

At a regular meeting of the Southampton County Board of Supervisors held in the Board Room of the Southampton County Office Center, 26022 Administration Center Drive, Courtland, Virginia on May 28, 2013 at 6:00 PM.

SUPERVISORS PRESENT

Dallas O. Jones, Chairman (Drewryville)
Ronald M. West, Vice Chairman (Berlin-Ivor)
Dr. Alan W. Edwards (Jerusalem)
Glenn H. Updike (Newsoms)
Barry T. Porter (Franklin)
S. Bruce Phillips (Capron)

SUPERVISORS ABSENT

Carl J. Faison (Boykins-Branchville)

OTHERS PRESENT

Michael W. Johnson, County Administrator (Clerk)
Beth Lewis, Director of Community Development
Lynette C. Lowe, Finance Director
Richard E. Railey, Jr., County Attorney
Cynthia J. Edwards, Administrative Secretary

OTHERS ABSENT

Chairman Jones called the meeting to order.

After the Pledge of Allegiance, Supervisor West gave the invocation.

Chairman Jones asked if he could get a motion to go into closed session.

Supervisor Porter made a motion to go into closed session.

Supervisor Edwards seconded the motion which carried unanimously.

Supervisor West read the certification resolution to go back into open session.

RESOLUTION OF CLOSED MEETING

WHEREAS, the Southampton County Board of Supervisors had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Southampton County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Southampton County Board of Supervisors.

Supervisor West made a motion to go back into open session.

Supervisor Edwards seconded the motion which carried unanimously.

Chairman Jones stated that we are now in open session; we did not discuss anything that was not on the agenda. At this time we have the approval of the minutes.

There being no corrections or additions, the minutes were approved as presented.

Chairman Jones stated that we would move on to number 5 – Highway Matters – Monthly Concerns. He stated that Mr. Joe Lomax from VDOT was here tonight to give us an update on the six year plan.

Mr. Joe Lomax gave the following Power point presentation on the six year plan:



**Southampton County
Secondary Six Year Plan
2014 – 2019**

May 28, 2013
Secondary Six Year Plan
Public Hearing

Southampton County Secondary Six Year Plan

- **Estimated Program Allocations FY14-19**
- **Scheduled Advertisement Dates for County Priority Projects**
- **Priority Projects - Allocations, Estimates, Expenditures and Remaining Balance**
- **Unpaved Roads**

Estimated Allocations

Fiscal Year	CTB Formula Unpaved State	Formula Secondary State	TeleFee	Unpaved Roads	Total
2014	\$29,589	\$0	\$54,870	\$0	\$84,459
2015	\$241,772	\$0	\$57,246	\$0	\$299,018
2016	\$364,328	\$0	\$57,246	\$0	\$421,574
2017	\$412,171	\$144,679	\$57,246	\$49,172	\$663,268
2018	\$412,171	\$178,547	\$57,246	\$60,683	\$708,647
2019	\$412,171	\$214,124	\$57,246	\$72,774	\$756,315
Total	\$1,872,202	\$537,350	\$341,100	\$182,629	\$2,933,281

3

Advertisement Dates for Current Secondary Six Year Plan Priorities

#1 Priority – UPC 94052 (Route 688 – Rose Valley Road)

From: Intersection of Route 671
 To: 0.50 Mi south of Intersection of Route 671
 Ad Date – 07/1/2013

#2 Priority – UPC 17661 (Route 671 – Gen. Thomas Highway)

From: 0.056 Mi W Int. Route 650
 To: 0.023 Mi W Int. Route 687
 Ad Date – Under Construction (Est. Completion: 7/18/2013)

#3 Priority – UPC 1949 (Route 651 – Indian Town Road)

From: Route 653
 To: Route 609
 Construction Completed

4

Current Secondary Six Year Plan Priorities

#4 Priority – UPC 57325 (Route 743 – Fullers Mill Road)

From: Route 671
 To: 0.7 Mi south of Route 671
 Ad Date – Will be adjusted based on funding availability.

#5 Priority – UPC 1787 (Route 654 – Rawlings Road)

From: Route 609
 To: Route 58
 Ad Date – Will be adjusted based on funding availability.

#6 Priority – UPC 57327 (Route 646 – Governor Darden)

To: 2.5 Mi east Ecl Courtland
 From: Route 641
 Ad Date – Will be adjusted based on funding availability.

5

Proposed Allocations, Estimates, & Expenditures for Secondary Six Year Plan Priority Projects

	UPC	ALLOCATIONS	ESTIMATE	EXPENDED	REMAINING BALANCE
#1	94052	\$1,864,162 Prev - \$1,859,264 Fut. - \$4,898	\$1,864,162 PE - \$40,000 RW - \$205,345 CN - \$1,618,817	\$37,300 As of 5/17/2013	\$1,826,862 – Preliminary Engineering underway
#2	17861	\$3,955,259 Prev - \$3,955,259	\$3,955,259 PE - \$1,116,731 RW - \$275,410 CN - \$2,563,117	\$2,102,733 As of 5/17/2013	\$1,852,525 – Project under construction
#3	1949	\$55,825 Prev - \$47,215 Fut. - \$8,610	\$55,825 PE - \$0 RW - \$0 CN - \$55,825	\$47,215 Project Complete	\$8,610 – Project completed. Remaining funds to be reallocated. Project will be closed out
#4	57325	\$1,030,133 Prev - \$156,581 Fut. - \$873,552	\$3,162,309 PE - \$389,445 RW - \$497,300 CN - \$2,275,564	\$18,509 As of 2/3/2005	Need additional \$2,132,176 to completely fund project
#5	1787	\$574,265 Prev - \$5,001 Fut. - \$569,264	\$574,265 PE - \$15,000 RW - \$10,000 CN - \$549,265	\$0	Project fully funded in FY18
#6	57327	\$170,103 Prev - \$170,103 Fut. - \$0	\$2,023,317 PE - \$102,064 RW - \$0 CN - \$1,921,253	\$0	Need additional \$1,853,214 to completely fund project

Secondary Six Year Plan Proposed CTB Formula Unpaved Roads

	UPC	Route	Road Name	Length	Estimate
#5	1787	654	Rawlings Road From Route 609 to Route 58	0.9 Mi	\$574,265
	104628	617	Warriquee Road From Crumpler Rd to Proctors Bridge Road	1.5 Mi	\$400,000
	104629	617	Warriquee Road From Proctors Bridge Road to Broadwater Road	3.6 Mi	\$600,000
	104630	687	Delaware Road From Schoolhouse Road to 0.4mi north of Schoolhouse Road	0.4 Mi	\$175,000
	104631	728	Guy Place Road From Wakefield Road to Ivor Road	1.6 Mi	\$400,000

Mr. Joe Lomax stated that the mowing operators are out there in the Southern part of the county and have been since May 1st. They will head north towards Statesville and Sunbeam when they finish Boykins. They have stopped the ditch cleaning operation at this time as Supervisor West knows you can throw the dirt from cleaning the ditches out in the fields, but not on crops. Since the farmers have planted their crops we have had to stop throwing the dirt in the fields. He stated that he had spent some time with Mr. Ben Bryant and they had done some patching on Highway 616. On Highway 460 they have put up some signs and repaired numerous pot holes.

Supervisor West stated that he had his highest compliments.

Mr. Joe Lomax stated that they were doing what they could. He stated with all the rain we had it was tough trying to keep up this year because the grass was growing so fast.

Supervisor West stated that with the really large mowers that the contractors have there is no way to cut a rural shoulder with that. It is a hit and miss at best. He stated that this was the contractors who were not able to do the cut well; he had no complaints as far as what was being done by VDOT themselves.

Mr. Joe Lomax informed us that they had some paving going on up on Highway 35 in Courtland.

Supervisor Phillips said thank you.

Mr. Joe Lomax stated that on Highway 671 where you come off the bridge they had done some work and they were doing a surface treatment. He stated that they took care of rocking the entrances that Chairman Jones had mentioned.

Chairman Jones thanked Mr. Joe Lomax for getting that taken care of.

Mr. Joe Lomax stated that they are working on the bridge project. He stated that according to Mr. Jack they will do their request for proposals in June. They will be for design build and will make a determination as soon as possible.

Chairman Jones asked if there were any other concerns.

Supervisor Edwards stated that the Courtland Bridge Committee was meeting once a month and were working on ways to ease the hardship to the Town of Courtland. They are getting some input from other towns around Virginia that have gone through the same thing. He commended VDOT for working with them.

Supervisor Phillips thanked Mr. Joe Lomax for what they are doing. He stated that at Angelico Road there is water crossing over the road as the ditch is overflowing. He stated that between Brandy Pond and Angelico the ditches need to be cleaned out. He stated that off of Highway 35 close to the 19186 Plank Road mailbox there is a drop off. It is about a six inch drop off there where people pull off the road and then try to get back on. He further stated that when you turn on Wakefield Road from Highway 35 the first house south of Highway 35 has a tree there that needs to be removed.

Mr. Joe Lomax stated that they usually have the tree-trimmers in here when they have a big order. He stated that it was best to have the citizens call the 1-800 number and have them put in a work order. The number is 1-800-367-ROAD. He stated that they need a work order to do the work. He said he knew that people had been calling in to Mr. Michael Johnson to get the work done, but that it would be simpler for them to just call the 1-800 number because he had to have a work order number in order to get someone to start on the job. Mr. Jerry Kee or Mr. Ben Bryant has to enter a work order number when they get calls from Mr. Michael Johnson.

Supervisor Updike said he had already given Mr. Ben Bryant a long list. He said let's get the work on Highway 671 at Cypress Bridge Road, there at Mr. John Brown's house, done before it tears somebody's car all to pieces.

Mr. Joe Lomax said Mr. Jerry Kee has ridden with you hasn't he.

Supervisor Updike said yes and he was waiting for the results.

Mr. Joe Lomax said they really want to get the potholes and the separated pipes taken care of. He stated that he thought Mr. Michael Johnson has a list of these things.

Mr. Michael Johnson stated that he did.

Supervisor Updike said well he was waiting to see the results.

Supervisor West thanked VDOT for what they were doing on the mowing process. He commented that the tall grass in his district has caused the "Adopt a Highway" project to much come to a halt. He stated that the church adopts a triangle up to the bridge. He stated that it had

been cut, but now it is waist high.

Mr. Joe Lomax said that they started the grass cutting on May 4th through the contractors. He said things would have been great if we hadn't had all the rain. He said that stuff shot up pretty fast.

Chairman Jones stated that when they were cutting on Southampton Parkway when it was pretty wet and still raining; therefore they made holes down in the medians and had to go back and repair the damage. He would like for the contractors to be asked to stop cutting when it was raining because it was costing them more to have to do the repairs.

