers generate almost $1.3 million. Then, we transfer in from our General Fund to pay debt on water and sewer about $2.5 million. Then, we also have to transfer in another $456,390 to cover the cost of water and sewer operations. This is the breakdown. You can see the debt payments that we make in the water and sewer fund. These are for improvements in Boykins, Branchville, and Newsoms over the years. The debt service is about $395,000. A little over $2 million on the Courtland Wastewater Treatment Plant, and then these are some of the smaller pieces. The lease on the utility pickups. We finance the painting of the three water tanks. We talked about that last month. The annual debt service on that is a little more than $34,000 a year, and then the improvements at the Drewryville Water System is about $3,700. And, that leaves the operations at about $1.7 million. So, I will shift over and talk about your unappropriated reserve fund for just a minute. You received your audit a couple of months ago. The unappropriated reserve fund balance on June 30, 2016 was about $5.3 million. We have done the pluses and the minuses of what we expect for the balance of this fiscal year, and overall we expect a surplus in FY 2017 of about $673,000. Right now, and it is early, we would project that fund balance at a little more than $6 million at the close of this fiscal year on June 30th. We did include in this fiscal year’s budget from the Reserve Fund $150,770 which basically is the amount of money that it will take to finish your general property reassessment. So, we would estimate the fund balance as of June 30, 2018 at a little bit less than $5.9 million. I have already touched on all of these, but the proposed tax levies associated with this initial draft budget includes an increase in the real estate tax rate of .03 cents; from .82 cents to .85 cents. It includes increases in the fees from water and sewer customers of $1.00 a month on both the residential and the commercial rates. I will point out the Solid Waste Management Fee stays the same at $200.00. I think a lot of your phones have been ringing. A lot of people are still talking about it. You hate it. I hate it. Everybody hates it, but the bottom line is, until you identify a revenue source that brings in $1 million we are stuck with it. That is a conversation we can have. That is a policy decision, but right now that fee brings in about $1 million a year. And, with that I will entertain any questions.
Fiscal Year 2018 Initial Draft Budget

Wednesday, April 5, 2017
6:30 p.m.

Budget Approval Process

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3, 2017</td>
<td>Budget request forms issued</td>
</tr>
<tr>
<td>February 24, 2017</td>
<td>Budget request forms returned</td>
</tr>
<tr>
<td>February 28, 2017</td>
<td>Liaisons meet with School Bd. Budget Committee</td>
</tr>
<tr>
<td>March 27, 2017</td>
<td>Presentation of Preliminary Revenue Estimates/Proposed School Budget &amp; receipt of advance citizen comment</td>
</tr>
<tr>
<td>April 5, 2017</td>
<td>County Administrator's draft budget presented</td>
</tr>
<tr>
<td>April 12, 2017</td>
<td>Budget work session – department presentations</td>
</tr>
<tr>
<td>April 19, 2017</td>
<td>Budget work session</td>
</tr>
<tr>
<td>April 24, 2017</td>
<td>Regular session (draft budget finalized)</td>
</tr>
<tr>
<td>May 15, 2017</td>
<td>Public hearing on proposed budget (SWC)</td>
</tr>
<tr>
<td>May 17, 2017</td>
<td>Budget work session</td>
</tr>
<tr>
<td>May 22, 2017</td>
<td>Board adopts FY 2018 budget and tax rates</td>
</tr>
</tbody>
</table>

Transparency

- Entire initial draft budget (112 pages) available online on the county website [www.southamptontncounty.org](http://www.southamptontncounty.org)
- Includes an executive summary, organizational charts, detailed line items for both revenues and expenditures, personnel schedules and salaries, summary of outstanding debt, debt amortization schedule and much more!
Total Budget – All Funds

![Bar chart showing budget comparison between FY 2017 and FY 2018.](chart)

- **FY 2018**: $58,877,910
- **FY 2017**: $57,757,738
- **Increase**: $1,120,172
- **Budgetary Increase**: 1.94%

