

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on December 17, 2012 at 7:00 PM.

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)
Dr. Alan W. Edwards Vice-Chairman (Jerusalem)
Glenn H. Updike (Newsoms)
Carl J. Faison (Boykins-Branchville)
Barry T. Porter (Franklin)
Ronald M. West (Berlin-Ivor)
S. Bruce Phillips (Capron)

SUPERVISORS ABSENT

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
Jon Mendenhall, Deputy County Administrator
Beth Lewis, Director of Community Development
Lynette C. Lowe, Finance Director
Julien W. Johnson, Jr. Public Utilities Director
Richard E. Railey, Jr., County Attorney
Cynthia J. Edwards, Administrative Secretary

OTHERS ABSENT

Chairman Jones called the meeting to order.

After the Pledge of Allegiance, Supervisor Faison gave the invocation.

Chairman Jones stated that it was good to see everyone here tonight. He wished everyone a Merry Christmas and a Happy New Year.

Chairman Jones sought approval of the minutes for the Regular Session of November 26, 2012.

There being no corrections or additions the minutes were approved as presented.

Chairman Jones stated the next item of business was item 2 - Highway Matters.

Mr. Michael Johnson stated that he had an update on the Route 35 Bridge over the Nottoway River. He said he was contacted by VDOT earlier this month regarding their interest in scheduling a public meeting sometime in January at the auditorium at Southampton Middle School. I am in the process of coordinating that with Dr. Alvera Parrish and will communicate with you once the date is confirmed.

Chairman Jones asked if anyone had any monthly concerns.

Supervisor Faison said regarding something that Supervisor Updike has been talking about traveling on these secondary roads with the curves and all, a couple of people had mentioned to him since the last meeting about the danger of very large farm equipment moving especially on Powell Hill road because of those curves. Maybe some type of signage could be done and maybe that is something that could be done generally for the whole county. Maybe we could put up some slow moving traffic signs or something.

Supervisor West said he was in favor of slow moving farm equipment signs. He said it is most important, but living in Southampton County you pretty well know about it. There are no good roads really in the county so basically you would have to mark every rural road in Southampton County. He stated that he would not be in favor of. He does think recognizing potential use of Highway 58 or Highway 460 is more important because you have a lot of travel through traffic.

Those are individual spots and if you put a sign here then you have got to put one there, and one there. He said he wasn't sure he was willing to move that far.

Supervisor Phillips said he had one concern on Highway 35 at the intersection of Farmers Grove Road just north of there is a large tree limb that has been lying there beside the pavement. If you get over too far you are going to hit that limb. He would appreciate if that concern was forwarded please.

Supervisor Updike said he had several areas of concern. At Cypress Bridge Road there is a big patch in the pavement where the asphalt is coming off. It is almost as big as two or three cars together. That needs to be taken care of before it gets any worse. We have had on Sandy Road three tractor-trailers in the ditch since the last meeting. They go in the ditch and then there are no shoulders and they stop up the ditches. These shoulders need to be rebuilt on Statesville Road and Sandy Ridge Road. He thinks they have corrected some on Monroe Road where the tractor-trailer went in and turned over. They did clean that one out, but these others they haven't touched. The ditches need to be reopened and the shoulders rebuilt. He said it seems like they are the only ones having problems.

Chairman Jones said he thought there were some all over the county.

Supervisor West said it is really. He stated that there are some very narrow shoulders and drop offs of that nature, but he has found that contacting Mr. Ben Bryant specifically in his area he is receptive to handling it.

Chairman Jones said maybe they will get around to it soon. He asked if anyone else had any concerns.

Chairman Jones stated they would move on to item number three – Reports. The reports were Sheriff's Office, Animal Control, Litter Control, Building Permits, Cooperative Extension, and Treasurer's Report. He called on Mr. David Britt.

Mr. David Britt said he didn't have very much tonight. He had just put a little something together today to try to give you an idea of what has been going on the last month or so as far as tax collections. As of the 15th of this month as far as real estate we have collected 91.34% leaving an outstanding balance of \$862,000. As far as personal property we have collected 78.41% which leaves \$1.1 million dollars outstanding. As far as comparison with last year our personal property was at a collection rate of 78.67% which is about a quarter of percent difference which is more. As far as real estate compared with last year 91.16% and we are up to 18 hundreds of a percent from last year so basically we are right where we were about a year ago as far as collections.

Supervisor West said when you say personal property does that include the trash fee.

Mr. David Britt said no. He said he didn't have any figures on that right now, but he could probably have those figures next month.

Supervisor Updike asked what would be his guess.

Mr. David Britt said he would hate to guess because basically that is what it would be is a guess. He said he doesn't really have a good estimate. He said he would rather have good solid facts rather than guessing Supervisor Updike.

Supervisor West said he thought it was a positive report and he appreciates that because it is not less than it was last year. Whether economic times are better or not, it is still holding so you are doing good. Thank you, sir. He asked if anyone else had any questions.

Chairman Jones thanked Mr. David Britt. Other reports were New Housing Starts, Solid Waste Quantities, and Personnel. Chairman Jones called on Mr. Michael Johnson.

Mr. Michael Johnson stated that there were two items to report for the month. There were two retirements during the month both of which were effective December 1, 2012 – John P. Jenkins in the Department of Community Development and Jesse Council in the Department of Public

Works.

Chairman Jones stated the next report was the Turner Tract.

Mr. Michael Johnson said the report on the Turner Tract is in your agenda. The biggest change which we will be talking about later on tonight, you will see we did receive the bids on the sewer pump station and the well house projects and both of those came in well below estimate so at this point based on the revenues we have set up for the project the expenses that are known and that we have estimates for that remain to be bid we believe that we have sufficient revenue to cover the projects plus a contingency fund of just less than \$8,000.00.

Chairman Jones asked if there were any questions for Mr. Michael Johnson.

Chairman Jones stated our next item of business was Financial Matters.

Mr. Michael Johnson stated that in your agendas you will see an appropriation resolution with total appropriations of \$360,373.01. The resolution includes \$196,994.26 to the General Fund, \$126,874.27 to the School Operating Fund, \$33,500 to the Building Fund and \$3,004.48 to the Enterprise Fund. On the revenue side, it includes \$254,624.62 in current revenues from the sources indicated, \$74,817.39 in carry-over funds from previous fiscal years and \$30,931 in new money – a summary of the new money items is included on page 9. The majority of new money (19,621) is a mandated local match for services delivered to at-risk children under the Comprehensive Services Act.

Chairman Jones asked if there were any questions. He stated if not he needed a motion to adopt this resolution.

Supervisor Edwards made a motion to adopt the appropriation resolution.

Supervisor West seconded the motion which carried unanimously.

At a meeting of the Board of Supervisors of Southampton County,
Virginia on Monday, December 17, 2012

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County,
Virginia that the following appropriations be and hereby are made
from the Fund to the Fund for the period of July 1, 2012 through
June 30, 2013 for the function and purpose indicated:

From the General Fund to the
General Operating Fund to be
expended only on order of the
Board of Supervisors:

4-100-11010-3185	CONSULTING SERVICES/OPEB LIABILITY	960.00
11010-5648	PAUL D CAMP COMMUNITY COLLEGE	500.00
12110-3600	ADVERTISING	246.08
12415-3220	COLLECTION FEES	507.13
12550-2300	HOSPITAL PLAN	19,039.50
12550-5304	COUNTY INSURANCE	84.00
21100-3848	JURORS & WITNESSES - STATE	3,390.00
21100-3848	JURORS & WITNESSES - STATE	180.00
21100-3848	JURORS & WITNESSES - STATE	180.00
21600-3325	CONTRACTUAL SERVICES/PHOTO COURT RE	2,743.73
22100-5830	REFUND-COLLECTION FEE ACCOUNT	15,344.99

31200-1901	PART-TIME/SOUTHAMPTON HIGH SCHOOL	1,071.25
31200-1901	PART-TIME/SOUTHAMPTON HIGH SCHOOL	685.00
31200-1901	PART-TIME/SOUTHAMPTON HIGH SCHOOL	687.50
31200-1935	GRANT(ARRA)-BYRNE-LE BLOCK	1,907.90
31200-2100	FICA	81.94
31200-2100	FICA	52.40
31200-2100	FICA	52.59
31200-3310	REPAIR & MAINTENANCE	892.90
31200-5210	POSTAL SERVICES	34.81
31200-5500	TRAVEL CONVENTION, EDUCATION	1,288.73
31200-5500	TRAVEL CONVENTION, EDUCATION	35.70
31200-5500	TRAVEL CONVENTION, EDUCATION	764.49
31200-5500	TRAVEL CONVENTION, EDUCATION	100.00
31200-5500	TRAVEL CONVENTION, EDUCATION	200.04
31200-5500	TRAVEL CONVENTION, EDUCATION	93.00
31200-5500	TRAVEL CONVENTION, EDUCATION	41.82
31200-5500	TRAVEL CONVENTION, EDUCATION	114.24
31200-5500	TRAVEL CONVENTION, EDUCATION	134.64
31200-5500	TRAVEL CONVENTION, EDUCATION	0.00
31200-5540	EDUCATION/SCHOLARSHIPS	449.40
31200-6001	OFFICE SUPPLIES	71.99
33100-6011	UNIFORMS	60.00
33100-6011	UNIFORMS	67.50
31200-6011	UNIFORMS	101.18
31200-6011	UNIFORMS	1,484.45
31200-6011	UNIFORMS	92.59
31200-6011	UNIFORMS	12.25
31200-6024	DISCRETIONARY FUND	4,488.71
31200-6025	CRIME PREVENTION	4,937.44
31200-6030	DARE	2,442.93
31200-6050	SHERIFF'S OFFICE MEMORIAL FUND	6,030.00
31600-5510	TRAINING/EQUIP PROJ LIFESAVER	12,159.10
32200-5110	ELECTRICAL SERVICES	177.06
32200-5110	ELECTRICAL SERVICES	1,291.48
33100-3310	REPAIR & MAINT	52.70
33100-6011	UNIFORMS	1,484.45
33100-6011	UNIFORMS	12.16
35100-1902	GRANT-DOG & CAT STERILIZATION	148.20
35500-8200	DISASTER PREPAREDNESS	1,059.05
43000-3310	REPAIR & MAINTENANCE	659.52
43000-5241	TELECOM-SOC SER/HEALTH	305.24
43000-5241	TELECOM-SOC SER/HEALTH	265.69
43000-5241	TELECOM-SOC SER/HEALTH	1,089.06
53500-1300	PART-TIME SALARY	1,545.00
53500-2100	FICA	117.04
53500-5667	STANDARD ALLOCATION	41,118.00
53500-5667	STANDARD ALLOCATION	19,621.00
82500-1100	SALARIES & WAGES REGULAR	23,135.01
82500-2100	FICA	1,719.81
82500-2210	RETIREMENT	3,366.15
82500-2215	RETIREMENT-EMPLOYEE	925.41
82500-2300	HOSPITAL PLAN	4,815.00
82500-2400	GROUP INSURANCE	275.31