Mr. Joe Lomax stated that they had a couple of guys monitoring the contractors and one of them had left so they are down to one trying to keep check on what's going on. He stated that he would get the inspector to mention this to the contractors.

Supervisor West stated that some of the contractors had their tractors and mowers out there on Sunday morning cutting out by churches. When you are in church you are distracted by all the noise from the mowers.

Mr. Joe Lomax said they are under contract and there is nothing he can do about that. As far as making holes in the median they can make them stop cutting in the rain; but they can't make them stop cutting by churches on Sunday.

Chairman Jones stated we aren't fussing; we are just talking. He thanked Mr. Joe Lomax.

Chairman Jones stated the next item was number 6 – Appointments.

Mr. Michael Johnson stated as we discussed last month, Ms. Gloria Evans recently indicated that she is unable to continue serving on the Blackwater Regional Library Board of Trustees following the expiration of her term on June 30, 2013. Accordingly, Supervisor Phillips is seeking her successor for a 4-year term beginning July 1, 2013 and ending June 30, 2017. The Library Board meets nine times annually on the third Wednesday of the month at 3:00 p.m. with meeting locations rotated among member communities in the service area (Franklin, Southampton, Isle of Wight, Sussex, and Surry). Also representing Southampton County on the Library Board is Mrs. Bernadette Whitley (Jerusalem District) and Mrs. Barbara Hoskie (Newsoms District). A motion is required to appoint a successor for Ms. Gloria Evans on the Blackwater Regional Library Board of Trustees.

Mr. Bruce Phillips stated that he had a nominee who is Mrs. Susan Gillette. She is a resident of Old Belfield Road in Capron. She is a retired Liberian and has expressed an interest in serving on the Blackwater Regional Library Board of Trustees. At this time I would like to make a motion to appoint Mrs. Susan Gillette to the Blackwater Regional Library Board of Trustees.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones stated the next appointment was B – Board of Building Code Appeals (BBCA).

Mr. Michael Johnson stated that he regretted to inform that a member of our Board of Building Code Appeals, Mr. Morgan Munford, passed away on February 24, 2013. While this Board meets very infrequently, it will be necessary to appoint a successor. The Virginia Uniform Statewide Building Code (USBC) provides that members of the BBCA should be selected on the basis of their ability to render fair and competent decisions regarding application of the USBC and should, to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be a registered design professional (architect or engineer), and at least one member should be an experienced property manager. Employees or officials of the locality may not serve as members of the BBCA. Other current members include E. P. Kea, Jr., Sonny Draper, Bob Edwards, and Gary Banks. We do not currently have either a registered design professional or property manager on the Board.

Chairman Jones asked if he had a volunteer.

Supervisor Phillips said they could volunteer Supervisor Faison since he wasn't here. He asked wasn't that a pattern of how people were volunteered.

Chairman Jones stated that Supervisor Faison was under the weather tonight.

Supervisor Edwards asked how often they meet.

Mr. Michael Johnson said they have met very few times since he had been here.

Chairman Jones said this is a good Board to be on.

Mr. Richard Railey stated that when they do meet it's quite important.

Chairman Jones asked Supervisor Porter if he would take on the task.

Supervisor Porter said he would be willing to try.

Chairman Jones stated the next item was C – Hampton Roads Transportation Planning Organization.

Mr. Michael Johnson stated that at its next meeting on June 20, the HRTPO is expected to approve the Memorandum of Agreement which will entitle Southampton County to one vote on any matter involving the planning, programming and funding of projects supported by HB 2313 revenues. In anticipation of their action, it will be necessary for the Board to appoint one member to represent us, and a second member to serve as his alternate. HRTPO meetings are conducted on the third Thursday of each month at 10:30 a.m., immediately following regular meetings of the Hampton Roads Planning District Commission (HRPDC). Supervisor West is currently our representative on the HRPDC and his term runs through June 30, 2014. A motion is required to appoint a member, and alternate member, to represent us at HRTPO meetings.

Supervisor West stated that he appreciated the opportunity to be on the Board. He stated that at this time he was resigning as he has a big conflict. He stated that it was a good Board to be on and second, the food is really good. You do have to pay for it. He stated that Supervisor Porter could make his presence at the HRPDC and then represent us at the HRTPO also. He can cover both bases.

Supervisor West made a motion that Supervisor Porter be the representative of the Board at both the HRPDC and the HRTPO. He stated that Mr. Michael Johnson goes every month. It is involved.

Chairman Jones asked if he had a second.

Supervisor Phillips seconded the motion which carried unanimously.

Chairman Jones stated the next item was item D – Regional Solid Waste Committee.

Mr. Michael Johnson stated that since 2009, Supervisor West has represented us on the regional committee (Franklin, Southampton, and Isle of Wight) that is exploring and evaluating solid waste disposal options after our current Use and Support Agreement with SPSA expires on 2018. Because of the significant economic implications that decision will have, it has been suggested that both members of our finance committee (a/k/a the "452 committee") represent us on the regional group. If the Board is so inclined, a motion is required authorizing the finance committee to represent us on the regional solid waste exploratory committee.

Supervisor West said he didn't want to resign this one. They have been able to reduce low hanging fruit. The SPSA is getting ready to make a decision. It is great to continue. The 452 committee is continuing to meet regularly and it is a good opportunity. Supervisor Porter is a great advantage.

Chairman Jones stated that you two are already meeting on the 452 Committee maybe you two can represent us on the Regional Solid Waste Committee.

Supervisor Updike suggests that it is most important to gather all the information and present it to us. You need to look at other options and present them to us and to the public. Whatever plans are presented should be backed by the county. Don't just kick us in the head with SPSA. Take a look at other objectives. That is the challenge to bring the information back and let the citizens and the Board make a decision.

Supervisor West stated that it was never intended to be any other way. This is a great idea. Maybe we can work something out together with Isle of Wight and Sussex. Nothing will be kept in secret. All the information will be presented. We do not want to play in the hands of SPSA.

Supervisor Porter stated that is correct.

Supervisor Updike said we are just one county in the whole big pool. We should get our fair share of state revenue.

Supervisor West said the increase is 5.0 to 5.7 each resident.

Supervisor Porter stated their purpose is to get the information and bring it back; not to make a decision for the Board. What we are looking at get the most out of our options. Now, the SPSA may be a good deal.

Supervisor West stated that nothing the 452 Committee does is binding.

Supervisor Phillips made a motion the Supervisors West and Porter, the 452 Committee to represent us on the regional solid waste exploratory committee.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones stated the next item was number seven – Reports. The reports were Sheriff's Office, Animal Control, and Litter Control.

Mr. Spier Edwards, Chairman of the Litter Control Council addressed the Board. He stated that soon the Sedley, Ivor, and Capron communities would have the option of having a blue recycle bin. He said the recycle bins are in and that Mr. Hart Council is waiting for a list to make deliveries. He stated that after meeting with Sheriff Stutts, the Sheriff was going to beef up the patrol on litter being thrown from vehicles. He said he has contacted Mr. James R. Beale, Warden at Deerfield Correctional center to try to get a replacement for Mr. Allen Applewhite since he retired. Mr. Allen Applewhite is still remaining on the Council as a citizen. He said he had addressed VDOT concerning the contractors mowing along the highways as he has witnessed contractors throwing bottles and debris over into the woods himself. VDOT representatives are going to address this issue with the contractors.

Chairman Jones stated that other reports were Building Permits, Cooperative Extension, New Housing Starts, Solid Waste Quantities, and Personnel.

Mr. Michael Johnson stated that during the month we had one new hire, Aviva C. Artis hired on May 15, 2103 in the Sheriff's Office at \$29,843. We had four employees to resign: Michael D. Smith on May 10, 2013 from Utilities; Edward L. Brock on May 10, 2013 from the Sheriff's Department; Eric E. Dimick on April 30, 2013 from the Sheriff's Department; and Dustin K. Atkins on May 27, 2013 from the Sheriff's Department. We had several Compensation Board Adjustments, all in the Sheriff's Office on April 1, 2013: Jerry L. Smith, \$39,492; Sheril J. Joyner, \$45,018; Jennifer M. Lashley, \$25,800; Nina R. Clasp, \$34,318; Waymon D. Davis, \$34,318; Ronald D. Colby, Jr., \$33,107; Serena C. White, \$34,133; John G. Avent, \$30,589; and Benjamin L. Winslow, \$30,589.

Chairman Jones stated the next item was 8 – Financial Matters.

Mr. Michael Johnson stated that item A is consideration of the FY 2014 annual budget. He stated that he had attached for your consideration, a copy of the proposed budget synopsis, as advertised in the Tidewater News on May 5th. A motion is required to adopt the FY 2014 annual budget as

attached (page 3), or as may be amended from the floor.

Chairman Jones asked if anyone had any comments.

Supervisor West stated that nothing has changed. He made a motion to adopt the FY 2014 annual budget as printed in the Tidewater News on May 5th.

Supervisor Porter seconded the motion.

Supervisor Updike said so we aren't going to have any discussion or comment before we vote.

Chairman Jones asked Supervisor Updike if he would like to comment.

Supervisor Updike stated that he ran on two objectives, to hold down taxes and bring down the debt. Last year the budget was balanced on the solid waste management fee which was equivalent to .08 cents tax increase. You can call it a fee or anything that you want; it is still a tax as far as I'm concerned. And, things are no better this year. We are kicking the can down the road. We are not living within our means. Within the next few years you are looking at a \$1.00 or a \$1.50 tax rate. So, I can't in good faith vote for this budget when we are going further in debt for future generations to pay off.

Supervisor Porter said he couldn't agree with Supervisor Updike. He stated that they view financial matters quite differently. He stated that they have two decisions. Do we need the buses; yes. There are two ways we can pay for them one is with cash flow we have coming in and the other is finance them. We do not have the cash flow coming in to pay for them so we have to finance them. The budget has to be balanced.

Chairman Jones asked if there were any other comments.

Supervisor West stated that he agreed with Supervisor Porter. We have to take care of the bus issue. There is a state mandate which says we will provide safe buses. He stated that we can't wait until we set aside enough to pay for the buses; there is a real need now.

Supervisor Edwards stated that during the budget process there were a lot of things that came and went in the budget that wasn't shared with the whole Board. He said he hoped that next year when we have these budget workshops that we will sit down as a Board and go over it line item by line item so that everybody knows what is going on. He stated that he was a little bit reluctant to, but he was going to go ahead and support the budget this time hoping that next year things were going to be shared with the whole Board.

Supervisor Phillips stated that he they had gone through the budget and made the best decisions they could based on the underlying circumstances. He said now we just need to move forward. Hopefully we will have some new revenue coming in next year. We have looked at the Capital Improvement Plan and we have several needs that we are going to have to take care of. We have looked at everything and have done the best we can this year. He stated that he was in favor of this budget.