Initial Draft FY 2018 Budget

### Revenue Sources

- **State**: $25,215,343 (53.09%)
- **Federal**: $2,437,478
- **Local**: $31,225,089
- **TOTAL**: $58,877,910

![Pie chart showing revenue sources distribution.](pie_chart)

- **State**: $2,437,478 (42.14%)
- **Local**: $31,225,089 (53.09%)
- **Federal**: $25,215,343 (42.13%)

Initial Draft FY 2018 Budget

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>FY 2017</th>
<th>PROJECTED 2018</th>
<th>INCREASE (DECREASE)</th>
<th>PERCENT CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>General property / sales</td>
<td>$ 22,165,561</td>
<td>$ 22,746,484</td>
<td>$ 590,923</td>
<td>2.69</td>
</tr>
<tr>
<td>Other local taxes</td>
<td>2,077,742</td>
<td>3,019,710</td>
<td>941,968</td>
<td>45.50</td>
</tr>
<tr>
<td>Permits, fees, licenses</td>
<td>5,500</td>
<td>45,320</td>
<td>40,820</td>
<td>762.37%</td>
</tr>
<tr>
<td>Property taxes, interest</td>
<td>763,722</td>
<td>803,705</td>
<td>40,983</td>
<td>5.37%</td>
</tr>
<tr>
<td>Charges for services</td>
<td>1,160,453</td>
<td>1,466,201</td>
<td>305,748</td>
<td>26.25%</td>
</tr>
<tr>
<td>Miscellaneous revenue</td>
<td>361,662</td>
<td>945,811</td>
<td>584,149</td>
<td>162.25%</td>
</tr>
<tr>
<td>Transfer – General Fund Reserve</td>
<td>19,964</td>
<td>19,070</td>
<td>(894)</td>
<td>4.47%</td>
</tr>
<tr>
<td>Other County Schedules</td>
<td>59,891</td>
<td>82,803</td>
<td>22,912</td>
<td>38.31%</td>
</tr>
<tr>
<td>Enterprise Fund</td>
<td>1,288,456</td>
<td>1,382,276</td>
<td>93,820</td>
<td>7.25%</td>
</tr>
<tr>
<td>Building Fund</td>
<td>87,017</td>
<td>193,364</td>
<td>106,347</td>
<td>122.16%</td>
</tr>
<tr>
<td>Revenue from the Commonwealth</td>
<td>25,093,668</td>
<td>25,215,343</td>
<td>121,675</td>
<td>0.48%</td>
</tr>
<tr>
<td>Revenue from Federal Sources</td>
<td>2,638,055</td>
<td>2,437,278</td>
<td>(100,777)</td>
<td>(3.85)%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$ 55,777,735</td>
<td>$ 58,877,910</td>
<td>$ 3,100,175</td>
<td>5.54%</td>
</tr>
</tbody>
</table>
Initial Draft FY 2018 Budget

**Federal Funds**
- All used for education or school food program

**Local Funds**

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>11,014,502</td>
</tr>
<tr>
<td>School (Operating)</td>
<td>1,589,746</td>
</tr>
<tr>
<td>Debt Service</td>
<td>4,198,094</td>
</tr>
<tr>
<td>Water &amp; Sewer (Operating)</td>
<td>1,738,665</td>
</tr>
<tr>
<td>Capital Projects</td>
<td>971,977</td>
</tr>
<tr>
<td>School Food</td>
<td>362,483</td>
</tr>
<tr>
<td>Social Services</td>
<td>349,022</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$31,225,089</strong></td>
</tr>
</tbody>
</table>