93000-9245	TRANSFER OUT/UTIL TAX/BLDG FUND	10,000.00
	TOTAL	<u>196,994.26</u>

From the General Fund to the School
 Operating Fund to be expended only
 on order of the Southampton County
 School Board:

4-205-61100-3000-002-2-100	OTHER INSTRUCTIONAL COSTS - SP	7,288.96
61100-3000-002-2-100	OTHER INSTRUCTIONAL COSTS - SP	6,154.23
61100-3000-002-2-100	OTHER INSTRUCTIONAL COSTS - SP	924.76
61100-3000-002-2-100	OTHER INSTRUCTIONAL COSTS - SP	340.52
61100-3000-002-5-100	OTHER INSTRUCTIONAL COSTS - OTHER	5.34
61100-3000-002-5-100	OTHER INSTRUCTIONAL COSTS - OTHER	1,566.00
61100-3000-002-5-100	OTHER INSTRUCTIONAL COSTS - OTHER	34.00
61100-3000-003-1-100	OTHER INSTRUCTIONAL COSTS - REG	8,610.00
61100-3000-003-1-100	OTHER INSTRUCTIONAL COSTS - REG	116.00
61100-6000-003-5-100	MATERIALS AND SUPPLIES - OTHER	7,955.00
61100-6001-003-1-100	MATERIALS AND SUPPLIES FRESH START	15.00
62110-2300	HOSPITALIZATION	676.00
62110-2300	HOSPITALIZATION	834.00
62110-2300	HOSPITALIZATION	676.00
63200-2300	HOSPITALIZATION	936.66
63200-2300	HOSPITALIZATION	995.66
63200-2300	HOSPITALIZATION	81.00
63200-2300	HOSPITALIZATION	905.00
63200-2300	HOSPITALIZATION	697.00
63200-2300	HOSPITALIZATION	213.00
63200-2300	HOSPITALIZATION	81.00
63200-6009	VEHICLE & POWER EQUIPMENT SUPPLIES	48.64
63200-6009	VEHICLE & POWER EQUIPMENT SUPPLIES	1,000.00
62120-2350	RETIREE HEALTH INS PREMIUMS	7,372.00
62120-2350	RETIREE HEALTH INS PREMIUMS	6,672.00
62120-2350	RETIREE HEALTH INS PREMIUMS	7,372.00
62120-2350	RETIREE HEALTH INS PREMIUMS	700.00
62120-2350	RETIREE HEALTH INS PREMIUMS	10,808.00
62120-2350	RETIREE HEALTH INS PREMIUMS	11,403.00
62120-2350	RETIREE HEALTH INS PREMIUMS	2,036.00
62120-2350	RETIREE HEALTH INS PREMIUMS	700.00
63400-6014	OTHER OPERATING VEHICLES	4,085.00
64200-5201	POSTAL SERVICES	379.40
64200-5201	POSTAL SERVICES	775.70
64200-6001	HOUSEKEEPING & JANITORIAL SUPPLIES	125.00
68100-5001-09- -100	TELECOMMUNICATIONS	4,292.40
	TOTAL	<u>96,874.27</u>

MONSANTO FUND GRANT, PROGRAM 315		
4-205-61100-6000-003-1-315	SCIENCE LAB - SHS FY13	10,000.00

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	TOTAL	10,000.00
FRANKLIN SOUTHAMPTON CHARITIES, PROGRAM 320		
4-205-68100-6000-009-1-320	DOCUMENT CAMERAS - FY13	20,000.00
	TOTAL	<u>20,000.00</u>
	TOTAL SCHOOL FUND	<u>126,874.27</u>

From the Local Utility Tax Building Fund
to the Operating Local Utility Tax Building
Fund to be expended only on order of the
Southampton County Board of Supervisors:

4-300-94000-3165	WETLANDS MONITORING SVCS @TTRACT	10,000.00
4-300-94000-8256	TURNER TRACT-CEMETARY RELOC GRANT	23,500.00
	TOTAL BUILDING FUND	<u>33,500.00</u>

From the Enterprise Fund to the
Operating Enterprise Fund to be expended
only on order of the Southampton County
Board of Supervisors:

4-500-89500-6007	REPAIR & MAINTENANCE SUPPLIES	3,004.48
	TOTAL ENTERPRISE FUND	<u>3,004.48</u>

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TOTAL APPROPRIATION	360,373.01
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REVENUE APPROPRIATION DECEMBER 17, 2012
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

GENERAL FUND

3-100-11060-0010	TAXING AUTHORITY SERV/DELINQ TAXES	507.13
3-100-16040-0003	REIMBURSEMENT VFD-VRS	177.06
3-100-16040-0003	REIMBURSEMENT VFD-VRS	1,291.48

3-100-16090-0001	HEALTH-TELEPHONE	305.24
3-100-16090-0001	HEALTH-TELEPHONE	265.69
3-100-16110-0001	SOCIAL SERVICES-TELEPHONE	1,089.06
3-100-16120-0001	REIMB-SOIL & WATER SALARIES	34,236.69
3-100-18030-0003	EXPENDITURE REFUND	1,153.19
3-100-18030-0003	EXPENDITURE REFUND	34.81
3-100-18030-0003	EXPENDITURE REFUND	12.16
3-100-18030-0003	EXPENDITURE REFUND	60.00
3-100-18030-0003	EXPENDITURE REFUND	71.99
3-100-18030-0003	EXPENDITURE REFUND	67.50
3-100-18030-0003	EXPENDITURE REFUND	52.70
3-100-18030-0003	EXPENDITURE REFUND	92.59
3-100-18030-0003	EXPENDITURE REFUND	101.18
3-100-18030-0003	EXPENDITURE REFUND	246.08
3-100-18030-0003	EXPENDITURE REFUND	659.52
3-100-18030-0003	EXPENDITURE REFUND	150.00
3-100-18030-0003	EXPENDITURE REFUND	737.40
3-100-18030-0003	EXPENDITURE REFUND	740.09
3-100-18030-0003	EXPENDITURE REFUND	2,968.90
3-100-18030-0003	EXPENDITURE REFUND	93.00
3-100-18030-0003	EXPENDITURE REFUND	12.25
3-100-18030-0003	EXPENDITURE REFUND	84.00
3-100-18030-0004	INSURANCE CLAIMS & DIVIDENDS	892.90
3-100-18030-0005	HOSPITAL PLAN	19,039.50
3-100-18990-0003	GIFTS, DONATIONS, & CONTRIBUTIONS	100.00
3-100-23020-0007	EXTRADITION EXPENSES	1,288.73
3-100-23020-0007	EXTRADITION EXPENSES	35.70
3-100-23020-0007	EXTRADITION EXPENSES	764.49
3-100-23020-0007	EXTRADITION EXPENSES	200.04
3-100-23020-0007	EXTRADITION EXPENSES	41.82
3-100-23020-0007	EXTRADITION EXPENSES	114.24
3-100-23020-0007	EXTRADITION EXPENSES	134.64
3-100-24040-0014	JURORS & WITNESSES	3,390.00
3-100-24040-0014	JURORS & WITNESSES	180.00
3-100-24040-0014	JURORS & WITNESSES	180.00
3-100-24040-0052	COMPREHENSIVE SERVICES ACT	41,118.00
3-100-24040-0075	ANIMAL FRIENDLY FUNDS	148.20
3-100-24040-0081	911 EDUCATION GRANT-GRANT ID 147	0.00
3-100-33010-0825	ARRA-BYRNE-LE BLOCK GRANT	1,907.90
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	350.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	15,344.99
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,059.05
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	2,442.93
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	4,937.44
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	449.40
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	19,621.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	1,662.04
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	10,000.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	12,159.10
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	2,743.73
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	4,488.71
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	6,030.00
3-100-41050-0005	TRANSFER IN-GENERAL FUND RESERVE	960.00

	REVENUE GENERAL FUND	196,994.26
SCHOOL FUND		
3-205-18990-0032	INSURANCE CLAIMS & DIVIDENDS	4,085.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	7,372.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	676.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	834.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	6,672.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	676.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	936.66
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	7,372.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	995.66
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	700.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	81.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	10,808.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	905.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	11,403.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	697.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	2,036.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	213.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	700.00
3-205-18990-0060	SCHOOL BLUE CROSS BLUE SHIELD	81.00
3-205-18990-0100	EXPENDITURE REFUNDS	7,288.96
3-205-18990-0100	EXPENDITURE REFUNDS	6,154.23
3-205-18990-0100	EXPENDITURE REFUNDS	924.76
3-205-18990-0100	EXPENDITURE REFUNDS	340.52
3-205-18990-0100	EXPENDITURE REFUNDS	379.40
3-205-18990-0100	EXPENDITURE REFUNDS	5.34
3-205-18990-0100	EXPENDITURE REFUNDS	48.64
3-205-18990-0100	EXPENDITURE REFUNDS	775.70
3-205-18990-0100	EXPENDITURE REFUNDS	8,610.00
3-205-18990-0100	EXPENDITURE REFUNDS	7,955.00
3-205-18990-0100	EXPENDITURE REFUNDS	1,566.00
3-205-18990-0100	EXPENDITURE REFUNDS	125.00
3-205-18990-0100	EXPENDITURE REFUNDS	34.00
3-205-18990-0100	EXPENDITURE REFUNDS	1,000.00
3-205-18990-0100	EXPENDITURE REFUNDS	15.00
3-205-18990-0101	DONATIONS	20,000.00
3-205-18990-0101	DONATIONS	10,000.00
3-205-18990-0101	DONATIONS	116.00
3-205-18990-0200	E-RATES REFUND	4,292.40
3-205-33010-0650	SFSF-BASIC AIDE	(451,467.00)
3-205-33010-0675	ARRA EDUCATION JOBS FUND	451,467.00
3-205-33020-0170	VOCATIONAL/SPEC ED PROJ-800	
	REVENUE SCHOOL FUND	126,874.27
BUILDING FUND		
3-300-41050-0002	TRANSFER IN FROM GEN FD	10,000.00
3-300-61010-0001	RESERVE FUNDS	23,500.00

	REVENUE BUILDING FUND	33,500.00
ENTERPRISE FUND		
3-500-16100-0017	INSURANCE CLAIMS & DIVIDENDS	3,004.48

		3,004.48
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	TOTAL APPROPRIATION	360,373.01

A copy teste: _____, Clerk
Michael W. Johnson

Southampton County Board of Supervisors
12/17/2012

APPROPRIATION - DECEMBER 17, 2012

- 11010 BOARD OF SUPERVISORS (1) Funds previously approved by Board for the Paul D Camp Community College Foundation via golf tournament fee(\$500.00 - 75.00 reimb from Mr. Porter- 75.00 reimb from Mr. West = \$350.00 **NEW MONEY** and \$150.00 of reimbursed money (2)Other Post Employment Benefits (OPEB) information needed for FY12 audit (\$960.00) **NEW MONEY**
- 12110 COUNTY ADMINISTRATOR Reimbursement from Cheroenhaka Nottoway Indian Tribe for advertisement (\$246.08)
- 12415 DELINQ TAX COLLECTION Fees collected for Virginia Auctions and Collections for 7/15 & 9/16 (\$507.13)
- 12550 INSURANCE/COUNTY CODE (1) Reimbursement received from retirees for BCBS (\$19,039.50) (2) Reimbursement received from Mahones Tavern and Museum, Inc for Insurance on the Confederate Monument in Courtland (\$84)
- 21100 CIRCUIT COURT State reimbursement received for jurors & witnesses (\$3390.00 + 180.00 + 180.00)
- 21600 CLERK OF THE CIRCUIT COURT Contractual Services funds not expended in FY 12 (\$2743.73) **CARRY-OVER FUNDS**