Chairman Jones called for the vote on the motion to approve the proposed budget for FY 2014.

Chairman Jones stated the next item of business was B – Consideration of the FY 2014 Annual Tax Rates.

Mr. Michael Johnson stated that in your agenda you will find an ordinance establishing the 2013 (FY 2014) tax rates. A motion is required to adopt the attached ordinance (page 4) establishing the 2013 (FY 2014) annual tax levy.

Supervisor Porter made a motion to adopt the annual tax rate ordinance establishing the 2013 (FY 2014) annual tax levy at \$0.75.

Supervisor Edwards seconded the motion which carried unanimously.

Chairman Jones stated the next item of business was C – Consideration of the FY 2014 Water/Sewer & Solid Waste Fees.

Mr. Michael Johnson stated you will see in your agenda an ordinance establishing the water, sewer, and solid waste fees for FY 2014. A motion is required to adopt the attached ordinance (page 5) establishing the water, sewer, and solid waste fees for FY 2014.

Chairman Jones asked if there were any questions.

Supervisor West made a motion to adopt the ordinance establishing the water, sewer, and solid waste fees for FY 2014.

Supervisor Phillips seconded the motion which carried unanimously.

Chairman Jones stated that the next item was D – Appropriation Resolution.

Mr. Michael Johnson stated that in your agenda you will see an appropriation resolution with total appropriations of \$364,409.80. The resolution includes \$272,230.92 to the General Fund, \$3,033.75 to the Building Fund and \$89,145.13 to the School Operating Fund. On the revenue side, it includes \$167,325.80 in current revenues from the sources indicated, \$88,741.25 in carryover funds from previous fiscal years, and \$108,342.75 in new money to cover the voluntary early retirement incentive offers for constitutional officers' employees. A motion is required to adopt the resolution.

Chairman Jones asked if there were any questions or comments.

Supervisor West made a motion to adopt the appropriation resolution.

Supervisor Edwards seconded the motion which carried unanimously.

Chairman Jones stated the next item was E – Bill List. He asked if anyone had any problem with the bills.

Supervisor West made a motion seconded by Supervisor Phillips to pay the bills in the amount of \$1,219,894.60 to be paid by check numbers 130720 through 131166. The motion carried unanimously.

Chairman Jones stated the next item of business is 9 – Certification of Member Contribution Phase-in for the Virginia Retirement System.

Mr. Michael Johnson stated that last spring, the Board elected to phase in the 5-percent member contribution for Plan 1 and Plan 2 employees hired prior to July 1, 2012 at the rate of 1% over 5 consecutive years. The Virginia Retirement System requires the Board to certify that it intends to continue with the minimum 1% phase-in and those county employees will receive an offsetting 1% salary increase effective July 1, 2013. Please find the required certification resolution in your agenda for your consideration – it must be signed by Chairman Jones and returned to VRS no later than July 10th.

Supervisor West said this is at 1% per year which is a state given option.

Mr. Michael Johnson stated that you pick it up. It is a trade-off. This is a small percentage per year to work up to the 5%.

Supervisor West asked why the state did this.

Mr. Michael Johnson stated that this shifts 5% back to the employee to be paid by the employee. This was done as a mandate from the state.

Supervisor Edwards stated that we could have paid all 5% in one year or the 1% per year was an option until we reach the 5%.

Chairman Jones stated he thought it would be a good idea to find out where we are with our tax collections. He asked Mr. David Britt to come up and give an update.

Mr. David Britt stated that 70% has been collected. There are 475 who have set up payment plans. These include \$211,000 in property taxes and \$25,000 in solid waste fees. Through other collection efforts we should be able to collect 3 to 5% which is between \$40,000 to \$80,000.

Chairman Jones asked if anyone had any questions.

Supervisor West asked if any booting had occurred at this point.

Mr. David Britt stated not at this time. They are looking at other alternatives for collecting rather than booting at this time. Tax liens have started going out to collect taxes on the real estate, personal property, and trash fee. They are garnishing through company payrolls and peoples bank accounts which is a little less dramatic than booting, but they can revert back to booting if other methods of collection fail.

Supervisor West asked if there were any tax lien sales in place at this time.

Mr. David Britt stated that there will be a real estate tax auction on June 26th at 6:00 PM at the Quality Inn in Suffolk. You might ask why they were having this in Suffolk and the reason is we are going in with other localities in the area; those being Portsmouth, City of Suffolk, and Isle of Wight. He thought by grouping it with other sales in a centrally located area we might get more interest.

Supervisor Edwards asked if he had sent out delinquent notices.

Mr. David Britt said yes.

Supervisor Edwards stated that it may help to state in the letter that the cost of the solid waste management fee was \$200.00 and that would turn into about \$580.00 if booted because that would include towing and impoundment fees as well.

Mr. David Britt said that was a good point to make.

Chairman Jones stated we would go back to item number nine on the Virginia Retirement System. He asked if there were any other questions.

Supervisor West stated if there were no other questions he would make the motion to do the certification of member contribution phase in.

Supervisor Porter seconded the motion which carried unanimously.

Chairman Jones stated the next item of business is number ten – Public Hearings.

Mr. Michael Johnson stated that item A was a request for tax exemption for the Courtland Youth Athletic Association. This public hearing is held pursuant to Section 58.1-3651 (B) of the Code of Virginia, 1950, as amended to consider a proposed ordinance to exempt certain real property owned by the Courtland Youth Athletic Association, a 501 (c) (3) non-profit organization, from local real estate taxation in accordance with the provisions of Article X, §6 (a) (6) of the Constitution of Virginia. The affected real property is located on Plank Road, identified as Tax may #44-13A, and used by the aforementioned organization for public park and playground purposes. In 2013, the property is assessed by Southampton County with an open-space use value of \$17,100 and the associated real estate tax is \$128.25. Before adopting any such ordinance the governing body shall consider a list of questions. The notice of public hearing was published in the Tidewater News on May 12, 2013 as required by law. After conclusion of the public hearing, the Board of Supervisors will consider the comments offered at the public hearing and will proceed to adopt, amend, or defer action on the proposed ordinance.

Ordinance Exempting from County Real Estate Taxation Certain Real Property Owned by the Courtland Youth Athletic Association, Inc.

WHEREAS, § 58.1-3651 of the Code of Virginia, 1950, as amended, authorizes localities to adopt ordinances, after holding a public hearing with respect thereto, exempting from taxation the real property owned by a nonprofit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes;

WHEREAS, the Courtland Youth Athletic Association. is a non-profit organization whose mission is to promote, develop, and teach the fundamentals of baseball and softball through proper guidance and exemplary leadership, while developing the qualities of citizenship, discipline, teamwork and physical well-being in local children;

WHEREAS, the Courtland Youth Athletic Association owns certain real property located on Plank Road, Courtland, Virginia that is used for public park and playground purposes in meeting the organization's mission as described hereinabove;

WHEREAS, the Courtland Youth Athletic Association requests exemption from real estate taxation on the above-mentioned property, identified as tax map parcel #44-13A beginning with the 2013 tax year and continuing so long as the property is used in accordance with the public park and playground purposes for which the Courtland Youth Athletic Association is designated;

WHEREAS, the real property located on Plank Road in Courtland, Virginia has an open-space use value of \$17,100 and the associated real estate tax for the 2013 calendar year is calculated at \$128.25;

WHEREAS, a public hearing was duly advertised in accordance with the provisions of § 58.1-3651 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Board of Supervisors of Southampton County, Virginia, has given due consideration to the questions set forth at § 58.1-3651(B) of the Code of Virginia, 1950, as amended

NOW, THEREFORE, BE IT ORDAINED, that in accordance with the provisions of § 58.1-3651 of the Code of Virginia, 1950, as amended, the following Ordinance be, and the same hereby is, adopted: *That certain real property, with improvements thereon, located on Plank Road, Courtland, Virginia, and identified as tax map parcel 44-13A, owned by the Courtland Youth Athletic Association, Inc., a non-profit organization, and used by such organization for public park and playground purposes, shall be' exempt from County real estate taxation so long as the Courtland Youth Athletic Association, Inc. is operated not for profit and the property so exempt is used in accordance with the organization's stated purpose. Such exemption shall become effective with the 2013 tax year. The vote was _____:*

Aye:

Nay:

Abstain:

[This uncodified ordinance was adopted by the Board of Supervisors on May 28, 2013.]

A copy teste: _____, Clerk

Southampton County Board of Supervisors

Adopted: May 28, 2013

Chairman Jones opened the public hearing.

Supervisor West stated he didn't see a representative here from Courtland Youth Athletic Association.

Chairman Jones closed the public hearing.

Supervisor West asked if it was proper procedure to proceed with approving without a representative being here.

Supervisor Updike said we have turned them down before when there was no one here to represent the group.

Mr. Mark Pierce stood up and said he was with the Courtland Youth Athletic Association.

Supervisor Edwards stated that Chairman Jones has closed the public hearing now.

Mr. Mark Pierce of the Courtland Youth Athletic Association addressed the Board anyway. He stated that they were a 501 (3) (c). He stated that they had put in a lot of hard work and wished to receive the 501 (3) (c) status.

Chairman Jones asked if there were any questions.

Supervisor West asked if they had any paid officers.

Mr. Mark Pierce said no.

Supervisor West asked if this was just for the use of baseball fields.

Mr. Mark Pierce said yes sir.

Supervisor West asked if the list of questions had been satisfied.

Mr. Michael Johnson stated that a list of the questions had been sent out and the questions had been answered satisfactorily.

Supervisor Edwards stated that all the questions being answered that we would be in favor of this.

Chairman Jones asked if there were any other comments.

Supervisor Phillips stated that this is in the Capron District off of Highway 35 at Sebrell. They have done a lot of work, put up a lot of lights, and one ball field is about ready. He feels it will be a real asset to the area. He has talked to Mr. Lance Simms about the land use and is in favor of this plan.

Supervisor West stated that he agrees; this provides a great service to the community. He thinks they have done a great job.

Supervisor Updike said again we are in deep, deep trouble as far having revenue coming in. He stated that if we keep making all these folks tax exempt it is not helping our revenue. He stated he does agree that this is a real good community service they are providing though.

Supervisor Phillips made a motion to honor the request for tax exemption to the Courtland Youth Athletic Association.

Supervisor West seconded the motion which carries unanimously.

Chairman Jones stated that item 10 B is a public hearing for the Priority List for Secondary and Unpaved Roads.

Mr. Michael Johnson stated that this public hearing is held pursuant to §33.1-70-01, Code of Virginia, 1950, as amended to receive public comment on the Priority List for Proposed Improvements to the Secondary and Unpaved Roads of Southampton County and the FY 2014 Secondary and Unpaved Road Construction Budget. The notice of this public hearing was published in the Tidewater News on May 12 and May 19, 2013. After conclusion of this public hearing, the Board of Supervisors will consider the comments offered this evening and will adopt a resolution establishing its priorities for improvements to secondary and unpaved roads. At this time, Mr. Joe Lomax and Mrs. Sonya Hallums-Ponton addressed the Board with a Power point presentation. He stated that these are secondary roads not primary. The Power point presentation showed the list of roads and the amounts needed to do these projects along with the amount of money in hand for each project along with the balance needed.

**BOARD OF SUPERVISORS
SOUTHAMPTON COUNTY, VIRGINIA
RESOLUTION 0513-10B**

At a meeting of the Board of Supervisors of Southampton County, Virginia, held in the Southampton County Office Center, Board of Supervisors= Meeting Room, 26022 Administration Center Drive, Courtland, Virginia on Tuesday, May 28, 2013 at 7:00 p.m.

PRESENT

- The Honorable Dallas O. Jones, Chairman
- The Honorable Ronald M. West, Vice Chairman
- The Honorable Alan W. Edwards, Jr.
- The Honorable Carl J. Faison
- The Honorable S. Bruce Phillips
- The Honorable Barry T. Porter
- The Honorable Glenn H. Updike

IN RE: FY 2014 Priority Lists and Construction Budget for Secondary Highways

Motion by Supervisor _____:

WHEREAS, in accordance with Section 33.1-70.01 of the Code of Virginia, as amended, the Southampton County Board of Supervisors and the Virginia Department of Transportation held a joint public hearing in Southampton County at 7:00 p.m. on Tuesday, May 28, 2013 to present a Priority List of road improvements to use in formulating the 2013-14 through 2018-19 Six Year Secondary Road Improvement Plan and Priority List of improvements to formulate the 2013-14 Secondary Road Construction Budget; and

WHEREAS, it is the desire of this Board to approve the Priority List of projects for the 2013-14 through 2018-19 Secondary Road Improvement Plan and 2013-14 Priority List of projects for the Secondary Road Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED that this Board does go on record as approving the 2013-14 through 2018-19 Priority List of Improvements to the Secondary Road System and the 2013-14 Priority List of projects for the Secondary Road Improvement Plan as attached herewith.

²
Resolution 0513-10B
May 28, 2013
Page 2

Seconded by Supervisor _____.

VOTING ON THE ITEM: YES -

NO -

A COPY TESTE:

Michael W. Johnson, County Administrator/
Clerk, Southampton County Board of Supervisors

Chairman Jones asked if there were any questions.

Supervisor West asked if these were going to be paved in place with building shoulders.

Mr. Joe Lomax stated that some are paved in place with building shoulder. Some of the rural rustic are paved in place.

Supervisor West questioned the Highway 635 bridge that comes along Norfolk Southern Railway.

Mr. Joe Lomax stated he will go back to Norfolk Southern on this one. Actually the bridge belongs to the railroad. He stated that the railway normally pays for the repairs on there.

Supervisor West stated that it was pretty low.

Mr. Joe Lomax stated that it had been closed and worked on. He said the bottom bolts were lowered and they inspected it. When the rain comes the rain softens the wood.

Supervisor West thanked him.

Supervisor Phillips asked if Rawlings Road was to be paved rural rustic or if it was a full blown project.

Mrs. Sonya Hallums-Ponton stated that is was a reconstruction project so it would have to be a full blown project.

Chairman Jones opened the public hearing.

Mr. Darius Worrell of Newsoms addressed the Board. He questioned the count of the number of cars over on his church road. He stated that the counter does not do them justice because when they get heavy rains that the road there is just a complete wash out and you can't get through there.

Supervisor West stated that he thought those counters stay out for more than a week. He thought they usually stay out through the weekend.

Mr. Darius Worrell stated that the counter just doesn't do them justice and he doesn't feel that they will get any help on the road for such a few people as they have using that road because he thought there had to be 200 trips per day for it to get any assistance.

Mr. Joe Lomax stated that the unpaved funds won't quality for the rural rustic. It will be a natural road as it is has always been. He stated that in November during hunting season it was used more because the hunters would be back and forth all week long.

Mr. Michael Johnson asked if this was Bishop Poquoson Road.

Mr. Joe Lomax stated that it was a low road and it was in bad shape because the ditches don't drain well and it floods. He stated that from an environmental aspect the hydraulics would be a challenge.

Mr. Darius Worrell stated that anything that can be done so that people could reach the church would be appreciated.

Mr. Joe Lomax said we have got 200 miles of roads and whoever speaks the most gets the attention. Usually it is the squeaky wheel that gets the grease.

Chairman Jones said we will do what we can.

Mr. George Walker of Sussex County addressed the Board. He wanted to know about what routes would be available while they were working on the bridge for eighteen months.

Mr. Joe Lomax stated they did plan to have the bridge completed in 12 months. He said there was only going to be a stipulation to be back open in a year.

Mr. George Walker of Sussex asked if there were going to be alternate routes. Will there be detours.

Mr. Joe Lomax stated that there would be detours to follow coming into Courtland from both directions.

Chairman Jones closed the public hearing.

Supervisor West said he knew they may be limited to what can be done, but he is glad they have these roads in the plan. He made a motion to accept the priority list for secondary and unpaved

roads.

Supervisor Phillips seconded the motion which carried unanimously.

Chairman Jones stated the next public hearing was C – FY 2014-2018 Capital Improvements Plan.

Mr. Michael Johnson stated that following its regular meeting in April, the Planning Commission resolved to recommend the attached 5-year Capital Improvements Plan. The recommended plan has a price tag of almost \$21 million. While helpful in establishing priorities for capital projects, in its current form, the plan remains weak in identifying sources of financing, and as such, is very limited as a decision making tool. If the Board is so inclined, a motion is required to adopt the attached Capital Improvements Plan.

CIP 2014-2021 Priorities
 Final recommendation from Planning Commission
 April 11, 2013 Planning Commission Meeting
 Public Hearing March 14, 2013

Priority Department Request Cost

- 1 School Board Replacement school buses \$450,000
- 2 Sheriff’s Office Replacement animal pound \$500,000 for building alone, not including land
- 3 Sheriff’s Office/Administration Sheriff’s Office/Courthouse security including generator \$370,000
- 4 Sheriff’s Office Jail/Jail Farm improvements \$6,000,000 (25% grant available)
- 5 Administration building security including generator \$55,000
- 6 Public Works Replacement roll-off truck \$160,000
- 7 Public Works Replacement compactors \$120,000
- 8 Public Utilities Slip line Edgehill sewer lines \$261,000
- 9 School Board Replace HVAC middle school and vocational center \$460,000
- 10 Buildings and Grounds Replace HVAC Courthouse \$125,000
- 11 Information Technology Annual replacement computers and printers \$10,000
- 12 Building and Grounds Replace Courthouse windows and repair basement water Intrusion \$145,000
- 13 Public Utilities Rebuilding of six wastewater pump stations in Courtland environs \$568,420
- 14 Public Utilities Replacement of six pump station generators \$92,000
- 15 Public Works Replace trucks \$40,000
- 16 Administration Replace vehicle \$25,000
- 17 Community Development Zoning map replacement \$5,000
- 18 School Board Replace Capron School In excess of \$10,000,000
- 19 Library Renovation and expansion \$3,108,000 Preliminary Total \$22,494,420
 Minus 25% jail grant \$1,500,000
- TOTAL \$20,994,420

3
 Information from Departments regarding CIP requests

1. School bus replacement – We currently operate a total of 84 buses. This includes regular routes, mini special needs, activity and spare buses. Within the 84 buses, over fifty percent (46) of the fleet exceeds the Virginia Department of Education’s recommendation to replace buses after fifteen years of service with an additional 2 buses that will fall into this category in the 2013-2014 school year. The Virginia Department of Transportation based the recommendation on studies that indicate the stress of transporting students over various highways with frequent stopping and accelerating, which tends to cause premature metal fatigue. This is somewhat evident in our bus repair bills that are reported monthly on the older equipment. Recent experiences within the last two weeks (dated Dec. 13, 2012) also substantiate the fact that we need updated equipment. A 1991 school bus blew an engine. It will cost approximately \$9,000.00 to replace the engine. A 1996 school bus caught fire in the engine compartment because the starter solenoid stuck and caused the wires to overheat. The students had to evacuate the bus. Most recently, a school bus transporting Southampton High School’s wrestling team to Nottoway High School in Blackstone, Virginia became incapacitated in Lawrenceville, Virginia to complete the trip so our team wouldn’t be late for the sporting event. The school system has a recurring problem of retaining and attracting school bus drivers. The lack of modern school buses and low compensation are both contributing factors to this recurring and growing problem. New buses cost approximately \$90,000 each. The amount requested for five new school buses is \$450,000. We are requesting this in hopes of establishing a bus replacement schedule which is required by the Virginia Department of Education.

2. Animal pound – The current dog pound consists of seven (7) runs which should only contain one (1) dog in each run with the exception of litter mates. A quarantined dog is required to have an empty run between itself and any other dog in the pound. The pound is usually full and calls for service that involve a dog that should be picked up are being told they have to wait. There are also frequent requests to pick up a cat which we will not hold at our facility unless it involves a bite. Inspections by the state vet have led to repeated reports that suggest the need for a larger facility. Extending the current pound may not be possible because of existing underground features and space constraints. Relocating to another County-owned location would require allowing for the lack of staff (one officer) that must be backed up by other deputies assigned to maintenance duties centered at the shop. The number of runs should, at a minimum, be increased to 15. Space to house cats involving a separate room at the facility should be included as well as a larger area for cages that may be used for smaller dogs.

3. Courthouse/Sheriff's Office security and generator – The front foyer at the Sheriff's Office is unsecured and open to access to anyone entering the building. This Sheriff's Office is the only open access law enforcement facility Sheriff Stutts is aware of anywhere in Virginia. A "lexan" screen over the existing counter and a wall with an electrically controlled doorway would enclose and secure the foyer. New locks on two exterior doors would increase access security to the rest of the building. This is the only Courthouse in a 50-mile radius without proper security improvements. The Virginia Supreme Court is requesting these improvements to all Virginia Courthouses. Judicial staff and the safety of the general public is the goal of these improvements. The Chief Judge of the Circuit Court has stated that these improvements are a high priority to him. It was noted by the County Administrator that the types of activities that take place in a courthouse, including hearings regarding custody and other domestic issues, have the potential to put people in danger because of heightened emotions involved in these instances. The lack of a generator became apparent with the recent power outage due to a windstorm. The elevators that transport prisoners are, of course, powered by electricity and were not available after the storm. This has the potential to cause delays in the court process when the power is out, even if court proceedings themselves could go forward. Per the County Administrator, an architectural firm is working with the County regarding plans for security improvements. No funds have as yet been designated to put into effect the plans that will be generated by the consultant.

4. Jail/Jail farm improvements – The Sheriff's Office operates a jail in Courtland and a work release facility north of Capron known as the Jail Farm. The Courtland jail was built in 1950 and designed to hold 38 inmates but currently averages about 60 inmates a day. This is accomplished by double bunking and mattresses on the floor. The Jail Farm, originally a Department of Correction road camp, has bed space for 100 inmates and is averaging about 47 inmates at any given time. The kitchen/dining area at the Jail Farm has serious issues with its roof, frame, and siding. The ceiling sags and the lighting fixtures need to be replaced. The structure has been patched and repaired to the point it cannot be effectively repaired any more. The Courtland jail has metal encased in concrete (including plumbing, reinforcement, and security bar foundation) that has deteriorated and is not longer sound. The concrete itself has cracked and separated due to frequent water leakage. The cell doors, serviced just this year, are difficult to operate because of warped tracks and deterioration. An inspection by the Department of Correction this week (dated Oct. 2012) found cleanliness deficiencies in both jails primarily due to the "age and condition of the facilities". In fact, the inspector stated that "ninety percent of the problem" is because of age and decay. The Jail Farm is situated on a site, owned by the County, which could accommodate a new facility that included both work release and regular incarceration jails. Replacement of the kitchen/dining area could be done with the intention of servicing both work release and regular incarceration from one kitchen/dining area. A work release facility could be built utilizing a "butler" style metal building. The building should be built to accommodate 100 beds. A jail can now be built using "pod" or cell by cell construction at reduce cost compared to a conventionally built structure. Cost is \$60,000 to \$80,000 per cell, one inmate per cell, the cost includes the other requirement of the jail including office space, chase ways, storage areas, etc.

5. Administration building security and generator – Per the County Administrator, security improvements are sought for the Administration building. To a lesser scale than the Courthouse but still important to consider, people with heightened emotions come to the Administration building, and no security exists. Social Services issues, Health Department issues, even tax issues, may cause people to act in ways that might cause harm to themselves or others. Additionally, the Office of the Treasurer handles cash and other forms of payment that should be guarded by security. The County's computer servers are located in the Administration building, again with limited security. Security improvements are requested for

the safety of both the people who work and visit the building, and the information, funds, and items located in the building. The lack of a generator to power the building in the case of a loss of power became evident after the recent wind storm. The power was out for an entire work day, requiring the building staff to be sent home, at a cost of lost productivity of over \$8000 for one day. Should there be an extended outage, for instance after a hurricane, the Administration building needs to be able to function, even if on a limited basis.

6. Replacement roll-off truck - The current roll-off trucks are aging, but they are in use every day. As they age, it is a matter of time before one breaks down and the costs of repairs exceed the value of the vehicle.

7. Replacement compactors – Three replacement compactors are requested. These compactors are located at the County refuse collections sites at Joyner's Bridge, Courtland, and Capron. The current compactors are between 20 and 25 years old, and cannot be repaired any longer because of the rusting that has taken place. The compactors make transportation of trash much more efficient, as the trash contained in four to four and a half boxes can be compacted for transportation in one trip. Refurbished ones are being sought, but if there are none available, new ones will need to be obtained.

8. Slip line Edgehill sanitary sewer lines – Presently we pay the City of Franklin for the treatment of sewage from the Edgehill subdivision. During rain events we have a large increase in flows due to Infiltration, otherwise known as I&I. We presently pay Franklin for treatment of sewage coming from the subdivision at a cost of \$3.93 per 1,000 gallons. Considering no water loss for leaking pipes, toilets, lawns, gardens, etc., the sewer system pumps 33% more water than the water system (more water enters the sewer system than is provided by the water system, meaning water is leaking into the sewer system). With a 10% water loss, the sewer system pumps 39% more and a 20% water loss is 46% more (if we consider that 10% or 20% of the water the water system provides goes to uses such as leaking pipes, lawns, gardens, etc., and does not end up in the sewer system). Considering the rainfall amounts the Utility Department believes that the growing season has a lot of bearing on the amount of I&I entering the sewer system. At 0% water loss the additional cost per year for I&I is \$14,497.77. Figuring a 10% water loss the cost is \$17,539.59 and with a 20% water loss which is possible due to the age of the water system it could be costing \$20,840.79 per year. This is the additional cost to the County per year for I&I in the system. The last proposal the County received for slip lining the entire system except for the individual laterals was \$261,000. The Utility department believes they could institute a self-help/incentive program for private home owners to upgrade their laterals (many have already been replaced) along with the County replacement of their connections/taps over time. With I&I removal there could be a 32% cost savings in sewer payments to Franklin with a 0% water loss. With calculations for water loss savings at 10% and 20% water loss, the savings could range from 39% to 49%. Possible revolving loan assets could be used to pay for the slip lining with the repayment to come from the savings realized in payments to Franklin.

9. HVAC repair/replacement at middle school and vocational center – It has been proven that students are naturally inclined to excel in school when the environment is conducive to learning. For this reason, it is imperative that we provide a clean and comfortable environment where our students can concentrate on academics rather than trying to keep warm or cool while sitting in classrooms. Thus the need for the following repairs: The computer temperature control system at Southampton Middle School is inoperable and has been inoperable since February 2012. The system was installed in 1995 (17 years ago) when the DOS computer system was prevalent. The DOS system has now become obsolete and we have not been able to locate another computer system that is compatible with the controls. For this reason we are in need of updating the control board at Southampton Middle School just as we did at Southampton High School in December 2011. Temperature in the building is currently being controlled by maintenance personnel who have to physically go to a particular area of the school to set the temperature. This method has an impact on efficiency as well as the uniformity of the temperature within the entire building. Maintenance personnel often have to go into the attic space of the school to manually set the water lines to control the temperature. Each classroom has to be individually set from the ceiling. The gymnasium, auditorium, cafeteria, kitchen and upstairs hallway temperatures must be controlled by going on the roof of the buildings to make necessary adjustments to the units. This method of controlling the building's temperature is very demanding on our maintenance staff because of fluctuating outside temperatures. We are experiencing cold mornings and warm days. The estimated cost to install this unit and the accessories needed to make it operable is \$60,000. The Vocational complex was completed in 1980. The complex has the four original roof top units that were installed when the building was initially constructed. The estimated life of these units is 25 years. The units have well exceeded their estimated life by seven years. We have

operated the units for 32 years. Although the units are still functioning, they are operating in an inefficient mode and may become inoperable at any time. The HVAC system was initially installed so that each room in the complex could be adjusted by individual thermostats positioned in the rooms. However, over the years the system had to be reconfigured so that four thermostats would be positioned in four different areas of the complex to cool/heat an area rather than a particular room. For example, the thermostat in the Wigwam also controls the air temperature in the kitchen and hallway in front of the Wigwam. When the Wigwam is comfortable its guest, the kitchen is often uncomfortable. This situation also applies to the child care area and the Cosmetology area which are on the same control system. As previously stated, these units have exceeded their estimated life. We were originally quoted an estimated cost of \$600,000. However a local company feels confident that they can replace the units at \$100,000 each for an estimated cost of \$400,000. This can be done by using the existing ventilation piping system in which the previous company wanted to replace. If it is not feasible to replace all of the units at once, consideration should be given to replacing one or two units each year.

10. Courthouse HVAC replacement – The Courthouse HVAC is an obsolete, one-pipe DOS system. A one-pipe system either heats or cools, it is ineffective at keeping the temperature and humidity at efficient levels. The air handler was installed in the 1960s and has outlived its useful life. Renovations in the Courthouse recently removed the Circuit Court and the Records Room off the main HVAC system because of heating/cooling/humidity problems. The ductwork and insulation were installed more recently and are in useable condition, but new air handlers will be required to make the switch from a one-pipe to a two-pipe system.

11. Annual PC and printer replacement – This allows the County to replace about four computers or add/replace one server a year. The computers are used until they no longer work at all. This means they are no longer supported by anyone but the County IT staff. We spend a large amount of time repairing computers so they will continue to run. It keeps us from being able to download new programs the State has implemented that are mandated. Making sure the anti-virus software is in place requires the IT staff to physically visit each workstation. Many applications will only run on a certain computer so we scramble for access. Updating the computers as they need to be replaced will result in increased staff efficiency. Network printers average \$600, the receipt printers used by the Treasurer's Office average \$1,600, and the large dot matrix printers average \$6,500 for refurbished units. Many of the current printers use very expensive toner cartridges and because of their age, are only supported by IT staff and are not network-capable so are used by one user rather than several people or a department. Replacement printers as planned each year have network capacity, which will result in a cost savings with regard to toner and supplies, and will perform all the required functions, including scanning, copying, and faxing. The savings realized when one machine can perform all these functions is important. Unfortunately the capital needs of the IT Department for the most part are day-to-day immediate needs. Often the IT Department is limited to solving immediate problems instead of moving forward with a sound and secure infrastructure, a cost-effective work environment, and a technology plan for the future.

12. Courthouse repairs - The Courthouse has maintenance issues that need to be addressed to extend the useful life of the building. There is a water intrusion problem in the basement, and each time there is a heavy rain or the river rises there are water problems in the basement. Water is in the basement most of the time, and that water causes humidity issues and possible mold problems throughout the building. This has become more pronounced since the hurricane in 1999. There are cracks in the walls of the basement that permits water to enter. The windows in the Courthouse need to be replaced as well. The windows do not leak, but are single paned and not shaded, which increases the energy needs throughout the year. The windows are original to this Courthouse, and technology has improved so that much more energy efficient windows are available.

13. Rebuilding wastewater pump stations in the Courtland environs – Our pump stations built in the mid to late 1970's are obsolete, inefficient, and a maintenance nightmare. Pump stations 2, 3, 4, 8, 9, and 10 are in very poor condition. These are part of the original sewer system installed in Courtland in the late 1970s. This makes them approximately 35 years old. The pumps had little or no maintenance except for failure until the present Utilities Department was formed in late 2003. All of these stations have problems that cannot be properly repaired and need replacement. They are presently held together with helecoids, rtv, and even bailing wire. They have indeed been remarkable to have lasted so long. Parts are very difficult and in some cases impossible to locate. Cost of replacement of these stations ranges from a low of \$105,544 to a high of \$126,244 excluding pump station number 8 for a total of \$568,420. This does not include generators for these locations. Possible funding may include grants and impact area fees (Courtland customers). Courtland's customers pay a lower water rate

as they own their water system. Additionally we read water meters and bill for Courtland water at no charge. Facility fees are meant for CIP use but are mainly scheduled to go to upgrades to the plants and water systems, not the collection and distribution systems except where they involve an expansion.

14. Replacement of six pump station generators – Just as our pump stations were built in the late 70s, so were the generators that run them during power failures. Generators at pump stations 2, 3, 4, 9, and 10 all need replacement. We are in need of a generator for pump station 6 which presently does not have one. As with the pump stations these generators are obsolete with parts becoming more and more difficult to find. We have taken two of these pumps out of service and have scavenged them for parts.

15. Replacement trucks for Public Works – The department director's vehicle has over 260,000 miles on the odometer. The trucks are getting to the point the worry increases that the repairs will be costly and constant. It is also assumed that replacement trucks will get better gas mileage, thereby decreasing the operating costs.

16. Replacement vehicle for County Administrator – The County Administrator's vehicle is a Ford Expedition. It is thirteen years old and has over 144,000 miles on the odometer. The County Administrator is also the Emergency Management Official and a vehicle that is capable of off-road and hazardous road conditions is necessary. This is not an immediate need, but it will need to be replaced in the next five (5) years. ⁹

17. Zoning map replacement - The paper zoning book we have is in poor repair. The paper pages are wearing out; pages are torn and have been mended with tape. This is only the second zoning book the County has had since zoning was instituted here in 1968 and it has been in use for over twenty years. The paper zoning book is, by the Municipal Code, the official zoning map. It is imperative to have the official zoning information in good repair and useable, as the on-line GIS is not accurate and is not kept up-to-date on a regular basis. The paper zoning map is amended by this department the day after a zoning map amendment is approved, so its accuracy and timeliness is assured. Both staff and citizens use the book on a daily basis. There isn't any readily-apparent source of outside funding. The benefit to the citizens isn't as easy to quantify as the benefit to the County as an entity: we have one official zoning map as defined by the Municipal Code and it's falling apart. A new official map is necessary.

18. Replace Capron School – Capron Elementary School was constructed in 1954 and was renovated in 1975 and again in 2001. The building has held up well over the years but at this point has exceeded its useful life as it pertains to its existence as a school building. In an effort to make the school more appealing for the students and staff that attend and work at the school respectively, Southampton County's Public Schools Director of Auxiliary Services partnered with the local detention system to have their detainees paint windows, doors and woodwork on the outside of Capron Elementary School. The local detention detainees concluded their work at Capron Elementary School by painting the hallways, cafeteria, auditorium and principal's office on the inside of the building last summer. Although these cosmetic improvements may have enhanced the building aesthetically, it is still functionally deficient. There are thirty-one adults that work at Capron Elementary daily and only one restroom which is unisex in the entire building to meet their needs. The school's campus accommodates five outside modular classrooms to meet the needs of the student population. The absence of covering exposes teachers and students to inclement weather when they are moving to and from the main building to utilize the restroom, cafeteria, library, etc. There are constant challenges with the building's electrical system because the school was built prior to the recent technology age. The electrical current in some areas doesn't have the capacity for carrying the required demands needed to run the various types of computers and other equipment needed in the school. Therefore, they have frequent problems with power outages due to circuit breakers tripping. The requested amount will exceed 10 million dollars.

19. Library renovation and expansion – Per the 2007 Blackwater Regional Library Feasibility Study of Library Space and Facility Needs, a building expansion of 8,131 square feet is needed to meet the needs of the current population. Additionally, repairs and updates to the current building should be undertaken. The lighting is original to the building and needs to be updated. Asbestos in the ceiling needs to be removed at the time the lighting is updated. The current library space does not meet the ADA requirements or the requirements of the current building code. The building needs a rear door minimum entry clearance, lever style hardware throughout the building, paved handicapped parking spaces, panic door hardware on all exits, an automatic fire suppression system, updated mechanical and electrical systems meeting the current energy code, and the removal of hazardous construction materials. A security system is needed, as vandalism is a concern even with the addition of limited exterior lighting. ¹⁰

Chairman Jones asked if there were any questions.

Supervisor Edwards stated that it was not the Planning Commissions task to identify the funding for the Capital Improvements Plan.

Supervisor Updike stated that it pretty well goes to say that we do not borrow capital to fund all these requests.

Supervisor West stated that this is not to borrow; this is just a plan.

Supervisor Updike stated he did not want to borrow any more money.

Supervisor West stated that even though it has been stated that the capital improvements plan has a price tag of \$21 million that doesn't mean we have to act upon the plan.

Chairman Jones asked if there were other comments.

Supervisor Updike stated that we have school buses down for twelve years at \$600,000.

Supervisor West said like Mr. Michael Johnson said this is just a working plan.

Chairman Jones asked if there was anything else.

Supervisor Phillips stated that he had only missed a few of the Planning Commission minutes and he had heard the comments from every department head. He thought the Planning Commission went through a good process. This is a guide for the future. We have to have something in place to go by when funds become available.

Supervisor Edwards stated that this was just merely a wish list. Our economic conditions do not currently provide for this.

Chairman Jones stated this just shows where we are and what we could do when the money becomes available.

Supervisor Edwards moved that approve the FY 2014-2018 Capital Improvements Plan.

Supervisor Phillips seconded the motion which carried unanimously.

Chairman Jones stated the next item was 10 D – Acquisition of Easements.

Mr. Michael Johnson stated that item D is an authorization to acquire certain specified water/sewer easements, including authority for institution of condemnation proceedings, if necessary. This public hearing is held pursuant to § 15.2-1903, Code of Virginia, 1950, as amended to receive public comment on a resolution authorizing the acquisition of certain specified rights-of-way or easements for water and sewer line construction, including authority for the institution of condemnation proceedings, if necessary, pursuant to § 15.2-1903 of the 1950 Code of Virginia, as amended, and a declaration regarding the necessity of entering upon and taking such property prior to the conclusion of condemnation proceedings as provided in §§ 15.2-1905, 25.1-200, St. seq., and 25.1-300 et.seq of said Code. Southampton County seeks to acquire all such easements voluntarily, and will initiate condemnation proceedings only after bona-fide but ineffectual offers to purchase the right-of-ways or easements have been rejected or ignored. If the Board is so inclined, a motion is required to adopt the resolution.

**RESOLUTION AS TO ACQUISITION OF CERTAIN SPECIFIED RIGHTS-OF-WAY
OR EASEMENTS, IN ACCORDANCE WITH THE PROVISIONS OF §§15-2-1901 ET.
SEQ. OF THE 1950 CODE OF VIRGINIA, AS AMENDED**

The Board of Supervisors of Southampton County, Virginia has determined that it is necessary and expedient for Southampton County to acquire certain real estate,

situate in the Franklin Magisterial District, by condemnation proceedings, in accordance with the provisions of §§15.2-1901 *et. seq.*, of the 1950 Code of Virginia, as amended. The purpose of such acquisition is the construction, installing, expanding, maintaining, or repairing of pipeline, meter boxes, pumps, treatment or storage facilities, or any other appurtenances to the sewage disposal system beginning at the Turner Tract industrial park and traversing to the interceptor pump station at the western end of New Market Road. Such sewage disposal system necessitates the acquisition of permanent and/or construction easements. Although many of the easements have already been acquired with fair and equitable compensation, it is necessary as to the easements listed in Schedule "A" attached hereto that the authority for the institution of condemnation proceedings be granted in accordance with §15.2-1903 of said Code. It is also necessary, in accordance with §§15.2-1904 and 15.2-1905 of said Code that the Board of Supervisors declare the necessity of entering upon and taking such property prior to or during any such condemnation proceeding so that Southampton County shall be vested with the authority to enter upon and take possession of the real property before the institution and/or conclusion of the condemnation proceedings, as provided in §§15.2-1905, 25.1-200, *et. seq.* and 25.1-300 *et. seq.* of said Code.

NOW, BE IT THEREFORE RESOLVED by the Board of Supervisors of the County of Southampton County, Virginia:

That the Board of Supervisors of Southampton County, in accordance with the provisions of §§15.2-1901 *et. seq.* of said Code, hereby authorizes the institution of condemnation proceeding in order to acquire certain real property, as listed on Schedule "A" attached hereto and made a part hereof, which also sets forth the *bona fide* but ineffectual offers of compensation and damages, if any, offered each such real property owner.

BE IT FURTHER RESOLVED by the Board of Supervisors of Southampton County, Virginia:

That, in accordance with §§15.2-1901, *et. seq.* of said Code, the Southampton County Board of Supervisors, following a public hearing, hereby declares the necessity of acquiring said real property specified in ² Schedule "A" attached hereto by the institute of condemnation proceedings.

BE IT FURTHER RESOLVED by the Board of Supervisors of Southampton County, Virginia:

That the Southampton County board of Supervisors, following a public hearing, declares its intent to enter and take certain specified real property, including, but not limited to, rights-of-ways or other easements, as listed in Schedule "A" attached hereto, which schedule also sets forth compensation and damages, if any, offered each property owner, representing the *bona fide* but ineffectual offer of the Board of Supervisors of Southampton County and the Board of Supervisors of Southampton County hereby declares the necessity of entering upon and taking such real property prior to or during the condemnation proceedings so that the Board of Supervisors of Southampton County shall be vested with the powers set forth in §§15.2-1904, 15.2-1905, 25.1-200, *et. seq.* and 25.1-300, *et. seq.*, of said Code, in accordance with the procedures set forth in said §§15.2-1904, 15.2-1905, 25.1-200, *et. seq.*, and 25.1-300. ³

RESOLUTION AS TO ACQUISITION OF CERTAIN SPECIFIED PROPERTIES,
RIGHTS-OF-WAY OR OTHER EASEMENTS OF PROPERTIES IN ACCORDANCE
WITH THE PROVISIONS OF §§15.2-1901 ET. SEQ. OF THE 1950 CODE OF
VIRGINIA, AS AMENDED

SCHEDULE "A"
May 28, 2013

NAME	PARCEL NO.	TAX MAP NO.	OFFER
Franklin R. Raiford, Jr.	5	76-32C	\$300.00
Cyrus J. Sears	6	76-32A	\$1,000.00
FIATP Timber, LLC	7	77-73	\$500.00
Jerry R. and Beverly C. Bryant	8	77-73D	\$100.00

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor West stated that it looked like everything was in order. He made a motion to adopt the resolution.

Supervisor Edwards seconded the motion which carried unanimously.

Chairman Jones stated the next item was 11 – Acceptance of a Sanitary Sewer Easement from VDOT.

Mr. Michael Johnson stated that included in your agenda for your review and consideration you will find a proposed deed of easement, prepared by staff of the Attorney General of Virginia, dedicating a 25’ sanitary sewer easement across their property at 25318 New Market Road. This easement will facilitate construction of a new sewer force main originating at the pump station under construction at the Turner Tract and terminating at the interceptor pump station at the end of New Market Road. The Department of General Services determined that \$1,000.00 and provision of a future connection point (highly unlikely that they’ll ever exercise that option) are acceptable consideration. It is necessary for the Board to adopt the resolution accepting the dedication of the easement.

**BOARD OF SUPERVISORS
SOUTHAMPTON COUNTY, VIRGINIA**

RESOLUTION 0513-11

At a meeting of the Board of Supervisors of Southampton County, Virginia, held in the Southampton County Office Center, Board of Supervisors= Meeting Room, 26022 Administration Center Drive, Courtland, Virginia on Tuesday, May 28, 2013 at 7:00 p.m.

PRESENT

- The Honorable Dallas O. Jones, Chairman
- The Honorable Ronald M. West, Vice Chairman
- The Honorable Alan W. Edwards, Jr.
- The Honorable Carl J. Faison
- The Honorable S. Bruce Phillips
- The Honorable Barry T. Porter
- The Honorable Glenn H. Updike

**IN RE: ACCEPTANCE OF AN OFFER OF DEDICATION OF A 25’ & VARIABLE
SANITARY SEWER EASEMENT CROSSING TAX PARCEL 77-73B,
PROPERTY FOUND IN THE NAME OF COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF TRANSPORTATION (F/K/A DEPT. OF HIGHWAYS)**

LOCATED AT 25318 NEW MARKET ROAD, FRANKLIN MAGISTERIAL DISTRICT, SOUTHAMPTON COUNTY, VIRGINIA

Motion by Supervisor _____:

BE IT RESOLVED that the Board of Supervisors of Southampton County, Virginia hereby accepts the offer of dedication of a 25' sanitary sewer easement from the Commonwealth of Virginia, Department of Transportation (F/K/A Dept. of Highways) as shown on a plat prepared by S.V. Camp, III & Associates, Inc., dated December 6, 2012, entitled, "PLAT SHOWING LOCATION OF THE PROPOSED TURNER TRACT OFF SITE 25' & VARIABLE SANITARY SEWER EASEMENT CROSSING TAX PARCEL 77-73B, PROPERTY FOUND IN THE NAME OF COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION (F/K/A DEPT. OF HIGHWAYS) LOCATED AT 25318 NEW MARKET ROAD, FRANKLIN MAGISTERIAL DISTRICT, SOUTHAMPTON COUNTY, VIRGINIA, SCALE 1' = 100', DECEMBER 6, 2012"; and

2

Resolution 0513-11
May 28, 2013
Page 2

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute the Deed of Easement, approved as to form by the County Attorney, indicating the Board's acceptance of the offer of dedication.

Seconded by Supervisor _____.

VOTING ON THE ITEM: YES -
NO -

A COPY TESTE:

Michael W. Johnson, County Administrator/
Clerk, Southampton County Board of Supervisors

Chairman Jones asked if there were any questions on the easement.

Supervisor Updike made a motion to adopt the resolution accepting the dedication of the easement.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones stated the next item of business was 12 – First Reading – Amendments to the Subdivision Ordinance Related to Street Lighting.

Mr. Michael Johnson stated that as previously requested, the Planning Commission has reviewed Chapter 14 of the Southampton County Code (Subdivisions) as it relates to provision of street lighting in subdivisions. There is a copy of their recommendation in your agenda. It is necessary for the Board to conduct a public hearing before taking action on the recommendation. A motion is required to schedule a public hearing on the attached ordinance amendments at your regular June meeting. He called on Mrs. Beth Lewis to give an introduction.

Mrs. Beth Lewis stated that there are two ways that street lighting can happen. One way is when a developer puts in a sub-division and the second way is when a group of four or five houses along a road way want to have street lights for their area. The Board of Supervisors requested that the Planning Commission consider amendments to the Subdivision Ordinance, Chapter 14 of the Municipal Code. The Ordinance currently requires the developer to install the street lighting and pay the County for five (5) years of utility bills for each light, with the County taxpayers maintaining the lighting after the initial five (5) years. The Board sought a means to eliminate the need for the County taxpayers to pay for the maintenance, including utility bills, of street lighting within new subdivisions. At their regular March 14, 2013 meeting, the Planning Commission

unanimously approved a recommendation for amendments to the Subdivision Ordinance to require the creation of a property owners' association in conjunction with each newly-approved subdivision, and to require that the association pay for the maintenance and utility bills associated with street lighting.

Chairman Jones asked if anyone had any questions.

Supervisor Phillips said what about the lights that are already existing.

Mrs. Beth Lewis stated that is like street lights on poles. That's comparing apples to oranges.

Supervisor Phillips I hear you now. I'm sorry.

Chairman Jones asked if there were any other questions.

Supervisor West said this seems unfair that the subdivision consider this and that they make them pay for five years.

Supervisor Edwards said it should be passed on to the consumer.

Mrs. Beth Lewis said the cost should be paid by the ones using the lighting.

Supervisor West said so we are just trying to get this as it should be.

Mrs. Beth Lewis said yes it is the same type of situation where you have a homeowner's association and you have a pool. When the homeowner's association can no longer pay for the cost of maintaining the pool; they shut it down.

Supervisor West stated that if you use it you should pay for it. He stated that he has a street light and he thought the bill was about \$8.00 a month.

Supervisor Edwards made a motion that they schedule a public hearing on the street light ordinance at our regular June meeting.

Supervisor West seconded the motion which carried unanimously.

Chairman Jones stated the next item was 13 – Discussion of Post-2018 Solid Waste Disposal Options.

Mr. Michael Johnson said as you may be aware, the SPSA Regional Solid Waste Technical Advisory Committee is asking each SPSA-member community to declare its intentions to continue participation in a regional solid waste authority after 2018. To date, three member communities (Virginia Beach, Suffolk, and Norfolk) have expressed their intention to continue negotiations with other member communities to develop new user agreements upon expiration of the current use and Support Agreements in January 2018. Chesapeake and Portsmouth are expected to take action next month. Franklin, Southampton, and Isle of Wight have been discussing its options for some time through a regional advisory committee upon which Supervisor West is a member. This committee is expected to meet early next month and develop recommendations for the governing bodies of the western communities to consider. I'm attaching copies of the resolutions adopted by Virginia Beach, Suffolk, and Norfolk for your reference. This is on your agenda only for discussion purposes at this time – no action requested. Supervisor West may wish to offer some additional comments.

Chairman Jones asked if there were any questions or comments.

Supervisor West said he would like to reiterate what Updike said earlier. We need to work with Isle of Wight and the City of Franklin on this. He asked what percentage we had.

Mr. Michael Johnson said 6% I think.

Supervisor West said we don't control the organization. We need to look at how we handle trash

dumps. We may want to keep our options open. If we stick with Isle of Wight and the City of Franklin we may carry more clout. We have to get organized here. It seems that SPSA is going to live beyond 2018.

Chairman Jones stated that we have to have a plan. We can't sit here and wait until 2018 to make a decision.

Supervisor West stated that we need to make a decision by June 10th.

Mr. Michael Johnson stated that is the goal.

Chairman Jones stated the next item is number 14 – Request for Assistance from the Town of Newsoms.

Mr. Michael Johnson said please find correspondence from Mayor Porter in your agenda seeking our assistance in serving as the primary applicant for a planning grant to address community housing and infrastructure issues. Last year, the Town of Newsoms contracted with B&B Consultants to prepare a preliminary engineering report with recommendations to improve storm water drainage. The study divided the Town into 4 drainage sub-basins with projected costs developed for each. The Town is now seeking a planning grant to assess the housing conditions within each of these sub-basins to better define the area that has the greatest needs and help prioritize the sequence of improvements. The Virginia Department of Housing and Community Development responded by asking that Southampton County function as the primary applicant and actively participate on the Management Team. As you know, our planning staff of 1 is already spread thin. She is currently performing all fieldwork after business hours because there's no one to man the office if she leaves during the day. Other staff is spread thin in administering our own Community Economic Development grant for the construction of the sewer force main for Enviva, and in assisting the Historical Society with its TEA-21 grant for the Nat Turner Trail project. I'm optimistic that we'll be able to free up some resources after July 1 when our Shared Services agreement with the City is consummated – but until then, I'm afraid we do not have the resources to honor the request. I'm seeking your direction on how to respond to Mayor Porter's request.

Chairman Jones asked if there were any questions or comments.

Supervisor Updike said that the last 15 to 20 years that Newsoms has done pretty well on their own. He takes his hat off to Newsoms for the work they have done. He feels like the county needs to honor this request. We can get other employees in the county to take on some responsibility to free up the secretary to be able to answer the calls. If we wait until July it may be too late. I would hate to think that Newsoms area got penalized due to the county not being able to help them out.

Supervisor Porter stated there is a distinct need here. He questioned providing any assistance before July 1.

Mr. Michael Johnson stated that until we consummate the deal with Franklin we just don't have the people to help the Town of Newsoms.

Supervisor West stated he thought there is a definite need also, but like you say we don't have the employees to offer assistance to Newsoms at this time. He stated that he didn't advocate spending any money. We can't necessarily pull from other departments so we can't fully provide the services at this point.

Supervisor Updike stated this was our opportunity to help out the community and to do a service for the county. You may have to work the employees over and then give them compensation time off after the project is done.

Supervisor Edwards stated that he too thought we needed to help Newsoms out.

Supervisor Updike said to turn down their request would really be a slap in the face.

Supervisor Porter said he may be stepping into the mud, but no one is advocating trying to find a

way to do this in 30 days. The May 10th date was the critical thing right now. It is May 28th now so May 10th has come and gone so I guess if there is a critical time line now if it going to be if the deadline is extended.

Mr. Michael Johnson stated the Department of Housing and Community Development and the Town of Newsoms will have to determine whether the opportunity is still there.

Supervisor Porter stated that it has been from May 10th so my question is does it not matter if we miss the opportunity.

Mr. Michael Johnson said he can't answer that.

Supervisor Porter stated that since the letter didn't reach Newsoms until May 6, they need to write and see if they can get an extension.

Supervisor Edwards said he thought we needed to help the Town of Newsoms out. They have requested some assistance and he thought we ought to provide it. He said he doesn't care if we do have to spend a little money.

Supervisor Phillips said can't we add this to the agenda prior to July 1st.

Supervisor West said he thought the priorities needed to be switched around. He thought there were some things that could be put on hold such as the grass cutting.

Mr. Michael Johnson stated that someone had to accept applications and manage the grass.

Supervisor Edwards said some priorities need to be set it seems to him.

Supervisor Updike said he knew that for the past 16 years Newsoms had done well.

Supervisor Phillips said someone has to write a letter asking for an extension. If no letter has been written he thought that this was something that the Town of Newsoms should take care of.

Chairman Jones asked what the Board wanted to do.

Supervisor Updike said according to the requirements it is almost urgent that we do something in the next thirty days. If not we are just kicking the can down the road. He said he hated to see us lose an opportunity. He thought we should draw on other departments in order to meet this opportunity.

Supervisor West said other departments may not have the resources needed to fulfill this request.

Mr. Michael Johnson stated that we have to answer the question as to if they get an extension in order to do the planning.

Supervisor Edwards stated that Mrs. Beth Lewis could put off driving about two to three hours to look at too tall grass from five to seven two or three days after working from 8:30 to 5:00 even if there was nothing else to do. It looks like we could get someone else to take care of the tall grass so Mrs. Beth Lewis could help out Newsoms.

Mrs. Beth Lewis stated that our Building Department had issued over 300 building permits by March 1st of this year so our Building Department did in 2 ½ months what Franklin does in a year's time.

Chairman Jones said he thought Newsoms needed to ask for an extension first. This way we are not saying no. We are just waiting to see if our services are still needed.

Supervisor Updike stated that we could find someone and train them to take care of the grass.

Supervisor Porter stated that Mr. Michael Johnson knows Mr. Harvey Porter and will be able to work with him on the other hand to get an answer before moving forward.

Supervisor West said he agrees. We can't jump pass this, but we need to make sure there is going to be an extension allowed.

Supervisor Porter said it is going to take a little bit of leg work just to get to that point. Then once they get an answer we can move forward on making this happen.

Supervisor Edwards said he didn't think so.

Chairman Jones stated that he had heard a lot of suggestions. He wanted to know what they wanted to do.

Supervisor Edwards said he doesn't feel like they can put it on the back burner just because she had a full slate and we have about as thin a crew as we can get.

Supervisor Updike emphasized that this was a way for the county to step up and improve the living in the county. He said he finds it hard to accept to tell the Town of Newsoms that we can't do anything until after July 1. He doesn't want the Town of Newsoms to have to run that risk.

Supervisor West said well the thing says May 10th.

Supervisor Updike said keep reading.

Supervisor West said he agrees with Supervisor Porter that they need to get in touch with Housing Development and get a letter of extension and then we will work with them.

Mrs. Beth Lewis stated that even if we had the resources to do this we don't know if they will give an extension. She said the interested parties should request an extension from the Department of Housing. July 1st is only five weeks away. Probably by the time that they write a letter and get a response we are going to be close to July 1st anyway.

Supervisor Porter stated that with the letter not being received until May 6th, it looks like the agency dropped the ball. They received the letter two months and four days later from the date of the letter.

Supervisor Edwards said we can put it down as prior to July 1st.

Supervisor Porter said we don't know if they have lost any money yet or not. He stated that somebody has got to accept responsibility for sitting on the letter for two months.

Supervisor Updike said he didn't know if anyone from the newspaper was here, but it would be a shame for the newspaper to print that we didn't assist Newsoms.

Chairman Jones asked if there was anything else.

Supervisor Updike said he didn't know what we can do since we don't have the people to be in charge. We could just stop Mrs. Lewis from her tasks and have her work on this for Newsoms. He said let's be honest and straight, this shouldn't take weeks and months. I just don't see it taking that much time.

Chairman Jones asked if there were any other comments.

Supervisor Updike said get in contact with Mrs. Beth Lewis and work through this.

Supervisor Porter said you can go that route and set priorities.

Supervisor West thought Supervisor Porter had a good idea.

Supervisor Updike said he thought if we didn't go ahead and do something we might lose that opportunity and we couldn't afford to take that gamble. My suggestion is that we go after it and set priorities.

Chairman Jones asked if anyone had anything else.

Supervisor West said he thought that was what Supervisor Porter suggested.

Chairman Jones said that is what he said.

Supervisor Porter said that is exactly what I said.

Supervisor West said he just reaffirmed it.

Chairman Jones asked Mr. Michael Johnson if he had any direction yet.

Mr. Michael Johnson said I think, but I want to make sure I understand it if you all can state it very clearly.

Chairman Jones said I think we are trying to find out from Mayor Porter what he needs and what assistance we can be right now. We need to tell him the situation that we are in and maybe by July 1st we can give him some more assistance.

Mr. Richard Railey said the most fundamental question is can you get an extension.

Chairman Jones said that's right.

Mr. Richard Railey said and let's cut right to the heart of it, if the State Agency of the Commonwealth took two months in getting the letter out then I think in anybody's book with a fundamental sense of fairness that you can make a case to get an extension and I think you have got to. Everything else is ludicrous until you answer that one question because it is arbitrary that it is over you are wasting your time even talking about it. If they will give a reasonable extension then you can do something.

Chairman Jones asked Mr. Michael Johnson if he had everything now.

Mr. Michael Johnson said he thought so.

Chairman Jones stated the next item is 15 – Miscellaneous.

Mr. Michael Johnson said item A is the Dedication and Opening of the New Hercules Boat Landing. He stated that you will find for your reference a copy of the invitation to the dedication and opening of the new public boat landing on Shady Brook Trail on Friday, June 7, 2013. Item B is the Proclamation for the 50th Anniversary of the Closing of Southampton Training School. Chairman Jones we did put your signature on there and send it to those folks.

Chairman Jones said okay.

Mr. Michael Johnson said they do have that scheduled for July 20, 2013 as Southampton Training School Day. There are a number of notices that are in your agenda for consideration as well as items of correspondence and an article from the Virginia Town and City Magazine.

Chairman Jones asked if there were any late arriving matters.

Mr. Michael Johnson said no sir.

Chairman Jones stated that at this time we will have the citizen's comment period.

Mr. Darius stated Mr. Chairman, Board Members I have to apologize for two organizations. First, I want to apologize for Newsoms sending you a letter of that magnitude without having someone here to answer the questions. Second off, I have to apologize that I do not have a copy of the agenda. I did not bring my notes to address the issue that you guys just spent a lot of time discussing. We the coalition organization, the same one that got an extension for the water and sewage in Newsoms is the one that implemented this whole program. We have been working with

the town and outside sources to try to get this water problem solved in Newsoms. We raised that same situation when people wanted to build some houses over there. We raised it then. So we have dealt with Surcap. We have dealt with housing and we are still dealing with them. I don't want to point any fingers because there is no one here to defend one another. However, the time frames in which you guys have been given should have been addressed months ago, and I have documentation to support that. What type of clerical assistance are you questioning? I didn't catch that. I did see the letter that you all received from Mr. Harvey Porter. So, the people that initiated this could provide assistance if we were given the opportunity. I don't know what they requested from you because I'm not looking at it in black and white. However, if we were able to implement requests to get funds for the extension of water and sewage line also, we are the ones who initiated the paperwork contact for getting the \$25,000 to do this study in Newsoms. So what I am saying to you all is the source is there; you just have to utilize it. Without saying anything more and everybody who should be here discussing it, I will try to answer any questions anyone might have. I am a spokesperson for the citizen for the coalition organization and have been for some time. So, if I can answer your questions from the cuff, I will do it. If not, I will have to refer back to my material.

Chairman Jones asked if there was anyone had any questions. Chairman Jones thanked Mr. Darius for clearing that up. He really appreciated it.

Chairman Jones asked if there was anything else.

Mr. John Burchett of Sebrell addressed the Board. First of all I would like to give you all a thank you and my appreciation for your patience in listening to me voice my concerns about the budget process. Sometimes I don't come across exactly like a nice person, but I appreciate your patience and everybody trying to explain to me what was going on. I know with most of you I have some basic disagreements, but that doesn't mean a whole lot because I have disagreements with a lot of people, but anyway. With that being said, from what I hear every meeting that you have we don't have enough money and the basic thing is that we have got to have more revenue. I know you all are privy to things that I am not about things that may be coming or may be done in the future. I'm still waiting on the 450 houses that Mr. Michael Johnson talked about being built near Riverdale to pay for the sewage plant; and you all know what happened to that. We can't count on anything that is not in hand, but there are other avenues out there that we can look at to get more revenue. We have got to have it. It is not fair that we are treating our county employees like dirt. I mean I know Supervisor Updike that you are a no tax man. That is fine I agree with you on some things, but these people have got to pay their bills too. It's not fair. And as far as the schools, you know how I stand on schools. We are taking a chance with our kids future. When the test scores start going down, it's too late. If you would consider possibly having some public meetings with people who...well, a lot of people don't like paying taxes. I don't like paying taxes, but there are other avenues out there that we can go to. One man stood up here and I forgot his name suggesting that cigarettes be taxed. Mr. Michael Johnson said we can't do it because of the Dillon Rule. Well, this is the time to do it.

Supervisor West said it was Mr. Bill Worsham and we cannot.

Mr. John Burchett said for things like that we need to go to Mr. Rick Morris or somebody like that. Fairfax and all the other counties like that have taxes.

Supervisor West said because of the Dillon Rule we can't do so.

Mr. John Burchett said but can't you get approval from the state. That is where it is at.

Supervisor West said we are a county.

Chairman Jones said we are a county.

Mr. John Burchett said I know that one avenue may not be available, but there are other things.

Supervisor West said the City of Southampton would probably work.

Mr. John Burchett said he didn't even want to talk about that. The schools, the county employees,

the school teachers, we can't ask them to carry our load forever no matter how you feel about taxes. Anyway I appreciate it, and thank you for your patience.

Chairman Jones said thank you sir. He asked if anyone else wanted to speak.

Mr. Joe Vick of Capron addressed the Board. First of all I want to thank you all for all the work that you do. I was real pleased to see that our budget was within \$40,000 of last year's budget. For a \$52,500 million dollar budget that is pretty good. I was then disappointed to see that we made a choice to move about 1/3 of a million dollars out of the schools while we continued to grow the five largest county departments. I think you all did the best that you could with the situation that you have and the various ideas that different people have on the Board. So there is not a whole lot to complain about now after the vote. But along Mr. John Burchett's line we do need some growth in the county and to those ends I invite you next Monday night the 3rd of June at 7:00 PM to come here in this room and anybody else who is left in the room is welcome to come. Monday night Mrs. Amanda Jarratt is going to be talking to the Citizens for Responsible Government about the economic development plan in the county. Mr. Ernest Claude in the Capron District approached us about having them come speak to us about some of the plans that they have for the future. I invite each and every one of you to come. It's at 7:00 PM Monday night right here in this room. I would like to thank Mr. Michael Johnson for his attendance and his presentation last month when he came before our group and gave us an overview of the budget. He made it very clear that we lost \$6,500,000 million dollars in revenue since the recession began from state and federal sources, so we have to get some business going. So I hope everyone will come out and listen to Mrs. Amanda Jarratt's presentation and hopefully see what we have got on the horizon. Thank you all once again for all the hard work you do.

Chairman Jones said yes, sir. Thank you. He asked if there was anyone else wishing to speak.

Chairman Jones said I'll close the meeting then.

Supervisor Phillips asked if he needed a motion.

Mr. Richard Railey said he doesn't need a motion on that.

Chairman Jones stated that the meeting was adjourned.

Dallas O. Jones, Chairman

Michael W. Johnson, Clerk