**State Funds**

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southampton County Schools</td>
<td>$18,329,017</td>
</tr>
<tr>
<td>Sheriff's Office</td>
<td>2,834,876</td>
</tr>
<tr>
<td>Department of Social Services</td>
<td>2,070,520</td>
</tr>
<tr>
<td>Commonwealth's Auditor</td>
<td>415,020</td>
</tr>
<tr>
<td>Clerk of Court</td>
<td>323,654</td>
</tr>
<tr>
<td>Jail Costs</td>
<td>280,000</td>
</tr>
<tr>
<td>At-Risk Juveniles</td>
<td>318,045</td>
</tr>
<tr>
<td>Non-Categorical</td>
<td>230,000</td>
</tr>
<tr>
<td>Other</td>
<td>193,937</td>
</tr>
<tr>
<td>Commissioner of the Revenue</td>
<td>100,665</td>
</tr>
<tr>
<td>Treasurer</td>
<td>83,813</td>
</tr>
<tr>
<td>Voter Registrar</td>
<td>30,021</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$21,215,343</strong></td>
</tr>
</tbody>
</table>
Building Fund Sources of Funds

- Utility Taxes $517,045
- Meals Taxes $168,600
- Office Center Rent $60,556
- Wetland Bank Rent $100,000
- Capital Projects Reserve $447,163
- Transfer-In from General Fund $622,222

Total $1,915,586

Building Fund Uses of Funds

- Debt Payments $740,558
  - Turner Tract
  - Sheriff’s Vehicle Lease $85,000
  - Refuse Truck Lease $38,637
  - Jail Farm Kitchen $23,614
  - Courthouse Security $92,665
  - ESCO Lease/Purchase $48,155
- Fire & Rescue Capital Projects $722,777
- Sheriff’s Office Vehicles/Ballistic Panels $100,000
- County Admin Vehicle Replacement $27,900
- Wetland Bank Monitoring $7,800
- Trustee Fee (Regions Bank) $2,500
- Solid Waste Sites/Containers $26,000

Total $1,915,586

Initial Draft FY 2018 Budget

Expenditures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$16,865,143</td>
</tr>
<tr>
<td>Social Services</td>
<td>2,420,742</td>
</tr>
<tr>
<td>Schools</td>
<td>32,279,64</td>
</tr>
<tr>
<td>School Food</td>
<td>1,129,180</td>
</tr>
<tr>
<td>Building Fund</td>
<td>1,915,986</td>
</tr>
<tr>
<td>Water &amp; Sewer</td>
<td>4,267,195</td>
</tr>
</tbody>
</table>

Total $58,817,910
Enterprise Fund
Sources of Funds

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Services</td>
<td>$1,282,276</td>
</tr>
<tr>
<td>Transfer-In from General Fund (Debt Service)</td>
<td>$2,529,029</td>
</tr>
<tr>
<td>Transfer-In from General Fund (Operations)</td>
<td>$456,390</td>
</tr>
<tr>
<td>Total</td>
<td>$4,267,695</td>
</tr>
</tbody>
</table>

Enterprise Fund
Uses of Funds

- Debt Payments
  - Boykins, Branchville, Newsoms                               | $394,266 |
  - Courtland WWTP                                                | 2,075,284 |
  - Utility Pickups Lease                                         | 21,243   |
  - Water Tank Painting                                           | 34,451   |
  - Drewryville Water                                             | 3,766    |
- Water & Sewer Operations                                       | 1,738,665 |
| Total Uses                                                      | $4,267,695 |

Initial Draft FY 2018 Budget

Unappropriated Reserve Fund Balance

**GENERAL FUND RESERVE SUMMARY**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit Balance on June 30, 2016</td>
<td>5,351,087</td>
</tr>
<tr>
<td>Estimated FY 2017 General Fund Surplus</td>
<td>488,470</td>
</tr>
<tr>
<td>PROJECTED FUND BALANCE 6/30/2017</td>
<td>5,839,557</td>
</tr>
<tr>
<td>Budgeted for FY 2018 (Board of Assessors)</td>
<td>(150,770)</td>
</tr>
<tr>
<td>Estimated Fund Balance 6/30/2018</td>
<td>5,688,787</td>
</tr>
</tbody>
</table>
Chairman Jones states alright does anyone have any questions for Mr. Johnson?  Mr. West.