22100 COMMONWEALTH'S
ATTORNEY One-half of FY 12 cost collection carry-over funds
required to be returned to the state (\$15,344.99)
CARRY-OVER FUNDS

31200 SHERIFF
LAW ENFORCEMENT (1) Reimbursement received from Southampton High
School for event security-salaries & FICA (\$1071.25 + 81.94 +
685.00 + 52.40 + 687.50 + 52.59)
(2) LE Block Grant - Federal Funds (\$1,907.90)
(3) Reimbursement received for extradition of
inmates (\$1,288.73 + 35.70 + 764.49 + 200.04 + 41.82 + 114.24 + 134.64)
(4) Reimbursement rec'd from Gall's (\$1484.45)
(5) Funds earmarked for Education/
Scholarships brought forward from FY 2012 (\$449.40)
CARRY-OVER FUNDS
(6) Funds earmarked for Memorial Fund brought forward
from FY 2012 (\$6030.00) **CARRY-OVER FUNDS**
(7) Donation from Boykins Lions Club for
Drug Training (\$100.00)
(8) Funds earmarked for Sheriff's Discretionary
Fund from FY 2012 (\$4,488.71) **CARRY-OVER FUNDS**
(9) Funds earmarked for Crime Prevention brought for-
ward from FY 2012 (\$4,937.44) **CARRY-OVER FUNDS**
(10) Funds earmarked for DARE Program brought for-
ward from FY 2012 (\$2,442.93) **CARRY-OVER FUNDS**
(11) Reimb for uniforms (\$101.18 + 60.00 + 67.50 + 12.25)
(12) Reimbursement from Quill for office supplies (\$71.99)
(13) Reimbursement For postage (\$34.81)
(14) Reimb for uniforms - Stuttz (\$92.59)
(15) Reimb from Selective Insurance for 10-15-2012
deer hit. (\$892.90)
(16) Reimbursement for travel expenses - Sheriff's Office (\$93.00)

31600 SHERIFF
PROJECT LIFESAVER Carry-over donations from Camp/Campbell Funds
& others earmarked for Project Lifesaver (\$12,159.10)
CARRY-OVER FUNDS

32200 VOLUNTEER
FIRE DEPTS Reimbursements rec'd from Sedley Vol Fire (\$1291.48) and
Drewryville Vol Fire for electrical services (\$177.06)

33100 DETENTION (1) Refund received from Gall's (\$1494.45)
(2) Scrap metal sold (\$52.70)
(3) Reimbursement for uniforms (\$12.16)

35100 ANIMAL CONTROL State funds received to pass through to Partners
Among Cats & Canines for sterilizations (\$148.20)

35500 EMERGENCY SERVICES Funds previously received from Camp Foundations
for disaster preparedness equipment (\$1,059.05)
CARRY-OVER FUNDS

43000 BLDGS & GROUNDS (1) Reimbursement received from Dept of Social
Servcies (386.35 + 366.29 + 336.42)
and Health Dept (305.24 + 265.69) for telephones

(2) Reimb from Selective insurance for August 2012 damage to Courthouse phones (\$659.52)

53500 COMPREHENSIVE SERVICES ACT (1) Increase to CSA budget for FY 13--new state funds (\$41,118.00) and required new local funds (\$19,621.00)
NEW MONEY
 (2) CSA administrative funds carried over from FY2012 to FY2013 - (1,662.04) **CARRY-OVER FUNDS**

82500 SOIL & WATER CONSERVATION Reimbursement rec'd for personnel costs (\$34,236.69)

SCHOOL BOARD (1) Expenditure refunds received--see attached letter
 (2)E-Rates reimbursement received--see attached letter
 (3) Reimbursements from retirees for health insurance premium--see attached letters
 (4)Donations received--see attached letter

BUILDING FUND (1)Wetlands Monitoring Fee - Agreement signed on July 5 2012 (\$10,000) Required by Virginia Water Protection Compliance Regulations (**NEW MONEY**)
 (2) Ttract Cemetary Relocation Grant - \$25,000 received to date in FY12 - \$1,500 spent in FY2012. Must appropriate remaining funds (\$23,500.00)
CARRY-OVER

ENTERPRISE FUND Reimbursement from Selective Insurance Company for lightning strike on two pumps at the Charlie Edge Pump Station Site (\$3,004.48)

APPROPRIATION - DECEMBER 17, 2012

NEW MONEY REQUIRED FOR DECEMBER 2012 APPROPRIATIONS

GENERAL FUND

350.00	BOARD OF SUPERVISORS/PDCCC GOLF TOURNAMENT
960.00	BOARD OF SUPERVISORS/OPEB UPDATE NEEDED FOR FY12 AUDIT
10,000.00	TRANSFER TO BLDG FUND FOR WETLANDS MONITORING FEE
19,621.00	COMPREHENSIVE SERVICES ACT/LOCAL MATCH FOR STATE FUNDS
<hr style="width: 100px; margin-left: 0;"/>	
30,931.00	TOTAL NEW MONEY/GENERAL FUND

GENERAL FUND - CARRY-OVER FUNDS

6,030.00	SHERIFF/MEMORIAL FUND
2,743.73	CLERK OF THE CIRCUIT COURT/CONTRACTUAL SVCS
15,344.99	COMMONWEALTH'S ATTORNEY/COST COLLECTIONS TO GO TO STATE
1,662.04	COMPREHENSIVE SERVICES ACT/ADMINISTRATIVE
449.40	SHERIFF/EDUCATION
4,937.44	SHERIFF/CRIME PREVENTION
2,442.93	SHERIFF/DARE
12,159.10	SHERIFF/PROJECT LIFESAVER
4,488.71	SHERIFF/DISCRETIONARY FUND
1,059.05	SHERIFF/DISASTER PREPAREDNESS
<hr/>	
51,317.39	TOTAL CARRY-OVER/GENERAL FUND

BUILDING FUND - CARRY-OVER FUNDS

23,500.00	TTRACT/CEMETARY RELOCATION GRANT REMAINING FUNDS
<hr/>	
23,500.00	TOTAL CARRY-OVER/BUILDING FUND

Chairman Jones stated the next item was item B – Monthly Bills.

Supervisor Updike said the only thing about the monthly bills is that we need to look at some things for next year. He sees an awful lot of contributions that he wasn't aware of the amounts that these people were receiving.

Supervisor West asked so what are you saying.

Chairman Jones asked him where he was looking.

Supervisor Updike said just a minute.

Supervisor West asked if he was talking about an appropriation to a softball team or to some activity in the county.

Supervisor said no it's the groups.

Chairman Jones asked which groups.

Supervisor West said well it will be okay to bring it up at another time. Just dig it out for us.

Supervisor Updike said well nothing can be done about it this year, but these appropriations were made back when we did the budget and we need to be a little more careful on these contributions.

Supervisor West said are these donations – is that what you are talking about – donations, donations, donations.

Chairman Jones said well you need to specify the ones you are talking about.

Supervisor West said he just wanted to know what jumped out at Supervisor Updike.

Supervisor Updike said just hold on.

Supervisor West asked Mr. Michael Johnson if he was aware of what Supervisor Updike was

talking about.

Mr. Michael Johnson stated that he didn't know.

Supervisor West asked why didn't we come back to it.

Chairman Jones stated that he need a motion to pay the bills.

Supervisor West made a motion, seconded by Supervisor Edwards to pay the bills in the amount of \$1,984,689.30 to be paid by check numbers 128772 through 129103. The motion carried unanimously.

Supervisor West asked wasn't it his understanding that the actual disbursement for payroll will be done early this month which would be like this Friday.

Supervisor Edwards stated that it would be done on the 21st.

Chairman Jones stated that it would be done on the 21st. He stated that we already made that appropriation.

Supervisor West said it was appropriated last month.

Supervisor Updike said he thought before they left finances the Board needs to mail our representatives and congress men not to support the Virginia Beach Sports Center. The State of Virginia doesn't have \$150 million dollars to take away from education, the roads, and everything else to send down to Virginia Beach because Virginia in this area has never been able to support professional sports arenas. We had Squires here, we had football and we had soccer and all of them have failed. He can't see it because that is your money that has gone to the State of Virginia that needs to come back as far as education, roads, and everything else instead of putting up a monument in Virginia Beach. He would like to see this Board send our representatives a letter asking them to please not support or even talk about supporting paying \$150 million out of Virginia's financial funds. He said he was going to make that a motion.

Supervisor Edwards said he was going to second that because he agrees. We don't have money for schools. We don't have money for roads. Can you imagine going to a sporting event at Virginia Beach and trying to get in there and out of there.

Supervisor West said with the obscene salaries that are paid to these super athletes and things of this nature he was sure that no one in this area would be effective or be able to pay \$80, \$90, or a \$100 dollars a ticket for this type of event. He thinks the government has already opened up to us by saying that I have no appropriation plans at this time to support this \$150 million dollars although that doesn't mean that it won't come down the pipe, but to be sure we need to let our delegate and that would include Mr. Morris as well as Mrs. Tyler know that we would not be willing to move in this general direction. What you are saying in addition is the school appropriation for salaries this year and matching and money that would be matching from this Board. Watch out what you are going to put on us and if you are going to mandate something put some money out there too. He said he knew if wasn't mandated as far as the matching, but that being said up to two percent.

Chairman Jones asked if there were any other comments on this.

Supervisor Porter said he would like to support it as well, but maybe his rational is a little bit different. He doesn't care what Virginia Beach does with their money, but he cares what we do with ours and he cares what the Governor does with ours and we are already subsidizing Virginia Beach on their trash disposal and he doesn't think we should be asked to subsidize Virginia Beach on building an arena that may or may not be successful and even if it is we won't get any benefit from it.

Supervisor West said well said – Amen.

Chairman Jones asked if there were any other comments. He has a motion on the floor that we

recommend by letter that we do not support the sports arena which they are talking about building in Virginia Beach.

Supervisor Edwards said it is the fact that we do not want the \$150 million coming from the state treasury.

Supervisor West said don't want anything that requires this area to make contributions to that support.

Chairman Jones called for the vote which carried unanimously.

Chairman Jones stated the next item on the agenda was appointments.

Mr. Michael Johnson stated that the first appointment tonight was the industrial development authority. Mr. E. Beale Carter, Jr.'s term will expire December 31, 2012. He is eligible for reappointment. Appointments are for a 4 year term. Mr. Carter has served on the Authority since it was created in February 1969 and currently serves as Chairman. Mr. Carter resides in the Newsoms District.

Supervisor West asked if Mr. E. Beale Carter, Jr. had been asked if he was willing to continue to serve.

Supervisor Updike said Mr. E. Beale Carter, Jr. had been asked and he said he was willing to do anything in his power to help the county so he recommended that he be re-nominated.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones called for item B.

Mr. Michael Johnson stated that item B is the Western Tidewater Community Services Board. You will see correspondence in your agenda relative to reappointment of Ms. June Steele. June will conclude her second 3-year term on December 31, 2012 and is eligible to serve another 3-year term. Also representing Southampton County on the WTCSB are Ms. Dorothy Jones and Ms. Amy Lehman. He stated that Ms. June Steele is willing to serve another term if you all are willing to re-appoint her.

Chairman Jones stated that Ms. Dorothy Jones is willing to serve another term also. He asked Supervisor Faison if he would do that.

Supervisor West said repeat that please.

Chairman Jones said Ms. Dorothy Jones is willing to serve another term.

Supervisor West said we are only voting on Ms. June Steele right now.

Chairman Jones said okay.

Supervisor Faison made a motion that Ms. June Steele be re-appointed to the Western Tidewater Community Services Board.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones called for item C.

Mr. Michael Johnson stated that item C is the Tidewater Emergency Medical Services Council. You see correspondence where they are seeking a nomination to the TEMS Board of Directors. Mr. Brian Steelman (Berlin-Ivor) was nominated and appointed to succeed and fill the remaining unexpired term of Mr. Robert Grizzard last year. He stated that he thought Mr. Ronnie West may have contacted him.

Supervisor West said that he had contacted him and at this time he would like to offer his name for

nomination and to continue for the next two year term. He stated that he had had an opportunity to speak with Mr. Brian Steelman and the Ivor Rescue and Fire Department all support him strongly. He is very involved. He attends the meetings and he is also an officer in the organization so at this time he would like to make a motion to nominate Mr. Brian Steelman.

Supervisor Phillips seconded the motion which carried unanimously.

Supervisor West requested that they check the spelling of his name as Stelman without two e's before you do that.

Mr. Michael Johnson said yes.

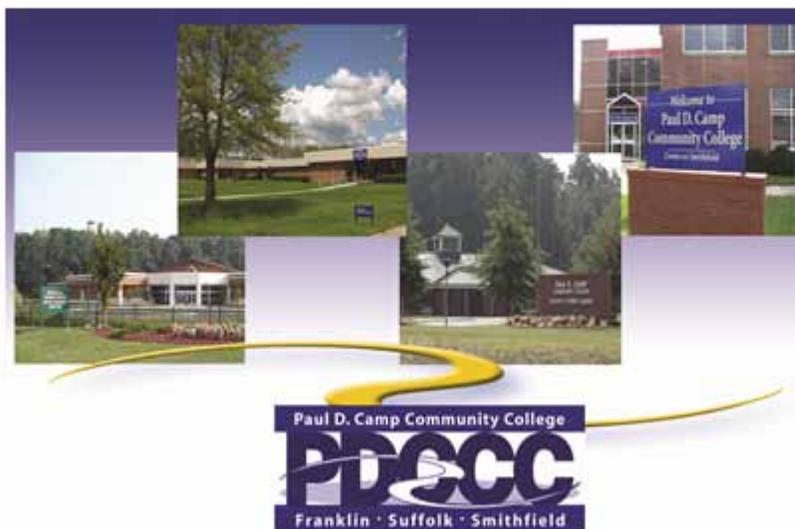
Supervisor West thanked Mr. Michael Johnson.

Chairman Jones stated that we would move to item number six.

Mr. Michael Johnson said number six is that we have Dr. Paul W. Conco with Paul D. Camp Community College who is here to give us a state of the college.

Dr. Paul W. Conco addressed the Board. He thanked the Board for having him and wished everyone a happy holiday. He stated that he had placed a phamplet about Paul D. Camp Community College at their places tonight and hoped they would look at it. He gave the following presentation:

Southampton County Board of Supervisors
December 17, 2012



PDCCC

Brand-Relatively-practically

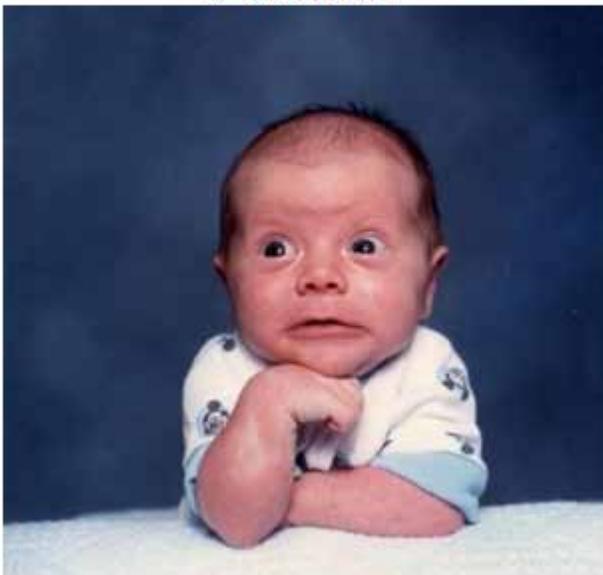
Perspectives of a new president



Who cut the budget?



What do you mean two campuses and
a Center?



a listening tour...



What we heard... PDCCC is a great place – where lives are changed and service to others is so rewarding! (Kids College below)



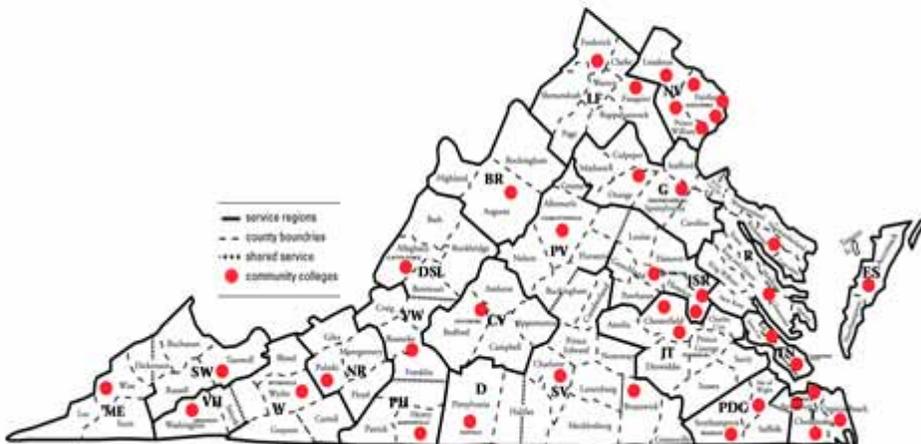
Paul D. Camp Community College

Mission statement:

Paul D. Camp Community College provides diverse learning opportunities to enhance the quality of life for students and the community.



Virginia's Community Colleges



Paul D. Camp Community College Service Area



A Short PDCCC History

On April 1, 1970, the College was officially named "Paul D. Camp" to honor a man noted for his contributions to this region's development and whose family donated the land for the campus.

In Fall of 1971 Paul D. Camp Community College opened its Franklin Campus

In 1979, the College began offering classes in Suffolk,

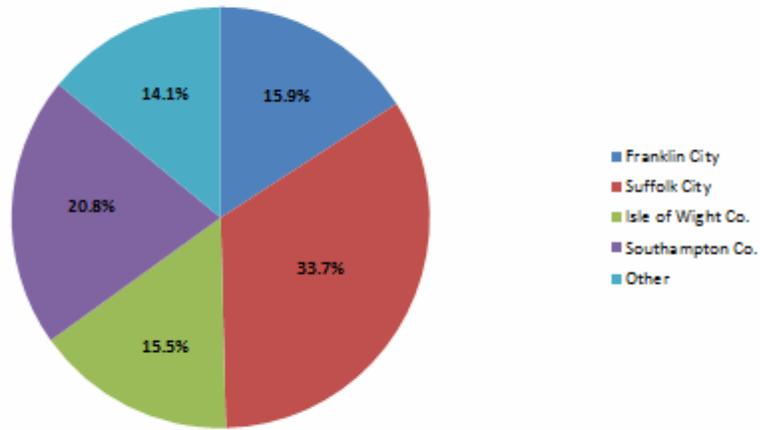
In 1988, the Pinner Street facility received campus status.

In 1993, the Smithfield Center began operation, and

in 1995, the Hobbs Suffolk Campus was constructed on Kenyon Road.

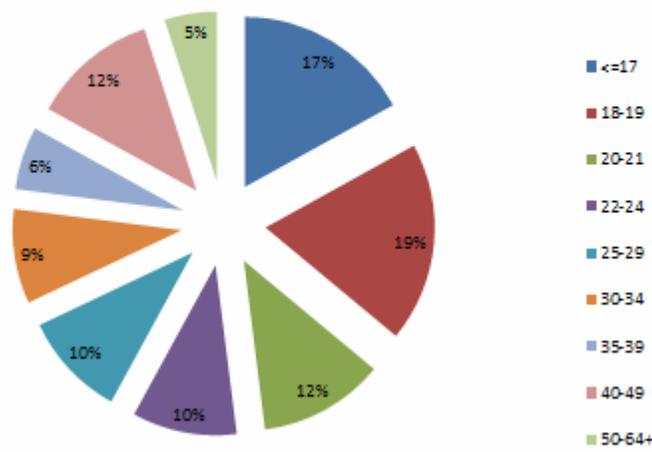
In 2002, the Regional Workforce Development Center opened on the Franklin Campus.

Percent Headcount from Service Area Fall 2011
N=1661

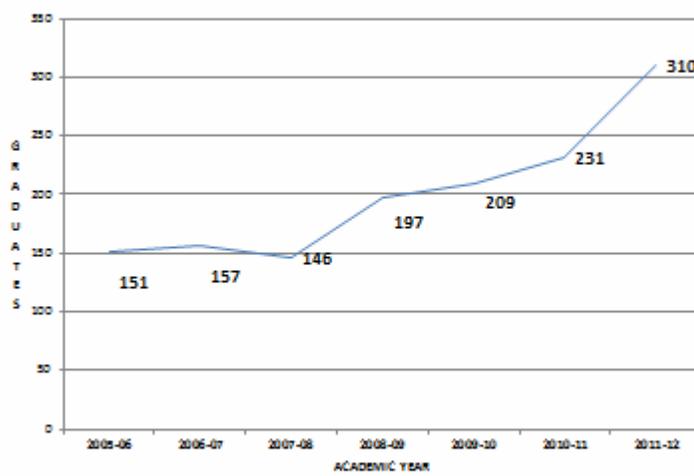


We serve all ages; 63% female; over 2/3 part time

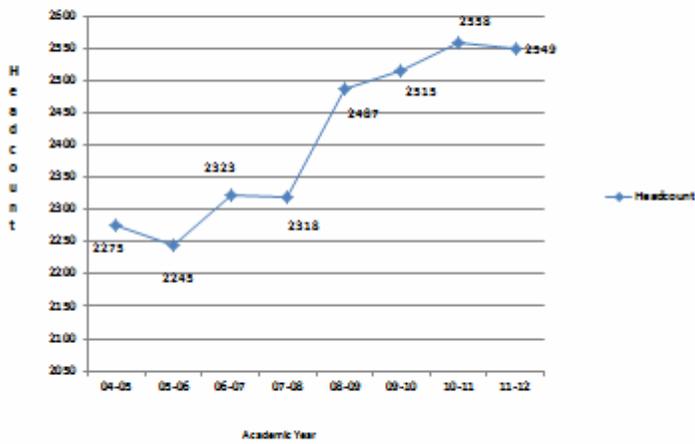
Student's Age Distribution Fall 2011



PDCCC Graduation Awards by Year



PDCCC Annual Unduplicated Headcount

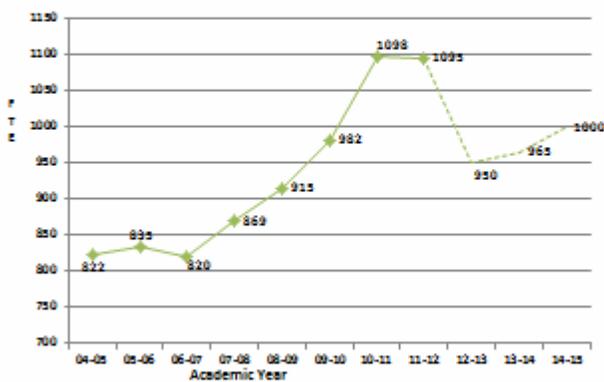


Workforce Development Center: By the Numbers: 2011-12

- 1,600 non-credit contract employees
- 43 credit contract
- 218 non-credit open enrollment
- 195 credit open enrollment
- 21 Businesses Customized Training
- 30 Businesses Facility Usage (24,248)
- 159 Community or Private events (14,303)



PDCCC Annual Full-Time Equivalent Student (FTE)



Developmental Mathematics Education redesign and Credit Audit saves PDCCC students over \$250,000 a year.

PDCCC Highlights 2012/2013

- A balanced budget (monitor enrollment wisely)



- Continue to Improve our use of web and Facebook technology.



- Increase retention and graduation rates



Highlighted Goals 2012/13

- **Establish a Career Development Center**

- Adult Career Coaches – *DOL grant*
- Job Placement Coaches – *DOL grant*
- On-Ramp Coaches – *VCCS grant/DOL*



- **High School Career Coaches-** *Foundations*

- Outreach Coach – *VTC grant*
- Youth Enrollment Coach – *Opportunity Inc.*



- **Success Coaches** - *VCCS grant*



- Our Career Coaches in High Schools promote it
- All our job coaches recommend students go to this web site for Career Exploration – interest, skill assessment, salaries, interview tips, and more
- Site allows for taking practice tests for math, English and science and for ACT and SAT tests
- Site helps to explore all colleges – majors, degrees, costs, admission requirements; transfer agreements with Virginia Community Colleges and guaranteed admission guidelines to Universities
- Review and learn about financial aid options
- And much more!

Highlighted Goals 2012/13

- Continue to explore new programs –
 - Allied Health
 - LPN – licensed practical nurse – *Hampton Roads Community Foundation Grant*
 - PTA – physical therapy assistant
 - Pharmacy Technician – started Fall 2012
 - EMT – Emergency Medical Technician
 - Logging Industry (WFD)
 - Trucking
 - Forestry
 - Increase in trades – electricity, HVAC, welding, Industrial Technology, plumbing, etc.
 - Explore GED and Middle College – *HRCF grant*



Highlighted Goals 2012/13

- Complete the PDCCC Major Gifts Campaign
- Finish Library Learning Commons renovation
- Grow our Dual Enrollment offerings and success – HB1184
- Focus on Sustainability (Being GREEN) – college operations and curriculum



Jena Araojo of Ivor



- Jena is a dual enrollment student at Southampton High School. She is the recipient of a Dual Enrollment Camp Opportunity Scholarship for fall 2012.
- At Southampton, she is currently ranked first in the sophomore class. She is a board member of the Key Club, where she volunteers with Special Olympics and the Relay for Life. Jena is freshman class secretary, member of the Student Government Association, the field hockey team and the All-District Chorus. In addition, she is captain of the JV Academic Team. She volunteers at her church during Vacation Bible School and with the afterschool care/homework program. Her goal since fifth grade has been to graduate as valedictorian of her class.

Tyler Billups of Black Creek



- A graduate of Southampton High School, Tyler has also been a dual enrollment student at PDCCC. He is a recipient of a Camp to Camp Scholarship for fall 2012. Tyler is a member of Franklin Baptist Church, Black Creek Hunt Club, and serves as sentinel for FFA (formerly Future Farmers of America).
- He works full-time at CrossCountry Farms. He is also the recipient of a King-Perry Scholarship presented by the Franklin-Southampton Alumni Chapter of Kappa Alpha Psi and the Susan A. Reeves Memorial Scholarship presented by the Sedley Ruritan Club.

Ashley Giorgi of Boykins

2012/2013 Camp Family Foundations
Commonwealth Legacy Scholarship



- A graduate of Southampton High School, she has gained leadership skills by being extremely active in the Key Club, a community service based organization sponsored by the Franklin Kiwanis Club, and the Student Government Association. She is also a member of the National Honor Society.
- At True Word Christian Church, she is in the youth group, volunteers in the nursery and has taught Bible School.
- Ashley is exploring science as a major, and plans to continue her education at a four-year college or university in Virginia. She is also the recipient of the Bobby B. Worrell Scholarship at PDCCC.



• GRADUATE STUDENT SURVEY RESPONSE:

• PDCCC IS LIKE....

- “...the Harvard of Hampton Roads,”
- “...a first date, you don’t know the person but later you begin to fall in love,”
- “...a second chance to fulfill a life’s dream.”
- “...an airport runway because you can take off from here to a career.”
- “...a shot of vitamin B for the brain,”
- “...a stairway leading to a better future.”

Our reason for being...



Dr. Paul Conco stated that they would be having a ten year anniversary celebration for the Work Force Development Center at the end of January. Dr. Paul Conco stated that he would be glad to answer any questions.

Supervisor Faison asked as far as colleges that accept guaranteed transfers would that include Norfolk State or Virginia State.

Dr. Paul Conco stated yes. You get into the Virginia Wizard site and outline all those articulation agreements in writing so there is no guess work. That is what we try to do – take the guess work out of the students, their advisor and counselor. If Norfolk State is where they want to go that is there. In fact they have a passport program for 2 + 2 with Norfolk State that allows a student of Paul D. Camp Community College to get a Norfolk State student ID card so they can go to football games, use the library, and basically have access to their resources. They also have a 2 + 2 year program with Old Dominion University where again you can get a four year degree and not leave home or the service region. Just come to their computer lab where they have technicians that make sure everything runs smooth, but again education distance allows a lot. They have a program with Western Governors University where our nursing graduates go one more year through distance education and get a Bachelor's of Science in Nursing for less than \$17,000.00. They have great programs in the partnerships as well as their welding, electricity, HVAC programs that they do.

Chairman Jones asked if there were any other questions. He thanked Dr. Paul Conco.

Dr. Paul Conco thanked the Board for having him.

Chairman Jones stated we would move to item number seven.

Mr. Michael Johnson said we have with us tonight Mr. Curt J. More, who is a Probation Supervisor with the Fifth District Court Services Unit and Chairman of the Southampton County Community Policy Management Team (SCCPMT) who has requested a few moments on your agenda to present a supplemental funding request.

Mr. Curt J. More said he was here as Chairman by default. He said what happens is that they rotate Chairman every two years and it happened to be his turn right now. He stated that he had been with the Comprehensive Services Act since its inception in 1993 having been a state employee for the last thirty eight years. This was one of those unfunded mandates that come down from state government to the localities. They told us how much money we would get and that the agencies had to participate and so on and so forth. Throughout the year the state has pulled back on its percentages and has increased the counties. If you have read that information that was in your packet at one time Southampton County's share was 19%. It is now up to 42% on some things and 50% on others and about 32% or 36% on some others. What they have been told

recently is that they have to do a utilization audit of any child that is placed in a residential facility. That means if they should have a child in Newport News Behavioral Services or Gary Robertson Center in Virginia, or at Grafton School in Northern Virginia, or two agencies the other side of Winchester someone from the locality has to go see that child once every 90 days review the institution's records, interview the staff, interview the child, and then make a report back that the center is doing everything they are supposed to do to get the child back home. That falls on the CSA Administrator. We have a part time person in Southampton County. Our new part time person started the last half of the fiscal year and it has really been a big help. With her help he has been able to talk the other agencies into no longer having to have paper copies of all the reports. Some of them would have 70 to 100 pages of copies of paper and instead of doing that it is emailed and if the individual agencies want to make their own copies they are welcome to but otherwise they bring their laptops just like you do and it can be deleted after the meetings. That saves them about 80% in copying and printing. They have also stream lined their financial records since the last of this last fiscal year and that has saved them hours of time a month to keep track of all the financial records. They have also been fairly successful in having staff assist families and making placements on their own. They now have two young people in residential placements that not only have the placement accepted the child for free or through resources the family could come up with such as Medicaid or something like that but they have also waived the administrative fee for education which is about \$180.00 a day. So they have been very fortunate having staff from different agencies that are part of the team who are innovative enough to talk with those residential places and get things like that done. They are also sending families to the local communities services board before they come to us seeking services to see if they qualify for Medicaid as a walk in basis with a child creating problems and this is what we are looking for; then if they qualify for this new program called VICAP then they can be certified for the Medicaid funds and they don't have to come through the county funds. By law they have to do all these things and they have been told recently that they are going to start an audit system. Their audit is either going to take place 2014 or 2015 and is going back two years which means right about now they need to have all their records as pristine as they can have them. They have done an audit in several places because things stood out to them that looked unusual in other parts of the state and one small county, Pennsylvania County, was found to owe the state \$6 million dollars because they had mis-interpreted some policies and done some things wrong and continued to do some things wrong. Last year the City of Richmond was told they had to pay back \$600,000 dollars for some things one of their agencies had done wrong. He stated they we didn't want to be one of those localities. The part time person we have right now with her limited hours of ten to twelve hours a week that is not enough time to do what we are doing and protect the county. When it started they were given \$8,000.00 a year for administrative costs and about fifteen years ago the state increased that to \$12,500.00 a year and they have not increased it a penny since then. Most other localities are now paying something for their Comprehensive Services Administrators. Some of them are paying tens and tens of thousands of dollars for having an entire staff to oversee the program. We are not that big so we don't need that kind of money, but what we are asking for is that we double the amount that we have to protect the county from anything that could happen in the future. He stated that if they had any specific questions he would be glad to answer those. He stated that he didn't want to insult their intelligence and the whole thing to them again.

Chairman Jones asked if anyone had any questions.

Supervisor Phillips said he had one question. He asked does their board just represent Southampton County or are we in a group or region.

Mr. Curt More stated that they just represent Southampton County.

Supervisor Phillips said so all the funds that we are concerned about are spent here in the county correct.

Mr. Curt More stated that all the funds are not all spent in the county, but they are spent just for county children.

Supervisor Phillips said the charges would be for wherever they are spent. We are not in a group with several other counties.

Mr. Curt More said no.

Supervisor Faison asked if they ever send children to Western Tidewater Youth Services Commission.

Mr. Curt More said yes we do. As a matter of fact right now they are 90% of the county agencies provider. We use them extensively.

Supervisor Edwards asked if we are their only source of funds.

Mr. Curt More said as far as to increase administrative cost he didn't know of anybody else that could. He said they have asked several times through the state legislators to have amendments to increase the funds and it has never gone anywhere. They have gone through VACO a couple of times and it has never gone anywhere.

Supervisor West this said a residential placement can cost over \$200,000 per year and we have to pay over forty percent of that or \$6,000.00 a month in some cases. He asked what type of circumstances would require \$200,000 a year for a child.

Mr. Curt More said a child who is so out of control that they can't be handled in the community. Their behavior is so erratic and so bizarre that there is nothing you can do with them on a local level.

Supervisor West said so when you say a residential placement what does that mean. He asked if that means put them in like a home.

Mr. Curt More said it could mean a psychiatric hospital or it could be a special treatment facility for sex offenders, or a center for children that have schizophrenia or other diagnosed problems.

Supervisor West thanked Mr. Curt Moore.

Chairman Jones asked if there were any other questions or if they were ready to place it up for a vote.

Supervisor West said he saw us between a rock and a hard place. Either way you have situations that have to be addressed even though it is \$12,500.00 but he feels it is needed. Based as he understands it this \$600,000.00 in Richmond and \$6 million in Pennsylvania County are coming from audits and we haven't been audited yet. I'm giving you \$12,500.00 so you can audit me and charge me \$6 million dollars.

Mr. Curt More said no they don't do the audit; the state does the audit. You will be giving us the \$12,500.00 to do all we can to protect the county from having a negative audit.

Supervisor Porter asked if the \$12,500.00 was annual number or are we just looking at doing it from now until July. If so wouldn't the amount be considerable smaller from now until July.

Mr. Curt More stated that the \$12,500.00 was the annual number.

Supervisor Porter said so wouldn't the amount be proportionally smaller from now until July.

Mr. Curt More said yes it would be prorated for the fiscal year.

Supervisor Porter said so it would be around \$7,000.00 now for the rest of our fiscal year which runs from July 1st to June 30th.

Mr. Curt More said the proposal is for what the annual cost would be.

Supervisor Porter said that made him feel much better. He said so you are talking about six or seven months.

Mr. Curt More said seven months now.

Supervisor Porter said so you will get 7/12's of this so about \$7,200.00, \$7,300.00, or about \$7,500.00 for now.

Mr. Curt More said yes for this year and we are hoping that it would continue for years to come.

Supervisor Porter said so you will have to come back in a few months and bring it up again when we get ready to go through the budget cycle. He said hopefully you will do that.

Mr. Curt More said he would be glad to.

Chairman Jones asked if there were any other question.

Supervisor West made a motion to adopt the resolution to provide up to 7/12ths of whatever \$12,500.00 is.

Supervisor Faison seconded the motion which carried unanimously.

At a meeting of the Board of Supervisors of Southampton County,
Virginia on Monday, December 17, 2012

RESOLUTION

BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the following appropriations be and hereby are made for the period of July 1, 2012 through June 30, 2013 for the function and purpose indicated:

From the General Fund to the
General Operating Fund to be
expended only on order of the
Board of Supervisors:

4-100-53500-1300	PART-TIME SALARIES	6,773.28
53500-2100	FICA	517.97
	TOTAL EXPENDITURE APPROPRIATION	7,291.25
		=====

REVENUE APPROPRIATION DECEMBER 2012
(REVENUE RECEIVED FOR ABOVE EXPENDITURES)

3-100-41050-0005	Transfer In-General Fund Reserve	7,291.25
	TOTAL REVENUE APPROPRIATION	7,291.25
		=====

A copy teste : _____, Clerk
Michael W. Johnson

APPROPRIATION -- DECEMBER 17, 2012

53500 COMPREHENSIVE SERVICES ACT	(1) Increase to CSA administrative budget (\$7,291.25) NEW MONEY
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APPROPRIATION - DECEMBER 17, 2012

NEW MONEY REQUIRED FOR DECEMBER 17, 2012 APPROPRIATION

GENERAL FUND

	7,291.25	COMPREHENSIVE SERVICES ACT/ADMINISTRATIVE LOCAL MONEY
	7,291.25	TOTAL NEW MONEY/GENERAL FUND

Chairman Jones stated that we would move to item number eight.

Mr. Michael Johnson stated that as you all might recall, on May 29, 2012 the Board issued a conditional use permit to the Virginia Department of Game and Inland Fisheries to construct a new public boat landing on property owned by Ashland, Inc. on the northwest corner of General Thomas Highway and Shady Brook Trail. The ramp will replace the existing ramp on the southside of General Thomas highway which will later be closed. While a preliminary site plan accompanied their CUP application, the applicants' plans have now been updated to incorporate VDOT's and Ashland Inc.'s final comments and they are preparing to proceed with construction. The plan will be reviewed by the Planning Commission at their regular meeting this coming Thursday night for compliance with our zoning ordinance, and Mrs. Lewis will provide an oral report with their conclusion and recommendations.

Mrs. Beth Lewis stated that the municipal code requires preliminary site plan review by the Planning Commission and this Board for developments that are being developed under a conditional use plan so that is why it is back to this Board. The submitted plans are the same as the ones that were a part of the conditional use permit. There have been some updates to the driveway as far as VDOT concerns and a little more storm water engineering but the shape of them is the same. There are about twenty parking spaces for vehicles towing trailers, and four handicapped parking spaces for vehicles not towing trailers. There will be no restrooms. There will be a ramp where you can put one boat at a time into the water. There is a courtesy loading for the dock that is perpendicular to the boat ramp and a place to temporarily tie up about three boats. This is a ministerial act and the Planning Commission recommended approval and the representative from VDOT is here if you have any questions. This is just the same plan you saw for the conditional use permit.

Chairman Jones asked if anyone had any questions.

Supervisor Edwards stated that we didn't want to kick a gift horse in the mouth that this was a nice

facility, but fourteen parking places if one had ever been out there when the shad were running and there are 150 boats running out there he had a question as to what the parking is going to be on that road. He said he is for this. It has passed everything, but that is just a question he thinks people need to think about. He thinks the number of parking places is very short sighted. He has been out there himself in the Spring when there were seventy or eighty boats and cars.

Mrs. Beth Lewis said this is twenty parking spaces for vehicles towing trailers and four handicapped spaces. It will be a graveled lot except for the handicapped spaces. The one across the street on the south side of Highway 671 will close when the construction of Highway 671 gets to that place.

Supervisor Updike asked if there were any prospects of increasing the parking spaces in that area.

Mrs. Beth Lewis said it doesn't appear to be on this site plan that there is a better way to lay out the parking spaces, but just north of this area is a private recreation area where there is a club house, a ball field, and there is a picnic pavilion which is also on Ashland property and there is room for parking in that area too.

Supervisor Updike asked if they had been approached about additional use of their property.

Mrs. Beth Lewis said not that she knew of, but this was their property as well. This is a little larger than the parking area that exists now on the south side of Highway 671.

Supervisor West said I assume that by gravel that you mean loose gravel.

Mrs. Beth Lewis said yes.

Supervisor West said and then the courtesy dock you are referring to is a floating dock. He asked if that would be normal or what. He stated that half the time it could be under water anyhow if they put a stable one there.

Mrs. Beth Lewis said she didn't know if it was a floating dock.

Supervisor Edwards said supposedly it is not; it is a fixed dock. It is very ordinate. There is good concrete work there.

Mrs. Beth Lewis said for environmental reasons for the fish the in water construction needs to be done by February.

Supervisor Edwards said if the dock is under water you don't need to be on the river anyway.

Supervisor West said he did agree with that, but there are other times people do go down there and if the dock is so high how do you get into the boat – jump in.

Supervisor Updike said get in first.

Supervisor West said get in first. How do you get out of the boat and get out of there.

Chairman Jones said it's not being built just for you now.

Supervisor West said he agreed with Dr. Edwards and as far as figuring out the politics of parking and fourteen sites of boats and trailers, well we just have to get what we get.

Chairman Jones said it is better than what you have.

Chairman Jones asked if there were any other questions.

Supervisor Edwards stated that this is a preliminary site plan so it may be something that can be addressed before the final site plan. Is that correct?

Mrs. Beth Lewis said that we can ask to see if we can get more parking spaces.

Supervisor Edwards said he thought we ought to take that to them. He said that he recommend that we accept this preliminary plan tonight then.

Supervisor Updike seconded the motion.

Supervisor West asked if the Planning Commission asked these questions.

Supervisor Edwards said yes. That came up, but it was not really pushed.

Supervisor West said no fishermen there.

Supervisor Edwards said not too many.

Chairman Jones called for the vote on the site plan to be approved. The vote carried unanimously.

Chairman Jones stated we would move to item number nine – Consideration of Award of Bids Turner Tract Infrastructure.

Mr. Michael Johnson stated that as discussed last month, we have a substantial amount of work remaining to provide the infrastructure that will serve Enviva and others at the Turner Tract Industrial Park. That work has been broken down into multiple projects in order to achieve the best overall value through competitive bidding. Bids were received for the following two projects on December 12:

1. **Wastewater Pump Station** – generally included the construction of a skid-mounted suction lift pump station rated at 180 GPM, 10’ diameter precast concrete wet well, emergency power generator, approximately 50’ of 12” gravity sewer, approximately 100’ of 6” force main, approximately 110’ of gravel access road, 50’x50’ gravel site with security fence and miscellaneous site improvements; and
2. **Well House Project** – generally includes the construction of a 12’x16’ precast concrete well house structure, a separate fiberglass chlorine feed enclosure, miscellaneous piping and site improvements, and the installation of two well pumps with associated riser piping and pitless adapter inside the two existing onsite wells.

We received 4 bids on the wastewater pump station and 3 bids on the well house. Copies of the bid tabulations are included in your agenda. The apparent low bidder on both projects is Waco, Inc., which has been in business since 1963 and is headquartered out of Richmond (Sandston). The company has multiple locations throughout Virginia, North Carolina, and Maryland. There is a company brochure also included. We have contracted with their environmental division on several occasions in the past for asbestos abatement projects, most recently last year at the Ivor Elementary School, and found their services to be satisfactory.

**Turner Tract
Wastewater Pump Station**

<u>BIDDER</u>	
Waco, Inc.	\$241,000
Patterson	334,644
MEB	471,000
Biggs	477,700

*Engineers Estimate \$350,000

**Turner Tract
Well House**

<u>BIDDER</u>	
Waco, Inc.	\$203,000
Patterson	208,144
MEB	255,000

*Engineers Estimate \$250,000

In order to keep the work on schedule, I am seeking your authority to award these projects to the lowest bidder.

Chairman Jones asked if there were any questions on this Turner Tract infrastructure.

Supervisor Porter said he was a little bit cautious about a bid that is \$100,000 lower than the next one. He asked if they were bidding on the same specs or if they didn’t understand it.

Mr. Michael Johnson said everybody bid off the same specs.

Supervisor Porter said are they that much more efficient.

Supervisor Edwards said it is \$210,000.

Supervisor West said they did the job out at the old elementary school in Ivor without any problem or complications did they not. He said he thought there were no complications to clear the site and it passed spec did it not. Everything is good and they are out of Sandston it says which you know that.

Supervisor Porter said he was pleased with the results it was just unbelievable that they were that much better.

Supervisor West said well you see that Patterson almost came in the same thing on the second bid so that should make you feel better there. So he still respects their bid.

Supervisor Porter said all right.

Supervisor Faison said being that we have experience with them it gives you a little more confidence.

Supervisor West made a motion to authorize the county administrator to award these projects as soon as possible to the lowest bidder.

Supervisor Faison seconded the motion which carried unanimously.

Chairman Jones stated the next item of business was number ten – Strategic Planning Retreat.

Mr. Michael Johnson said you all have previously expressed interest in conducting a strategic planning retreat in early 2013, with a focus on the 2013 budgeting process as well as future economic development. I am hopeful that a retreat will enable you to reach strong consensus on goals and objectives for the coming year. At the retreat, among other things, I intend to provide you with a current “State of the County” complete with FY 2014 revenue projections. In addition, I have tentatively arranged for participation by representatives from the Virginia Economic Development Partnership to discuss our competitiveness in attracting new investment and jobs. With your blessing, I’m proposing to conduct the retreat on Friday, February 1, and wrap up by noon on Saturday, February 2. Because the former IP Building on Old Bridge Road is being utilized by Enviva, I’ll need to arrange for a venue. I’m open to your suggestions, but The Workforce Development Center or Airfield Conference Center immediately come to mind. The Airfield Conference Center has worked well in the past.

Chairman Jones asked the Board what they wanted to do.

Supervisor Faison said he liked the idea of The Workforce Development Center but if catering is a problem then we may have to have it somewhere else.

Supervisor West said we like the 4-H Center too don’t we.

Supervisor Updike said yes but we would just have to schedule a time for a break to run down to McDonald’s.

Supervisor West said if he could say this he wanted to know if here was any money available through outside sources.

Mr. Michael Johnson said we don’t have any grant money this time. This is on your nickel.

Supervisor Updike said that’s another thing.

Supervisor West said we will bring nabs and cokes.

Supervisor Updike said nabs and cokes and we can hold this at the incubator or anyway that there is no charge even if we have to come back in the county buildings. It might not be as convenient.

Supervisor West said we will work out the logistics sir. He stated that he thought this weekend in February was good. He thought they were talking about a Friday and a half of day on Saturday.

Mr. Michael Johnson said all day on Friday and wrapping up by noon on Saturday.

Supervisor West asked if The Workforce Development Center was available and if there were a cost.

Mr. Michael Johnson said he hadn't checked yet.

Supervisor West asked if there was a cost associated with that.

Mr. Michael Johnson said there was a cost.

Supervisor West said there is a cost associated with either one, right.

Mr. Michael Johnson said yes.

Supervisor Edwards asked if he had any idea what that cost is.

Supervisor Updike said there isn't a charge at the incubator is there?

Mrs. Amanda Jarratt said I won't charge you.

Supervisor Updike said okay there we go. We have a place at no charge.

Supervisor West said we could go to Capron.

Chairman Jones said you all tell me where you want to go.

Supervisor Edwards said the 4-H Center does get a contribution from us each year do they not.

Chairman Jones said yes they do, but we still have to pay to use the facility though.

Supervisor Updike said we would pay dearly for it.

Supervisor West said he thought if they used The Workforce Development Center that you have the convenience of running out to Fred's for lunch or something of that nature and if you go to the incubator so that would be the more convenient thing to do provided this is not charity.

Supervisor Phillips asked if they had room for everybody.

Mr. Michael Johnson said he thought so. He asked Mrs. Amanda Jarratt about the fourth floor conference room.

Mrs. Amanda Jarratt said either one was fine.

Supervisor Edwards asked if Franklin was where Supervisor West wanted to go.

Supervisor West said yes the incubator in Franklin, Virginia.

Chairman Jones said yes the incubator would work unless they wanted to hold it in the parking lot. He stated we have a picnic table out there. Chairman Jones finally got a consensus that everyone preferred the incubator.

Supervisor Faison asked what time this meeting would begin.

Mr. Michael Johnson stated it would start at 9:00 AM.

Supervisor West said sometimes frugal looks like scrooge.

Chairman Jones moved on to item number 11 – Organizational Matters.

Mr. Michael Johnson that 15.2-1416, Code of Virginia, requires each Board of Supervisors to meet at a public place in January each year to organize itself by electing a Chairman and Vice-Chairman and setting the days, times and places of regular meetings to be held during the ensuing months. The employee holiday schedule for the coming year is typically adopted at the organizational meeting as well. With the exception of years immediately following election of the Board, organizational matters have typically been deferred until the regular January meeting on the 4th Monday. If you would prefer not to have a special meeting simply to resolve organizational matters, a motion is required to establish Monday, January 28, 2013 at 7:00 p.m. as the annual/organization meeting. Otherwise, a motion will be required to establish the date and time for a special organizational meeting by the Board.

Supervisor Faison said he thought it would be fine to have this at our regular meeting.

Supervisor Edwards made a motion that we have the organizational meeting at our regular meeting on January 28th at 7:00 PM.

Supervisor Faison seconded the motion which carried unanimously.

Chairman Jones stated we would move on to next item on holidays.

Mr. Michael Johnson said given that action we also need a motion to establish and set aside three legal holidays which will occur prior to that organizational meeting. The first would be Tuesday, January 1st which is New Year's Day. The second is Friday, January 18th which is Lee-Jackson Day, and the third one is Monday, January 21st which is Martin Luther King, Jr. Day.

Chairman Jones asked if he could get a motion to that effect.

Supervisor Faison made a motion to establish these holidays.

Supervisor Edwards seconded the motion which carried unanimously.

Chairman Jones stated that we would go to item number 12 – Discussion Regarding Planning Commission Certification.

Mr. Michael Johnson stated that in late 2008, the Southampton County Planning Commission amended its bylaws to require that any new Planning Commissioners complete the Virginia Certified Planning Commissioner Program within two years of their appointment. This program has received both state and national recognition and is designed to provide a basic foundation of planning law, history, and technical expertise needed by planning commissioners to enhance their competency and render legally defensible decisions and recommendations. The certification program has a 2-day classroom component on both the front and back end, with a 10-week home study course sandwiched in between. During the home-study portion of the program, students are required to read several books and complete and submit a series of open-book tests and essays. They are also required to attend a planning commission meeting in another locality and analyze and report on that meeting using an observation guide that is provided during the first classroom session. I understand that 4 of our 9 Planning Commissioners are currently certified (Dr. Edwards, Michael Drake, Jack Randall, and Kay Pope). As the Board liaison to the Planning Commission, Supervisor Edwards is interested in your thoughts as they relate to requiring all Planning Commissioners, including those who are reappointed, to become certified within two years of their reappointment. It's my understanding that the topic is expected to come up at a future Planning Commission meeting, and Supervisor Edwards wants your input before weighting in on the discussion. Just so you know the cost of the certification program is currently \$450.00 per participant, plus travel, meals, and lodging. The FY 2013 budget included adequate funding for two Planning Commissioners to participate, which they did (Commissioners Randall and Pope). If the Planning Commission requires all Commissioners to complete the program, it will be

important for the Board to maintain adequate funding.

Supervisor Edwards stated that he would like to address that – they have five which are currently certified. Mr. Keith Tennessee is certified also.

Mr. Michael Johnson stated that he couldn't find out if Mr. Keith Tennessee had been certified or not.

Supervisor Edwards said he is. He stated that a good Planning Commission makes the Board look good. A bad Planning Commission makes the Board look bad. He said his Board has a very good relationship with the Planning Commission that a lot of localities do not have at all. He thinks that the Planning Commission is proud of the good decisions that they hand us as they are well worked out. He has talked with the Chairman, Michael Drake, about this and he is in favor of this. It would require those that as they are reappointed they would have two years to take this course which is nice. He stated that he saw Mrs. Kay Pope here tonight and she could attest to that. He thought asking the Board's guidance to see what they thought would be nice. He said we can't tell them they have to do that but it may be nice to suggest that they consider that at their organizational meeting in order to change their by-laws. Also, this fellow Supervisor Jones is certified also.

Chairman Jones said we can say that when we reappoint these that there is a mandate which will have to be done for us to appoint them to the commission.

Supervisor Edwards said it would be any re-appointee; the new ones have to do it.

Supervisor Porter said he would think by the requirement of having to have the new ones take the certification within two years we should have already had it on the reappointments as well. You are talking about \$2,500.00 to \$3,500.00 a year.

Supervisor Edwards said it wouldn't be but like maybe one a year or something like that. They are pretty well staggered.

Supervisor Porter said you have nine and you have one every four years right.

Supervisor Edwards said you only have four more to do. Five out of the nine are already done.

Supervisor Porter said the replacements are going to have to be redone sometimes too if someone steps off. It is a continuous funding. It is something worthwhile doing. It is an investment in the Board that needs to be done and I don't know how it got left out that the people being reappointed weren't subject to the same laws as newly appointments.

Supervisor Edwards said they had a hard time getting it approved that the new ones had to do it, but now the people who are certified are the majority on the Planning Commission which is five out of nine. He said he had personally talked to all four of the other ones and they are in favor of it.

Supervisor Porter said he thought they should do it.

Chairman Jones said he agreed that they needed to do it because if you don't you don't know what is going on.

Supervisor Faison said it is a good standard.

Supervisor West said if you don't you end up taking a Santa Claus position and that is never the intent of any Planning Commission or BZA or anything like that. If you take the Santa Claus approach I'm a good guy so I'll give you this is not a good approach. You need justification.

Chairman Jones said we have found out how lucky we are.

Supervisor Edwards said we have a very good relationship with the Planning Commission that a lot of other localities do not have. He said look for example at Virginia Beach he said he had a

friend on the Planning Commission in Virginia Beach and he said it did him no good to go to the meetings because the City Council is not going to listen to anything the Planning Commission says. Then you look at the decisions they make. It's not that way here. In fact you have to look back eight or nine years to find a recommendation from the Planning Commission that the Board of Supervisors did not uphold.

Supervisor Updike said he guessed he was the only one sitting on the opposite side of the fence. He has attended these meetings for many, many year and people on the Commission like Mr. Pete Barham and Mr. Freeman Harrell offered decisions that have been during this process that have as far as he was concerned were right on. He can't see people like that at their age being forced to go and take a course because it can be a hardship. He said he thought they could make just as good decisions as the ones who attend these meetings. Over the last thirty years they have been the rock of the Planning Commission so forcing your old standbys to go the meetings may resign if try to force them to go to the meetings. He can't see at all being arm-twisted or put down because of this decision. He said be careful how you approach these, well like in his case, senior citizens go to these training sessions.

Supervisor Porter said he didn't see it as forcing them it would just be a condition in order to be reappointed you have to take the training within two years after being re-appointed so you aren't arm-twisting anyone.

Supervisor Edwards said Mr. Pete Barham took the original course in 1967. He was the first one that was essentially certified in this county.

Chairman Jones said he was one of the ones from the original Planning Commission.

Supervisor Edwards said it was a very good event. The people who went recently said it was a very good learning experience. He thought the smarter off you are on the Planning Commission the better off we are going to be and the better off the county is going to be. He stated that his feeling was that maybe if you didn't want to put in the effort to do it maybe you don't belong on there.

Supervisor Faison said so you say you have spoken to them.

Supervisor Edwards said he had spoken to Chairman Drake and he had spoken to the other four that are certified.

Supervisor Faison said so you haven't spoken to those who are not certified.

Supervisor Edwards said no.

Supervisor Faison said he still thought it was a good standard.

Chairman Drake said well we have to make a decision.

Supervisor West stated that the merit of what he just said is true, but it is very intense. In education we have ever changing times and conditions and rezoning necessities and with that being said he thought we needed to be aware and up to date. He thinks education is a valuable experience. You are not under the gun to take a test like you have an hour and a half to complete. This is an open book and essay – isn't that correct. Help me out Commissioner Pope.

Commissioner Pope said that is right. You have a great deal of homework to do and a lot of reading to do, but there isn't a soul on that Planning Commission that wouldn't breeze right through it.

Supervisor West said so he thought it was very valuable; it's not like a test that you have got to pass and if you don't pass you have to go back until you pass.

Supervisor Edwards said it is a weekend in Richmond. There are ten weeks in between that you have to read and do some homework stuff and then you go back for your second weekend. It is a very nice experience.

Supervisor West said he favored it.

Chairman Jones said he needed a motion or something.

Supervisor West said they are seeking direction so we need a consensus. This is for the Chairman of the Planning Commission to recommend that the present sitting board members and those coming on the board will be certified. That is all it means is that we have looked at it. He said he didn't know that we needed to make a motion to that effect.

Mr. Michael Johnson stated that technically it will require an amendment to the Planning Commission by-laws which are amended by the Planning Commission. Supervisor Edwards was simply asking for your input tonight before it was discussed at that level.

Supervisor West stated that he thought it was worthwhile.

Chairman Jones said yes it was worthwhile. He stated that Mr. Freeman Harrell was like Mr. Pete Barham he had been on there for years and years. He said he could understand about him and that maybe it would be something good for him. He is saying the old ones have already been.

Supervisor Edwards stated they already have had to because it is in the by-laws.

Chairman Jones asked if everyone was in favor. He got a consensus that the majority were in favor of the requirement that the re-appointed Planning Commission members go through the training within 2 years of being re-appointed. The only one not being in favor of this was Supervisor Updike.

Supervisor West said the logic is good.

Chairman Jones said he knew exactly what he was talking about he knew Mr. Freeman Harrell. Chairman Jones asked Supervisor Edwards if he would let the Planning Commission know.

Supervisor Edwards said he would let the Planning Commission know at the next meeting.

Chairman Jones stated that we would move to item number 13.

Mr. Michael Johnson stated that item number thirteen was miscellaneous. Item A is some changes to the indoor plumbing program. We have received correspondence from Mr. Bill Shelton, Director of VDHCD, regarding planned changes to the Indoor Plumbing and Rehabilitation Program beginning in 2013. Starting next year, the county will no longer designate its own sub-recipient to manage this program and administer the funds. The state has been divided into six (6) service areas and the VDHCD will contract directly with a designated service provider (competitively procured) to manage the program within these areas. Southampton County is paired with roughly 24 other counties (from King George County south) – a map is also attached for your reference. There are also a number of notices, incoming correspondence, and articles of interest if any of you have any questions.

Chairman Jones asked if anyone had any questions.

Chairman Jones stated we would move on to item number 14 – Late Arriving Matters.

Mr. Michael Johnson stated that at the Board members places were three late arriving matters. Item A is statements of economic interests. Forms were emailed to all members of the Board of Supervisors and all Constitutional officers earlier today. They need to be printed, completed, signed, and returned to the County Administrator no later than January 15, 2013 in order to comply with the state law.

Supervisor West said suppose you don't have a printer.

Mr. Michael Johnson said I will print you one.

Supervisor Porter said he had one question. He said the only change he could see, and he hoped he was right, was that they do not have to be notarized.

Mr. Michael Johnson said that is right there is no notary requirement.

Mr. Michael Johnson stated that item B was budget meetings with the School Board. In lieu of large group meetings between the full membership of the School Board and Board of Supervisors as we prepare the FY 2014 annual budget, Dr. Parrish has suggested smaller committee meetings between representatives of the two bodies. She seeks your consideration authorizing the Board Chairman and Vice-Chairman to serve as liaisons between the School Board budget committee and the Board of Supervisors. She has also recommended two liaison meeting dates: Thursday, January 10, 2013 at 5:30 p.m. and Tuesday, February 5, 2013 at 5:30 p.m. He stated that January 10, 2013 was the same day as the Planning Commission, Supervisor Edwards if you had rather switch the date that's fine.

Supervisor Edwards said depends on how long we are meeting there.

Mr. Michael Johnson said Dr. Alvera Parrish said it would definitely end before 7:30 pm, but I'm sure you would probably like dinner that night at some time.

Supervisor Edwards said well the last time we did that I camped out here until the Board meeting.

Mr. Michael Johnson said the second meeting is Tuesday, February 5, 2013 again at 5:30 p.m. Also attached with that item is a copy at your places of the full budget calendar which will just give you a frame of reference as to where those two meeting with our committee fit in with the grand scheme of things.

Chairman Jones asked if there was any discussion before I get a motion.

Supervisor West said this liaison committee that she is talking about with the Board of Supervisors members is this going to be a newly appointed committee or is this going to be a continuation from the committee that is in place.

Mr. Michael Johnson said I think that is up to you all.

Supervisor Phillips asked if that was just two members.

Mr. Michael Johnson said yes just two members.

Chairman Jones asked if anybody wanted to volunteer.

Supervisor Faison said he guessed it would just be the Chairman and Vice-Chairman is that correct.

Chairman Jones asked if he could appoint Supervisor Faison.

Mr. Michael Johnson said that is your prerogative Chairman.

Chairman Jones appointed Supervisor Faison to represent him.

Supervisor Faison accepted.

Supervisor Edwards asked if that meeting was here or where.

Mr. Michael Johnson stated that it was at the School Board office.

Mr. Michael Johnson stated that item C was an authorization to reimburse CSXT for engineering costs associated with improvements to Rose Valley Road. As we prepare to widen and improve Rose Valley Road to better serve the Turner Tract, it will be necessary for us to coordinate the work for that portion of roadway improvements that lies within the railroad right-of-way with CSXT. CSXT contracts with AECOM to perform all of its plan reviews and they further require

prior written authorization from the project sponsor (Southampton County), guaranteeing reimbursement for their expenses. Their anticipated expense is estimated between \$17,000 and \$25,000. That expense is reimbursement-eligible through VDOT's secondary road funds which will not only be the source of funds for engineering but also for the source of construction for those road improvements.

Chairman Jones asked if there were any questions on this. He stated that they would get their money back.

Supervisor Phillips made a motion to authorize the County Administrator to move forward on this issue.

Supervisor Faison seconded the motion which carried unanimously.

Supervisor Updike said before they leave late arrival matters he would like to make one comment. He stated that they did not have to make a decision on it tonight. Two months ago they decided they would not have any more electrical hook-ups for the county. He thinks they need to send a letter to all of these developers that we are no longer will have any development hook up either. There are citizens out here in mobile homes in areas that cannot be hooked up to the electrical system he doesn't see how our developers could automatically hook up after five years so he thinks a letter should be sent to them so this is no surprise to the citizens as well as to the developers.

Supervisor Edwards asked if this is something that we need to put in our sub-division ordinance.

Mr. Michael Johnson stated that your sub-division ordinance requires developers to the five year up-front cost for the operation of the street lights, but after that five year period Supervisor Updike is correct the perpetual expense at that point is Southampton County's. He said he didn't think that you needed to send out any letters. Certainly if it your desire to change that policy you would need to amend your sub-division ordinance and deal with that as developers bring in their plats for approval.

Supervisor Edwards said he thought that was what we needed to do to in order to bring it in line with what we have already decided so that the two aren't at odds with each other.

Supervisor Updike said he would like to see even Flaggy Run which was approved this year to let them know right now we will no longer let them hook up. As long as this will be prohibited electrical hook ups will be denied too.

Supervisor West asked if the Planning Commission should look at this.

Supervisor Edwards said yes we can let the Planning Commission look at this and bring it back as a recommendation.

Supervisor West said very good. It's a good idea.

Chairman Jones said at this time we will have the public comment period.

Mrs. Linda Vick addressed the Board. She said she would like to ask the Board tonight when they are getting ready to review your budget to please consider tuition that you are charging for out of the area students that are coming into Southampton County for their education to up this to help defray some of the cost to the School Board. We understand the School Board is having a tough time. We all realize that and we don't want to have to cut the schools any more, but we cannot continue to give education to the out of the area students for such a minimum charge. We need to up this fee so that they are paying their way that we are having to pay for them. That is an out of pocket expense that we do not have to bear at this time. We have got to consider everything along these lines so we do not have another tax increase. She said she did not know how this trash thing was going to work out; she was very interested to see because she does think it was a tax increase to all of us. She thinks it is a burden that some people cannot bear, but also this thing of educating children out of this area is a tax expense that we do not need to bear anymore. It is a hardship on all of us. Thank you for your hard work that you are trying to do to keep things in line. We are all

in an economic crisis and it is hitting our area really hard and people need to stand back and look at what is going on. She knows some people that cannot even afford to buy food for their children much less a Christmas gift so keep all of this in mind when you are doing that.

Supervisor Edwards said this was discussed a little bit with Dr. Alvera Parrish at the Planning Commission meeting on Thursday night. The tuition of \$750.00 dollars is what we are charging and Isle of Wight is charging \$4,000.00 he believes and her comment was that this was going to be looked at, but she can't fix everything in one year give her a little bit of time.

Chairman Jones asked if there was anyone else wishing to address the Board.

Chairman Jones stated that after a five minute break they would continue with a closed session.

Supervisor Edwards read the certification resolution to go back into open session.

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisor Edwards made a motion to go back into open session.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones stated that we are now back in open session.

There being no further business, the meeting was adjourned.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk

December 17, 2012