Supervisor West states I’m going take it in, and thank you for the effort.  And, Lynette, thank you, and thank you for the 3% for Fire and Rescue Squads, and thank you, Mr. Johnson.

Chairman Jones states Mr. Faison do you have anything?

Supervisor Faison states not really; just to say thank you for the preparation.

Chairman Jones states alright, Dr. Edwards.

Supervisor Edwards states I thank you also.  And, I think it’s pretty realistic assessment for what we’re up against.  Very, realistic.

Chairman Jones states, Mr. Phillips.
Supervisor Phillips states I do have one question for the Superintendent who is here. Is the attendance this year, the average daily attendance, up, down, static, down?

Dr. Gwendolyn Shannon states right now we don’t have the final numbers from the state department, but according to my calculations last month they were….

Supervisor Phillips states just an idea.

Michael Johnson states I can tell you exactly what the budget is based on.

Dr. Gwendolyn Shannon states now the budget is based on…

Michael Johnson states the budget is based on ADM of 2571.3. Last year’s budget was based on 2613.95.

Supervisor Edwards states what was your first figure?

Michael Johnson states 2571.3, and these come directly from the Department of Education.

Supervisor Phillips states that was 2016 and 2017?

Michael Johnson states well FY17 and FY18.

Supervisor Phillips states alright. And the other number was?

Michael Johnson states 2613.95.

Supervisor Phillips states that seems to be up?

Michael Johnson states it’s a decrease.

Dr. Gwendolyn Shannon states 42.65.

Supervisor Phillips states I’ll get this right.

Michael Johnson states 2613.95 last year, 2571.3 this year.

Supervisor Phillips states alright, okay. I had a void. Thank you.

Chairman Jones states alright Mr. West, anything else.

Supervisor West states no, sir. Ready for your next Wednesday night presentation.

Chairman Jones states okay. Gentlemen, is there anything else in here that you want to talk about? You want to go and read it?

Supervisor West states I want to take it in.

Chairman Jones states take it in.
Supervisor West states I do wish there was more money. There is no new revenue, and that surprises me. That would be nice. I see that anticipated expenditures and actual expenditures was positive to us. That was good. That’s money well managed as far as I’m concerned.

Michael Johnson states, now I’ll share this with you, the biggest piece of that is the payment that Enviva will make at the very end of this fiscal year for the real estate out at the Turner Tract. They make their payment on that real estate this year. We didn’t budget that so that’s what driving that number up.

Supervisor West states okay, I didn’t realize that.

Michael Johnson states now, we made tentative plans to earmark that for whatever we need to do with the new courthouse just so you know. It’s not just there to cover day to day cost.

Chairman Jones states I’ve been hearing about a lot in the shared revenue area.

Michael Johnson states maybe one or two, Mr. Chairman, not a lot. That’s pretty much it.

Chairman Jones states we did get a new business last year, The Dollar General.

Supervisor West states the Dollar Tree.

Chairman Jones states Dollar Tree.

Michael Johnson states and there’s a parcel in front of Tractor Supply. But, other than that, there is not a lot.

Chairman Jones states okay, alright.

Supervisor Phillips states what about behind Walmart?

Michael Johnson states there’s nothing back in there.

Chairman Jones states alright, gentleman. There is nothing else?

Supervisor West states we’ll be spending a lot more time on this.

Chairman Jones yes, we will be spending a lot more time on this.
Supervisor West states I just want to look at the material.
Chairman Jones states and you say it will all be online tomorrow.
Michael Johnson states tomorrow morning.
Chairman Jones states so you can go online and get a copy of it.
Supervisor Edwards states we meet again next week.
Chairman Jones states next Wednesday at 6:30 p.m.
There being no further business, the meeting adjourned at 7:05 p.m.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk